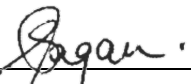


Project Name: **REPAIR MAINTENANCE HOIST**


Scope of Work no: 114


Crane No: 534

Service No:

Compiled by:  01 Aug 2024
D Jagan Date
Eng. Technician

Requested by:  01-08-2024
Pravesh Gareeb Date
Technical Supervisor

Approved by:  02/08/2024
Lumka Nyathi Date
Technical Manager

Authorised by:  05/08/2024
Vuyo Mko Date
Engineering Manager

1. ACCESS TO THE TERMINAL – COLLECTION/DELIVERIES/MEETINGS

- 1.1. Contact the supervisor (Pravesh) at least one (1) workday before collection, delivery and meetings to arrange gate access and induction.
Office: 031 3616742
- 1.2. Email the supervisor the names, surnames and ID/passport numbers of all personnel that will need site access.
- 1.3. Email the vehicle registration number of the collection/delivery vehicle and state, which personnel will be in the vehicle.
- 1.4. All personnel must wear a reflective jacket and safety boots.
- 1.5. All vehicles must have a flashing/revolving warning light mounted to the roof.
- 1.6. On arrival, report to the Security Control Offices (ground floor of the multi-storey car park, across from the clinic). The Security Supervisor will contact the SHEQ representative to assist with induction. The Security Supervisor will indicate where the induction will be performed.
- 1.7. All personnel must bring a copy of their ID and a pen to the induction.

Note:

- The process can take up to 3 hours to complete.

2. **SCOPE**

- 2.1 This document covers the requirements to repair the overhead maintenance hoist installed on Ship to Shore (STS) crane at Transnet, Durban Container Terminal, Pier 2.
- 2.2 The scope of work shall include the following but not limited to:
- 2.2.1 Execute the work as detailed under section 3 and 4 of this document.

3. **SCOPE OF WORK**

The service provider shall be required to perform the following works to reinstate the maintenance hoist to its original working condition, but not limited to:

- 3.1 Repair/replace electronic drive and components.
- 3.2 Repair/replace any failed electrical/electronic components.
- 3.3 Replace hook assembly.
- 3.4 Commission and load test maintenance hoist-provide test certificate.
- 3.5 Provide a comprehensive report for repairs undertaken.

4. **OTHER REQUIREMENTS**

- 4.1 The service provider must ensure that their Safety file is up to date.
- 4.2

Site meeting required	Yes
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- 4.3 State the lead time from date of purchase order to completion of job.
- 4.4 A minimum warranty period of twelve months is required against all workmanship, replacement components and repairs.
- 4.5 Service providers that can demonstrate sufficient recent experience in maintenance hoist repairs and maintenance; and have the necessary equipment to do the complete repairs and tests, shall be considered.
- 4.6 The service provider must supply sufficient information and references with their response to enable Transnet Port Terminals to determine their level of experience.

- 4.7 Reference lists shall include addresses as well as contact persons who may be visited for inspection of the equipment during the adjudication period.
- 4.8 Transnet Port Terminals will only consider any suppliers offer who, in the sole opinion of Transnet port Terminals, does have the adequate experience and/or adequate equipment to ensure quality of the work.
- 4.9 The section supervisor may be contacted should there be a need for other information.
- 4.10 Comply to the below technical evaluation criteria:

Technical Evaluation Scorecard for Maintenance Hoist Repairs				
Full description of the works to be done/service to be rendered				
Evaluation Criteria	Description	Scoring principal	Criteria	Weighting
Technical & Operational	Compliance to requested Scope of Works	Complete compliance to the Works Information submitted = 20 points Incomplete / no compliance to the Works Information submitted = 0 points	The tenderer must submit a confirmation to scope of work on a company letter head	20
	Submission of comprehensive execution and quality control plan relevant to the type of work	A Method Statement and QCP in complete compliance to the Works Information submitted = 20 points No/Irrelevant Method Statement and QCP submitted = 0 points	The tenderer must submit a Comprehensive Method Statement and Quality Control Plan related to the Works Information on a company letterhead.	20
	Warranty/Guarantee on parts and workmanship	Declaration stating warranty/guarantee period of ≥ 12 months submitted = 20 points No declaration or declaration stating warranty/guarantee period of < 12 months submitted = 0 points	The tenderer must submit a written declaration of the warranty terms on a company letterhead .	20
	Sub-total			60
Track Record	Number of similar projects/works done in the last 2 years	≥ 10 projects = 20 points ≥ 5 projects but < 10 projects = 10 points < 5 projects = 0 points	Complete Annexure A in the scope of work.	20
	Sub-total			20
Lead time	Time frame from award of PO to work completion	Declaration stating lead time of ≤ 1 week provided = 20 points No declaration or declaration with lead time of > 1 week provided = 0 points	The tenderer must submit a written declaration stating the lead time on a company letterhead.	20
	Sub total			20
TOTAL RATING				100
Technical Qualification Threshold = 80%				



ANNEXURE A: TRACK RECORD (COMPULSORY RETURNABLE)

Contractors are required to demonstrate sufficient recent experience in the execution of similar works; and to this end shall supply a sufficient detailed comprehensive reference list with details of such works executed in the past two (2) years.

#	Name of Previous Customer	Contact details	Details of work executed	Year
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Signed _____
Name _____

Date _____
Position _____

Contractor/Supplier



4. The contractor is required to complete the activity schedule below with the description of the activity or work to be done as per scope of work and the costs of each activity or spares required.

No	Description of Activity /Task	Price
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
TOTAL		

Signed _____

Date _____

Name _____

Position _____

Contractor _____