

EVALUATION CRITERIA: Annual Substation maintetnance

DOCUMENTATION REQUIRED		WEIGHT	SCORE BREAKDOWN		COMPANY	
					SCORE	Comments
1. Eligibility	Contrator to be a Registered Electrical Contractor with the Deparment of Labour. Attached Valid Registration as proof		YES/NO			
2. Authorization	Provide valid proof of staff authorized working on high voltage substation who will be supervising workers/staff	20%	Provided	20 Points		
			Not provided	0 Points		
3. Previous Experience	Provide proof of past experience in high voltage maintenance. This is strictly 11KV and above related. Provide Hard Copy Purchase Orders as proof of experience.	30%	Three (3) or more references provided	30 Points		
			Two (2) references provided	20 Points		
			One (1) references provided	5 Points		
			No (0) references provided	0 Points		
4. Warranty	Warranty for workmanship in Months.	20%	12 Months warranty on the Workmanship.	20 Points		
			6-11 Months warranty on the Workmanship.	10 Points		
			Less than 6 Months or No warranty offered.	0 Points		
5. Method Statement	Provide a method statement for the execution of the works. The provided method statement is to show the contractor understands the scope and will take all the necessary steps to ensure the work is executed safely and according to the relevent standards and scope of work.	30%	Provided and comprehensive	30 Points		
			Provided but not comprehensive or not in line with the scope of work	10 Points		
			Not provided or not relevant to the scope.	0 Points		
		100%			0	

The above ratings are based on the evaluation criteria per the scope of work Acceptable rating for technical viability is 80%.

Name:
Designation:T/supervisor

Sign: _____
Date: _____

Approved by :
Name:
Designation:Technical Manager

Sign: _____
Date: _____