

Specification Template

TE-IMS-PEMM ASSET UTH-SPEC 024 Specification


Horticulture Services for 6 Months				
			Date:	
Approved by:	Qaasim Soeker		Date:	20/08/2024
Local Business:	WAGONS AND LOCOMOTIVE			
Location:	SWARTKOPS, NEW BRIGHTON			

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1. Scope of Work

This specification requirement covers all the requirements that will be needed to inform the supplier to carry out what is expected from him/her: The contract will be awarded as a cleaning project and the contractor will be responsible for all the work specified.

This specification states the minimum requirements relating to the work and in no way absolves the contractor from responsibility for cleaning services. Any omissions or sub-standard requirements of this specification must be brought to the attention of Transnet Engineering DEPOTS at tender stage and optional prices for addressing such omissions must be provided.

The Supplier shall supply all the labour, tools, material, equipment, consumables, facilities, testing, and supervision required for the supply of the specified cleaning services for the duration of the contract.

This tender will be evaluated and awarded per depot based on the relevant SCM criteria (Cost, BBBEE , etc).

2. Site Inspection

Tenderers must visit the site to familiarize themselves with all the aspects involved relating to the project that must be done.

3. Information Required

Tenderers shall confirm that the items that they are offering comply at a standard not less than the minimum required requirement asked for in the specifications. Tenderers must comply to these specifications, but alternative offers may, in addition, also be submitted. Such alternative offers must be fully motivated and substantiated.

4. Site Inspection

4.1	Site Inspection schedule	Comply Yes/No
4.1.1	This is to be carried out weekly by the contractor and a representative from PEMM Business.	

5. Site Plan

5.1	Site layout plan:	Comply Yes/No
5.1.1	Site Plans are not available for these depots. Bidders must attend the compulsory site meeting / site inspection to familiarize themselves with the depot and areas needing servicing.	

6. Reports

6.1	Daily, Weekly and Monthly reports to be carried out as follows:	Comply Yes/no
6.1.1	checklists and attendance register must be submitted daily at PEMM business pertaining to services that are rendered by the contractor.	
6.1.2	Invoices must be accompanied by the attendance register for the month and indicate daily attendance.	
6.1.3	Credit notes to be given where applicable.	

6.2	Required compliance as follows:	Comply Yes/No
6.2.1	All DEPOT and equipment provided by the contractor should be suitable for the purpose of the contract.	
6.2.2	No material whatsoever will be supplied by Transnet.	
6.2.3	Certain protected DEPOT species and desirable DEPOTs are not to be controlled or removed and this DEPOT will be identified by the Risk Manager prior to the start of the program.	
6.2.4	The Contractor must submit with their tender a statement showing what vehicles, DEPOT, and equipment they propose to use and the manner in which the service will operate.	
6.2.5	The Contractor shall provide Transnet with the Risk assessment prior to commencement	
6.2.6	The Contractor shall provide Transnet with the Material safety data sheet for the chemicals to be used.	
6.2.7	Contract will be terminated if Transnet is not satisfied with the service provided.	
6.2.8	The Contractor shall submit a plan of work in order to control vegetation as per this specification over a specific period agreed on by both parties.	
6.2.9	The Contractor shall confine his work on Transnet property to normal working hours.	
6.2.10	The Contractor shall provide his employees with outer clothing that will permit ready identification as well as a certificate of identity.	
6.2.11	The Contractor shall provide his employees with outer clothing that will permit ready identification as well as a certificate of identity.	
6.2.12	The Contractor shall nominate representatives of whom at least one shall be available at any hour for call-out in cases of emergency.	
6.2.13	The Contractor shall comply with the provisions of the following; The Compensation of Occupational Injuries and Diseases Act (Act 130 of 1993) and the Occupational Health and Safety Act (Act 85 of 1993)	
6.2.14	Registration at Dept. of Agriculture in weed/vegetation control. (Act.36 of 1949).	

7. Specific Requirements

7.1	The scope will cover the following:	Comply Yes/No
7.1.1	To provide Vegetation and Yard cleaning services at DEPOTS. All waste removal becomes the responsibility of the bidder for the duration of the contract.	
7.1.2	The contractor shall provide fully equipped personnel for vegetation , gardening and yard cleaning service in the DEPOTS.	
7.1.3	Personal Protective Equipment to be used and worn and must comply to safety requirement as per Transnet standards, including any other PPE according to risk and safety assessment.	
7.1.4	Number of workers/gardeners required are as follows: SWARTKOPS LOCOMOTIVE: 5 NEW BRIGHTON WAGONS: 3	
7.1.5	Ensure all shunting operations have access to railway 24/7. Any disturbance of this operations will hamper production in a negative way. All shunting yards and railways to be always free of weeds. All disturbances of this operation will be penalized as per SLA.	
7.1.6	The Bidder's method and program shall provide rapid and effective control in all areas. Techniques, programming, and chemical employed shall therefore be directed at his aim. The Bidder shall carry out immediate action to control growth in all instances where rapid and effective control is not achieved during any period of the contract.	
7.1.7	Burning and hoeing (Scuffling) of DEPOT material will not be allowed as a method of control. Control of vegetation must be means of chemicals.	