

Annexure E: Evaluation Schedule – Project Organogram, Management & CV's

Submit the following documents as a minimum with your tender document:

1. A comprehensive and detailed **organogram** that shows the structure and composition of the management structure involved in the works, inclusive of the key staff/professionals, identified in the Contract Data Part two.
2. Detailed CV's providing the following as a minimum.
 - The roles and responsibilities for the works of each resource should be clearly stated.
 - Detailed experience in intrusive geotechnical investigations or projects of similar nature and positions held, such as recent assignments inclusive of total duration that has a bearing on the scope of work.
 - The education, training (inter alia NEC3) and skills of the assigned staff in the specific sector, field, subject, etc. which is directly linked to the works. Qualifications (degrees, diplomas, grades) and membership of professional societies and relevant professional registrations to be attached.
3. The project resources should include at least the following key resources, amongst others:
 - Geotechnical Engineer

The Geotechnical Engineer should at least have a relevant qualification in Civil Engineering. A valid professional registration with Engineering Council of South Africa (ECSA) as a Pr. Eng./ Pr. Tech. Eng. The Geotechnical Engineer must have experience in intrusive geotechnical investigations, specialized investigations for Horizontal directional drilling (HDD) projects or any other similar projects that require knowledge of drilling operations , compilation of geotechnical site investigation reports and/or any other geotechnical works relevant to the scope of works.

- Engineering Geologist



The Engineering should at least have a relevant qualification in Natural Science or various fields of practice as gazetted in the Natural Scientific Professions Act (Notice 469 of 2021) and have a valid professional membership with the South African Council of Natural Scientific Professions (SACNASP) as a Pr. Nat Sc. The Engineering geologist must have experience in intrusive geotechnical investigations in hydrogeological conditions, in-situ geotechnical testing, soil sampling, laboratory testing and analysis of soil samples.

The following table is to be populated by the tenderer identifying the resources for the key roles for the works. Attached submissions to this returnable

No.	Key Persons	Name and Surname	CV attached (Yes/No)
1	Geotechnical Engineer		
2	Engineering Geologist		



The scoring of the Project Organogram, Management and CV's will be as follows:

Total Weight	
30%	
Sub-weight 15%	Relevant experience for the following Geotechnical Engineer
Points	15
Score 0	The Tenderer has submitted no information or inadequate information to determine a score.
Score 20	Key staff have less than 5 years relevant level of experience.
Score 40	Key staff have at least 5 years and less than 6 years levels of relevant experience.
Score 60	Key staff have at least 6 years and less than 7 years levels of relevant experience.
Score 80	Key staff have at least 7 years and less than 8 years levels of relevant experience.
Score 100	Key staff have 8 years or more levels of relevant experience.

Sub-weight 15%	Relevant experience for the following: Engineering Geologist
Points	15
Score 0	The Tenderer has submitted no information or inadequate information to determine a score.
Score 20	Key staff have less than 5 years relevant level of experience.
Score 40	Key staff have at least 5 years and less than 6 years levels of relevant experience.
Score 60	Key staff have at least 6 years and less than 7 years levels of relevant experience.
Score 80	Key staff have at least 7 years and less than 8 years levels of relevant experience.
Score 100	Key staff have 8 years or more levels of relevant experience.