

TECHNICAL EVALUATION SCORECARD: PROVISION OF DRY DOCK MAINTENANCE FOR THE LAUNCH KITE, PILOT BOAT AVOCET, WORK BOAT CRESTED TERN, TUG OSPREY, TUG CORMORMANT, TUG JUTTEN/LUTHENI AND TUG CHARDONNAY FOR TNPA, PORT OF SALDANHA, ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS						
EVALUATION CRITERIA FOR THE PROVISION OF SERVICES FOR PROPOSED DRYDOCK MAINTENANCE FOR ALL CRAFTS FOR THE PERIOD 2025/2026 TO 2026/2027						
Technical Evaluation Sheet						
Bidder Name: _____						
Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
	Scope of Services: EvaluationCriteria					3 - The bidder fully meets requirements and value adding is extensive 2 - Meets critical requirements 1 - Partially meets requirements 0 - Company can not meet, high risk
1	Organizational Chart	2				Model Answer
1.1	Organogram		2	Bidder to submit an organogram, on the company letter head, indicating the minimum of eight (8) key personnel required in terms of scope of services (Project Manager, Chief Engineer class 1/ 2nd Engineer over 3000 kW, Rigger, Spray painter, Millwright, SHE representative, welder and electrician)	Organogram on company letterhead indicating key personnel.	0 = No Response, or responses not on company letterhead or organogram submitted indicating positions only.  1 = Organogram submitted on company letterhead with less than five (5) key personnel identified for the project.  2 = Organogram submitted on company letterhead with between five (5) and seven (7) key personnel identified for the project.  3 = Organogram submitted on company letterhead with all eight (8) key personnel identified for the project.
2	Experience	30				Model Answer
2.1	Key personnel experience		10	Bidder to submit a resume with contactable references of the eight (8) key personnel, indicating a minimum of two (2) years' experience related to the drydock maintenance requirements. 1. Project Manager 2. Chief Engineer class 1/ 2nd Engineer over 3000kW 3. Spray painter 4. Millwright 5. Rigger 6. SHE Representative 7. Welder 8. Electrician	Resume with contactable references for each of the minimum eight (8) key personnel.	0 = No submission / Failed to provide relevant experience/Failed to indicate contactable references  1 = Less than the eight (8) key personnel indicated, with a minimum of two (2) years' experience in the field of work.  2 = All eight (8) key personnel indicated with the minimum of two (2) years' experience in the field of work.  3 = All eight (8) key personnel indicated with more than two (2) years' experience in the field of work.
2.2	Company Experience		20	Bidder to indicate company experience by providing a minimum of five (5) signed reference letters from clients from the project list submitted confirming the work performed, with a clear indication of the client's impression of the work performed.	Signed reference letters by clients on the client's letterhead	0 = No Response/ or less than three (3) reference letters submitted/reference letter not on clients' letterhead or signed.  1 = Less than five(5) reference letters submitted.  2 = Five (5) reference letters submitted.  3 = More than five (5) reference letters submitted.
3	Key personnel Qualifications	35				Model Answer
3.1	Chief Engineer class 1/Second Engineer over 3000kW qualification		20	Bidder to submit,as a minimum, a Certificate of Competency for the Second Engineer over 3000kW from South African Maritime Safety Authority (SAMSA).	Valid Certificate of competency issued by the South African Maritime Safety Authority.	0 = No Certificate/s submitted/Second Engineer <3000 kW .  1 = Certificate not issued by SAMSA.  2 = Second Engineer over 3000 kW issued by SAMSA.  3 = Chief Engineer class 1 issued by SAMSA.
3.2	Personnel qualifications		15	The required qualification for the minimum of five (5) personnel identified for this project: 1. Spray painter - Trade test certificate 2. Welder - Trade test certificate 3. Rigger - Trade test certificate 4. Millwright - Trade test certificate 5. SHE Representative - Hazard identification and Risk Assessment (HIRA) Certificate/Safety Management Training Course (SAMTRAC)/Diploma in Safety Management/SHE Representative certificate/Safety Officer certificate 6. Electrician - Trade test certificate 7. Project Manager-Diploma/ Degree / Certificate	Copy of the qualifications for each of the minimum five (5) personnel.	0 = No submission  1 = Less than five (5) personnel submitted copies of their qualifications.  2 =Minimum of five (5) personnel submitted copies of their qualifications. Minimum of qualifications to be submitted for 1, 2, 3, 4 and 7.  3 = All seven (7) personnel submitted copies of their qualifications.
4	Method Statement	8				Model Answer
4.1	Method Statement		8	Bidder to submit a method statement including the following critical elements in terms of the project, with eight (8) as a minimum: (1) Cleaning, painting and antifouling of hull exterior, (2) Descaling of Voith/Propeller blades, (3) Ship's side valves, overboard valves and induction strainers, (4) Tanks, cleaning and paint touch up, (5) Pipe work, plating work, (6) Voith health check, (7) Main Engine and coolers, (8) Compilation and approval of SHE File (9) Procedure to be followed when work is stopped due to operations and weather (10) Site establishment and de-establishment	Method Statement	0 = No Response/ or minimum capabilities not met.  1 = Less than eight (8) of the critical elements met.  2 = Eight (8) of the critical elements met.  3 = More than eight (8) of the critical elements met.
5	Work Schedule	15				Model Answer
5.1	Schedule duration		15	Bidder to submit a project schedule on how to complete the project in the planned maximum duration of four (4) weeks. The project duration to include the eight (8) minimum elements on the method statement.	Project schedule	0 = No Response or a duration is > than five (5) weeks.  1 = To complete the services in a duration of > than four (4) weeks but less than five (5) weeks  2 = To complete the services in a duration of four (4) weeks.  3 = To complete the services in a duration of <than four (4) weeks.
6	Compliance to Health and Safety	10				Model Answer
6.1	Risk assesment		10	Bidder to submit a risk assesment which a minimum of three (3) of the below elements are included: (1) Identify the risks and hazards to which persons may be exposed to, (2) Analysis and evaluation of identified risks/ hazards, (3) Measures to mitigate, reduce or control the risks and hazards identified, (4) Roles and responsibilities for implementation and control.	Risk assessment	0 = No Response or less than two (2) of the elements met.  1 = Two (2) of the elements met.  2 = Three (3) of the elements met.  3 = All four (4) of the elements met.
		100.00	100.00			