

**TRANSNET NATIONAL PORTS AUTHORITY**an Operating Division of **TRANSNET SOC LTD**[hereinafter referred to as **Transnet**]

[Registration No. 1990/000900/30]

**REQUEST FOR PROPOSAL [RFP] GOODS**

**FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS**

<b>RFP NUMBER:</b>	<b>TNPA/2024/05/0008/65473/RFP</b>
<b>ISSUE DATE:</b>	<b>04 JULY 2024</b>
<b>COMPULSORY BRIEFING DATE:</b>	<b>16 JULY 2024</b>
<b>SITE MEETING TIME:</b>	<b>10H00</b>
<b>CLOSING DATE:</b>	<b>31 JULY 2024</b>
<b>CLOSING TIME:</b>	<b>17:00</b>
<b>BID VALIDITY PERIOD:</b>	<b>120 Business Days from Closing Date</b>

**Note to the bidders:**

*Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.*

**PLEASE NOTE TECHNICAL PREQUALIFICATION CRITERIA:**

- The Bidder is an authorised agent in Southern Africa, accredited by the Manufacturer of the Aid to Navigation (AtoN).
- The Bidder or Bidder's representative or Bidder's Supplier is an Industrial Member of IALA (International Association of Marine Aids to Navigation and Lighthouse Authority)

**THE AWARD STRATEGY FOR THIS RFP:**

- This RFP has three (3) schedules and the intention of TNPA is to award this RFP per Schedule.

**SCHEDULE OF BID DOCUMENTS**

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ANNEXURE I – SCHEDULE 1 TO MASTER AGREEMENT

**FOR THE REQUEST FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR A ONCE-OFF PERIOD****SECTION 1: SBD1 FORM****PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS, A DIVISION TRANSNET SOC LTD</b>							
BID NUMBER:	TNPA/2024/05/0008/65473/RFP	ISSUE DATE:	03/07/2024	CLOSING DATE:	31/07/2024	CLOSING TIME:	17:00
DESCRIPTION	<b>FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS</b>						
<b>BID RESPONSE DOCUMENTS SUBMISSION</b>							
<b>RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER SELECTED</b> ( <i>please refer to section 2, paragraph 3 for a detailed process on how to upload submissions</i> ): <a href="https://transnetetenders.azurewebsites.net">https://transnetetenders.azurewebsites.net</a>							
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>				<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>			
CONTACT PERSON	Leandre Lewis			CONTACT PERSON	Leandre Lewis		
TELEPHONE NUMBER	Not Applicable			TELEPHONE NUMBER	Not Applicable		
FACSIMILE NUMBER	Not Applicable			FACSIMILE NUMBER	Not Applicable		
E-MAIL ADDRESS	<a href="mailto:TNPATenderEnquiriesLHS@transnet.net">TNPATenderEnquiriesLHS@transnet.net</a>			E-MAIL ADDRESS	<a href="mailto:TNPATenderEnquiriesLHS@transnet.net">TNPATenderEnquiriesLHS@transnet.net</a>		
<b>SUPPLIER INFORMATION</b>							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

Respondent's Signature

Date &amp; Company Stamp

<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]</b>			
<b>1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	<b>2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER QUESTIONNAIRE BELOW ]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.</b>			

## PART B

### TERMS AND CONDITIONS FOR BIDDING

<b>1. TAX COMPLIANCE REQUIREMENTS</b>
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:\_\_\_\_\_

Respondent's Signature

Date & Company Stamp

**SECTION 2: NOTICE TO BIDDERS****1 INVITATION TO BID**

Responses to this RFP [hereinafter referred to as a **Bid** or a **Proposal**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as an **entity, Respondent** or **Bidder**].

<b>DESCRIPTION</b>	<b>FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS</b>
<b>TENDER ADVERT</b>	All Transnet tenders are advertised on the National Treasury's e-Tender Publication Portal and the Transnet website. Should one of these media (i.e. National Treasury's e-Tender Publication Portal or Transnet website) not be available, bidders are advised to check on the other media for advertised tenders.
<b>RFP DOWNLOADING</b>	<p>This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at <a href="http://www.etenders.gov.za">www.etenders.gov.za</a> free of charge.</p> <p>To download RFP and Annexures:</p> <ul style="list-style-type: none"> <li>Click on "Tender Opportunities";</li> <li>Select "Advertised Tenders";</li> <li>In the "Department" box, select Transnet SOC Ltd.</li> </ul> <p>Once the tender has been in the list, click on the "Tender documents" tab and process to download all uploaded documents.</p> <p>The RFP may also be downloaded from the Transnet Portal at <a href="https://transnetetenders.azurewebsites.net">https://transnetetenders.azurewebsites.net</a> (please use <b>Google Chrome</b> to access Transnet link/site) free of charge (<i>refer to section 2, paragraph 3 below for detailed steps</i>)</p>
<b>COMMUNICATION</b>	<p>Transnet will publish the outcome of this RFP on the National Treasury e-tender portal and Transnet website with 10 days after the award has been finalised. All unsuccessful bidders have a right to request for reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form</p> <p>Any addenda to the RFP or clarifications will be published on the e-tender portal and Transnet website. Bidders are required to check the e-tender portal or Transnet website prior to finalising their bid submissions for any changes or clarifications to the RFP.</p> <p>Transnet will not be held liable if Bidders do not receive the latest information regarding this RFP with the possible consequence of either being disadvantaged or disqualified as a result thereof.</p>
<b>BRIEFING SESSION</b>	<p>Yes – Compulsory – 16 July 2024 at 10:00am</p> <p>Refer to paragraph 2 for details.</p> <p>Link: <a href="#">Tender Briefing Meeting</a></p>
<b>CLOSING DATE</b>	<p><b>17:00 on 31 July 2024</b></p> <p>Bidders must ensure that bids are uploaded timeously onto the system. Generally, if a bid is late, it will not be accepted for consideration.</p> <p><b><i>Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the</i></b></p>

	<b><i>technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.</i></b>
<b>VALIDITY PERIOD</b>	<p><b>120 Business Days from Closing Date</b></p> <p>Bidders are to note that they may be requested to extend the validity period of their bid, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.</p> <p>Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.</p> <p>With regard to the validity period of next highest ranked bidders, please refer to Section 2, paragraph 10.12</p>

Any additional information or clarification will be published on the e-Tender portal and Transnet website, if necessary.

## 2 FORMAL BRIEFING

A compulsory pre-proposal RFP briefing will be conducted on the **Microsoft Teams Link: [Tender Briefing Session](#)** on **16 July 2024**, at **10:00 am** for a period of  $\pm 2$  hours. [Respondents to provide own transportation and accommodation]. The briefing session will start punctually and information will not be repeated for the benefit of Respondents arriving late.

- 2.1 A Certificate of Attendance in the form set out in Section 10 hereto must be completed and submitted with your Proposal as proof of attendance is required for a **compulsory** RFP briefing.
- 2.2 Respondents failing to attend the compulsory RFP briefing will be disqualified.

## 3 PROPOSAL SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website/ Portal ([transnetetenders.azurewebsites.net](https://transnetetenders.azurewebsites.net)) Please use **Google Chrome** to access Transnet link/site);
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal [transnetetenders.azurewebsites.net](https://transnetetenders.azurewebsites.net)

#### 4 RFP INSTRUCTIONS

- 4.1 Please sign documents [sign, stamp and date the bottom of each page] before uploading them on the system. The person or persons signing the submission must be legally authorised by the respondent to do so.
- 4.2 **All returnable documents tabled in the Proposal Form [Section 5] must be returned with proposals.**
- 4.3 Unless otherwise expressly stated, all Proposals furnished pursuant to this RFP shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated.
- 4.4 Any additional conditions must be embodied in an accompanying letter. Subject only to clause 15 [Alterations made by the Respondent to Bid Prices] of the General Bid Conditions, paragraph 12 below (Legal Review) and Section 6 of the RFP, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.

#### 5 JOINT VENTURES OR CONSORTIUMS

Respondents who would wish to respond to this RFP as a Joint Venture [JV] or consortium with B-BBEE entities, must state their intention to do so in their RFP submission. Such Respondents must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If at the time of the bid submission such a JV or consortium agreement has not been concluded, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Transnet through this RFP process. This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Transnet.

- Respondents are to note that for the purpose of Evaluation, a JV will be evaluated based on one consolidated B-BBEE score card (a consolidated B-BBEE Status Level verification certificate) Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 4.1 of the specific goals Claim Form.

#### 6 COMMUNICATION

For specific queries relating to this RFP, an RFP Clarification Request Form should be submitted onto the system or to [TNPADBACSUBMISSIONS@transnet.net] before **12:00 pm on 26 July 2024**, substantially in the form set out in Section 8 hereto. In the interest of fairness and transparency, Transnet's response to such a query will be published on the e-tender portal and Transnet website.

- 6.1 After the closing date of the RFP, a Respondent may only communicate with the Leandre Lewis (BEC chairperson), at email [TNPATenderEnquiriesLHS@transnet.net](mailto:TNPATenderEnquiriesLHS@transnet.net) on any matter relating to its RFP Proposal.
- 6.2 Respondents are to note that changes to its submission will not be considered after the closing date.
- 6.3 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFP between the closing date and the date of the award of the business.
- 6.4 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.
- 6.5 Transnet will publish the outcome of this RFP in the National Treasury e-tender portal and Transnet website with 10 days after the award has been finalised. Respondents are required to check the National



Treasury e-tender Portal and Transnet website for the results of the tender process. All unsuccessful bidders have a right to request Transnet to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form.

## **7 CONFIDENTIALITY**

All information related to this RFP is to be treated with strict confidence. In this regard Respondents are required to certify that they have acquainted themselves with the Non-Disclosure Agreement. All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information related to this RFP or the subsequent contract, written approval must be obtained from Transnet.

## **8 COMPLIANCE**

The successful Respondent [hereinafter referred to as the **[Supplier]**] shall be in full and complete compliance with any and all applicable laws and regulations.

## **9 EMPLOYMENT EQUITY ACT**

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

## **10 DISCLAIMERS**

Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of Proposals. In particular, please note that Transnet reserves the right to:

- 10.1 modify the RFP's Goods/Services and request Respondents to re-bid on any such changes;
- 10.2 reject any Proposal which does not conform to instructions and specifications which are detailed herein;
- 10.3 disqualify Proposals submitted after the stated submission deadline [closing date];
- 10.4 award a contract in connection with this Proposal at any time after the RFP's closing date;
- 10.5 award a contract for only a portion of the proposed Goods/Services which are reflected in the scope of this RFP;
- 10.6 split the award of the contract between more than one Supplier, should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- 10.7 cancel the bid process;
- 10.8 validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- 10.9 request audited financial statements or other documentation for the purposes of a due diligence exercise;
- 10.10 not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it;
- 10.11 to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;

10.12 to award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the outcome of the tender has been published the outcome of the bid process on the National Treasury e-tender Portal and Transnet website. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods at their quoted price.

Note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

## 11 LEGAL REVIEW

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business. A material deviation from the Standard terms or conditions could result in disqualification.

## 12 SECURITY CLEARANCE

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the Goods/Services and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of **CONFIDENTIAL/ SECRET/TOP SECRET**. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

## 13 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Respondents must register on the CSD prior to submitting their bids. Business may not be awarded to a Respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD.

***For this purpose, the attached SBD 1 form must be completed as an essential returnable document by the closing date and time of the bid.***

## 14 TAX COMPLIANCE


Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.










The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

**Transnet urges its clients, suppliers and the general public to report any fraud or corruption to  
TIP-OFFS ANONYMOUS:**

 **Ethics Helpdesk** (Pty) LTD.  
Ethics Management System™

You can choose to be **Anonymous** or **Non-Anonymous** on **ANY** of the platforms  
**PLEASE RETAIN YOUR REFERENCE NUMBER**

				
	<p><b>AI Voice BoT "Jack"</b> Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.</p>	<p><b>What's App</b> Speak to an Agent via What's App.</p>	<p><b>Speak to an Agent</b> Speak to an Agent via the platform with no call or data charge</p>	<p><b>Telegram</b> Speak to an Agent via Telegram</p>
 <b>0800 003 056</b>	 <b>086 551 4153</b>	 <b>reportit@ethicshelpdesk.com</b>	 <b>*120*0785980808#</b>	

Respondent's Signature

Date &amp; Company Stamp

## SECTION 3: BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS

### 1 BACKGROUND

Lighthouses and Navigational Systems is responsible for the provision, maintenance, operation and improvement of the Aids to Navigation (AtoN) within the TNPA Ports and Lighthouses along the South African coastline. It is the responsibility of Lighthouse and Navigational Systems to ensure the technical compliance of Aids to Navigation. These measures include the provision of aids to navigation for the safe and efficient navigation of vessel movements along the coast of South Africa as well as within Port limits. The International obligation for the provision of Aids to Navigation Services is directed by Safety of Life at Sea (SOLAS) Convention V, Regulation 13. The specific mandate for the provision of aids to navigation is further legislated under paragraph 78(1) of the National Ports Acts which places the obligation for the provision of this service directly on the National Ports Authority.

### 2. EXECUTIVE OVERVIEW

Whereas Transnet is seeking a partner(s) to provide solutions for its manufacture, supply and delivery of aids to navigation it also seeks to improve its current processes for providing these Goods to its end user community throughout its locations.

The selected Supplier(s) must share in the mission and business objectives of Transnet. These mutual goals will be met by meeting contractual requirements and new challenges in an environment of teamwork, joint participation, flexibility, innovation and open communications. In this spirit of partnership, Transnet and its Supplier(s) will study the current ways they do business to enhance current practices and support processes and systems. Such a partnership will allow Transnet to reach higher levels of quality, service and profitability.

Specifically, Transnet seeks to benefit from this partnership in the following ways:

- 2.1 Transnet must receive reduced cost of acquisition and improved service benefits resulting from the Supplier's economies of scale and streamlined service processes.
- 2.2 Transnet must achieve appropriate availability that meets user needs while reducing costs for both Transnet and the chosen Supplier(s).
- 2.3 Transnet must receive proactive improvements from the Supplier with respect to supply/provision of Goods/Services and related processes.
- 2.4 Transnet's overall competitive advantage must be strengthened by the chosen Supplier's leading-edge technology and service delivery systems.
- 2.5 Transnet end users must be able to rely on the chosen Supplier's personnel for service enquiries, recommendations, and substitutions.
- 2.6 Transnet must reduce costs by streamlining its acquisition of Goods/Services, including managed service processes on a Group basis.

**3 SCOPE OF REQUIREMENTS**

ANNEXURE F - SOW - LNS – 008 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS  
 SOW - LNS - 008 - SCHEDULE OF REQUIREMENTS  
 SOW - LNS – 008 - TECHNICAL EVALUATION CRITERIA

ANNEXURE G - SOW - LNS – 011 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS  
 SOW - LNS - 011 - SCHEDULE OF REQUIREMENTS  
 SOW - LNS - 011 - TECHNICAL EVALUATION CRITERIA

ANNEXURE H - SOW - LNS - 012 - SELF-CONTAINED LED LANTERNS SCHEDULE OF REQUIREMENTS  
 SOW - LNS - 012 - SCHEDULE OF REQUIREMENTS  
 SOW – LNS - 012 – TECHNIAL EVALUATION CRITERIA

Transnet National Ports Authority would like to gain an understanding of the Schedules which respondents will be bidding for, as such responds are required to indicate the schedules, they intend to tender for by placing a Yes/No in the respective block below. The Scope of Works, Schedule of Requirements, Pricing Schedules and Technical Evaluation annexures are referenced below:

<b>SCHEDULES</b>	<b>ANNEXURES</b>	<b>TENDER (YES/NO)</b>
<b>SCHEDULE 1: ROTO-MOULDED POLYETHYLENE MARINE BUOYS - 008</b>	ANNEXURE F1 - SOW - LNS – 008 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS	
	ANNEXURE F2 - SOW - LNS - 008 - SCHEDULE OF REQUIREMENTS	
	ANNEXURE F3 - SOW - LNS – 008 - TECHNICAL EVALUATION CRITERIA	
	SCHEDULE 1 - PRICING SCHEDULE – SOW-LNS-008	
<b>SCHEDULE 2: ROTO-MOULDED POLYETHYLENE MARINE BUOYS - 011</b>	ANNEXURE G1 - SOW - LNS – 011 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS	
	ANNEXURE G2 - SOW - LNS - 011 - SCHEDULE OF REQUIREMENTS	
	ANNEXURE G3 - SOW - LNS - 011 - TECHNICAL EVALUATION CRITERIA	
	SCHEDULE 2 - PRICING SCHEDULE – SOW – LNS - 011	
<b>SCHEDULE 3: SELF-CONTAINED LANTERNS - 012</b>	ANNEXURE H1 - SOW - LNS - 012 - SELF-CONTAINED LED LANTERNS	
	ANNEXURE H2 - SOW - LNS - 012 - SCHEDULE OF REQUIREMENTS	
	ANNEXURE H3 - SOW - LNS – 012 - TECHNICAL EVALUATION CRITERIA	
	SCHEDULE 3 - PRICING SCHEDULE – SOW – LNS - 012	

**4. GREEN ECONOMY / CARBON FOOTPRINT**

Transnet wishes to have an understanding of your company's position with regard to environmental commitments, including key environmental characteristics such as waste disposal, recycling and energy conservation. *Please submit details of your entity's policies in this regard.*

**5. GENERAL SUPPLIER OBLIGATIONS**

- a. The Supplier(s) shall be fully responsible to Transnet for the acts and omissions of persons directly or indirectly employed by them.
- b. The Supplier(s) must comply with the requirements stated in this RFP.

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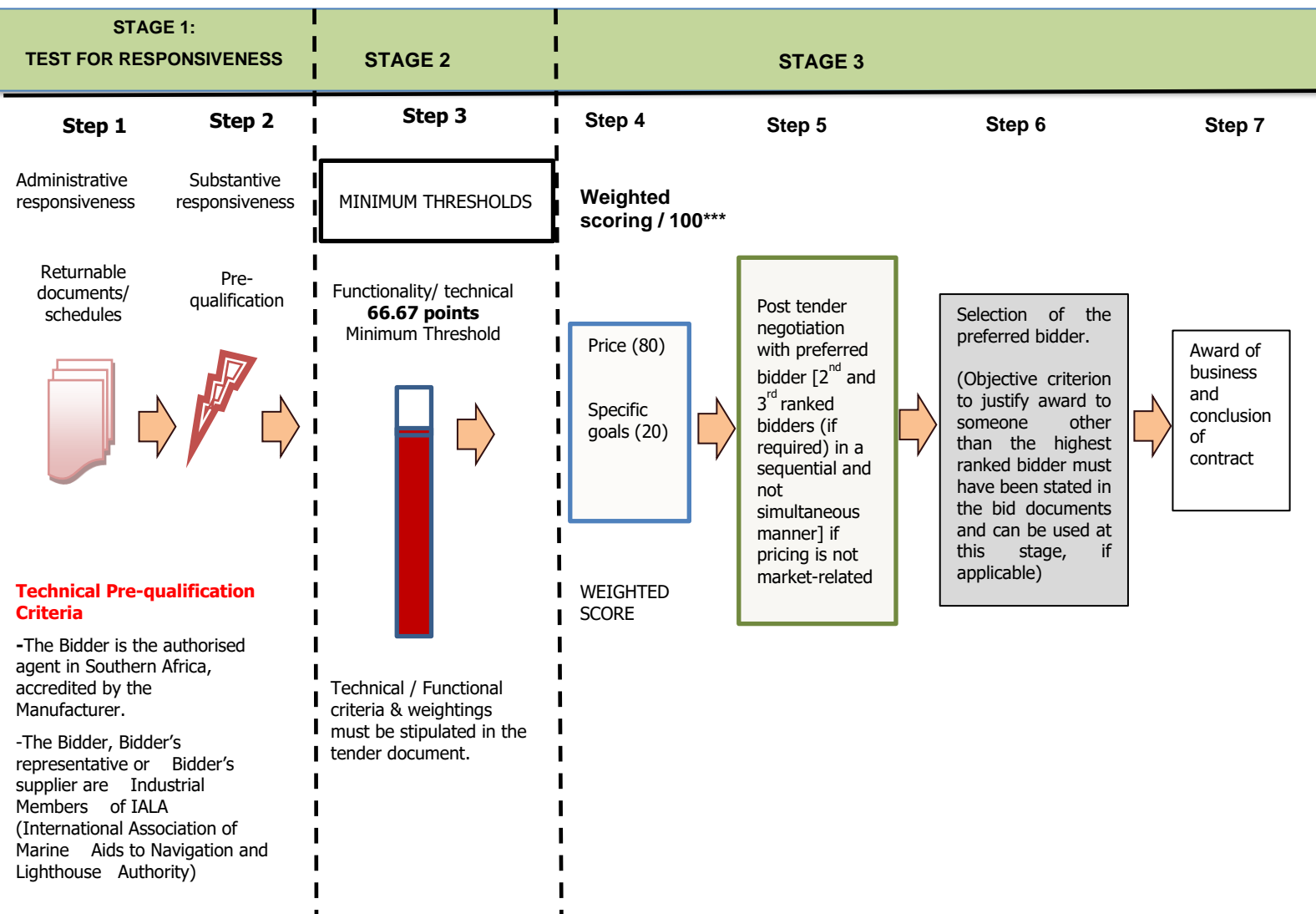
Respondent's Signature

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Date & Company Stamp

**6. EVALUATION METHODOLOGY**

Transnet will utilise the following methodology and criteria in selecting a preferred Supplier:



NB: Evaluation of the various stages will normally take place in a sequential manner. However, in order to expedite the process, Transnet reserves the right to conduct the different steps of the evaluation process in parallel. In such instances the evaluation of bidders at any given stage must not be interpreted to mean that bidders have necessarily passed any previous stage(s).

Respondent's Signature

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**a. STEP ONE: Test for Administrative Responsiveness**

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFP Reference
• Whether the Bid has been lodged on time	<i>Section 1 paragraph 3</i>
• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	<i>Section 5</i>
• Verify the validity of all returnable documents	<i>Section 5</i>
• Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>

***The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification***

**b. STEP TWO: Test for Substantive Responsiveness to RFP**

The test for substantive responsiveness to this RFP will include the following:

Check for substantive responsiveness	RFP Reference
• Whether any general and legislation qualification criteria set by Transnet, have been met	<i>All sections including Section 2 paragraphs, 2.2, 6, 11.2, General Bid Conditions clause 20</i>
• Whether the Bid contains a priced offer as prescribed in the pricing and delivery schedule	<i>Section 4</i>
• Whether the Bid materially complies with the scope and/or specification given	<i>All Sections</i>
• Whether any Technical Pre-qualification Criteria	<i>Section 3 – Scope of Work Annexure</i>
• The Bidder is an authorised agent in Southern Africa, accredited by the Manufacturer of the Aids to Navigation (AtoN).	
• The Bidder or Bidder's representative or Bidder's Supplier is an Industrial Member of IALA (International Association of Marine Aids to Navigation and Lighthouse Authority).	
• Certificate of Attendance of Compulsory Briefing	
	<i>Section 10</i>

***The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation***

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Respondent's Signature

\_\_\_\_\_  
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**c. STEP THREE: Minimum Threshold 66.67 points for Technical Criteria**

The test for the Technical and Functional threshold will include the following:

*Respondents must complete and submit **Annexure F, G, H** which include a Technical Questionnaire.*

*A Respondent's compliance with the minimum functionality/technical threshold will be measured by their responses to **Annexure F, G, H***

ANNEXURE F - SOW - LNS – 008 - TECHNICAL EVALUATION CRITERIA

ANNEXURE G - SOW - LNS - 011 - TECHNICAL EVALUATION CRITERIA

ANNEXURE H - SOW - LNS – 012 - TECHNICAL EVALUATION CRITERIA

*Respondents are to note that Transnet will round off final technical scores to the nearest 2 (two) decimal places for the purposes of determining whether the technical threshold has been met.*

***The minimum threshold for technical/functionality [Step Three] must be met or exceeded for a Respondent's Proposal to progress to Step Four for final evaluation***

**d. STEP FOUR: Evaluation and Final Weighted Scoring**

a) **Price Criteria** [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
• Commercial offer	<i>Section 4</i>
• Exchange rate exposure	<i>Section 4</i>

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

$Ps$  = Score for the Bid under consideration  
 $Pt$  = Price of Bid under consideration  
 $Pmin$  = Price of lowest acceptable Bid

**b) Specific Goals [Weighted score 20 points]**

- Specific goals preference points claim form
- Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 4.1 of the specific goals Claim Form.

**e. SUMMARY: Applicable Thresholds and Final Evaluated Weightings**

Thresholds	Minimum Threshold
Technical / functionality	66.67

Evaluation Criteria	Final Weighted Scores
Price	80.00
B-BBEE Status Level 1 or 2 Of Contribution	5.00
30% Black Women Owned Entities	5.00
+51 % EME or QSE Black Owned Entities	10.00
Non-Compliant and/or B-BBEE Level 3-8 contributors	0.00
<b>TOTAL SCORE:</b>	<b>100</b>

**f. STEP FIVE: Post Tender Negotiations (if applicable)**

- Respondents are to note that Transnet may not award a contract if the price offered is not market-related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
  - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
  - negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

**g. STEP SIX: Objective Criteria (if applicable)**

Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet may apply in this bid process include:

- the tenderer:
- is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,
- is not undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of,

- can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- has the legal capacity to enter into the contract
- is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- complies with the legal requirements, if any, stated in the tender data and
- is able, in the option of the employer to perform the contract free of conflicts of interest.

**h. STEP SEVEN: Award of business and conclusion of contract**

- Immediately after approval to award the contract has been received, the successful bidder(s) will be informed of the acceptance of his/their Bid by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- A final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

**SCHEDULE 1: ROTO-MOULDED POLYETHYLENE MARINE BUOYS – SPECIFICATION NO.  
SOW - LNS 008****SECTION 4: PRICING AND DELIVERY SCHEDULE**

Respondents are required to complete the table below:

ITEM NO		DESCRIPTION OF ITEM	QUANTITY	RATE	TOTAL PRICE OF ITEM [ZAR]
<b>PORT OF RICHARDS BAY</b>					
1		Green Lateral Marker Buoys, conical shaped	7		
	1.1	2.6m diameter, focal height between 3.5m and 4m, complete with day markers and top markers (as per specification and schedule of requirements)			
	1.2	Additional green top marker to match and fit buoy required as per item 1.1	2		
	1.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic moorings are not required for this application.	7		
2		Red Lateral Marker Buoys, conical shaped 2.6m diameter, focal height between 3.5m and 4m, complete with day markers and top markers (as per specification and schedule of requirements).	5		
	2.1				
	2.2	Additional red top markers to match and fit buoy required as per item 2.1	2		
	2.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic moorings are not required for this application.	5		

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ITEM NO		DESCRIPTION OF ITEM	QUANTITY	RATE	TOTAL PRICE OF ITEM [ZAR]
<b>PORT OF DURBAN</b>					
3	3.1	Green Lateral Marker Buoys, conical shaped 2.6m diameter, focal height between 3.5m and 4m, complete with day markers and top markers (as per specification and schedule of requirements).	11		
	3.2	Additional green top markers to match and fit buoy required as per item 3.1	3		
	3.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 13m. Synthetic moorings are not required for this application.	11		
<b>PORT OF PORT ELIZABETH</b>					
4	4.1	Safe Water Mark (Red and White) Buoy, 3.0m in diameter, polyethylene top structure and focal height between 4m and 5m, complete with day markers and top markers (as per specification and schedule of requirements).	1		
	4.2	Additional top marker to match and fit buoy required as per item 4.1	1		
	4.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic moorings are not required for this application.	1		
5	5.1	Green Lateral Marker Buoy, conical shaped 1.5m diameter, focal height between 1.5m and 2m, complete with day markers and top markers (as per specification and schedule of requirements).	1		
	5.2	Additional green top marker to match and fit buoy required as per item 5.1	1		
	5.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic moorings are not required for this application.	1		
6	6.1	Red Lateral Marker Buoy, conical shaped 1.5m diameter, focal height between 1.5m and 2m, complete with day	1		

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ITEM NO		DESCRIPTION OF ITEM	QUANTITY	RATE	TOTAL PRICE OF ITEM [ZAR]
		markers and top markers (as per specification and schedule of requirements).			
	6.2	Additional red top marker to match and fit buoy required as per item 6.1	1		
	6.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic moorings are not required for this application.	1		
7	7.1	East Cardinal Marker Buoy (Yellow and Black), 1.5m in diameter with focal height between 1.5m and 2m complete with day markers and top markers (as per specification and schedule of requirements).	1		
	7.2	Additional top marker to match and fit buoy required as per item 7.1	1		
	7.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic moorings are not required for this application.	1		
PORT OF CAPE TOWN					
8	8.1	South Cardinal Marker Buoy (Yellow and Black), appropriate top mark, 3.0m in diameter with focal height between 4m and 5m, complete with day markers and top markers (as per specification and schedule of requirements).	1		
	8.2	Additional top marker to match and fit buoy required as per item 8.1	1		
	8.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 22.5m. Synthetic moorings are not required for this application.	1		
9	9.1	Isolated Danger Mark Buoy (Black and Red), black top markers, 2.6m in diameter with focal height between 3.5m and 4m, complete with day markers and top markers (as per specification and schedule of requirements).	1		

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Date &amp; Company Stamp

ITEM NO		DESCRIPTION OF ITEM	QUANTITY	RATE	TOTAL PRICE OF ITEM [ZAR]
	9.2	Additional top marker to match and fit buoy required as per item 8.1	1		
	9.3	Complete traditional mooring system excluding sinker to accommodate a water depth of 14m. Synthetic moorings are not required for this application.	1		
TOTAL PRICE, exclusive of VAT					
VAT 15% (if applicable)					
Total Inclusive of VAT (where applicable)					

*Respondents should note that each pricing schedule will be evaluated and awarded separately. This RFP has three (3) schedules and the intention of TNPA is to award this RFP per Schedule.*

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Respondent's Signature

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**SCHEDULE 2: ROTO-MOULDED POLYETHYLENE MARINE BUOYS - SPECIFICATION NO.  
SOW - LNS - 011****SECTION 4: PRICING AND DELIVERY SCHEDULE**

Respondents are required to complete the table below:

Item No		Description of Item	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
<b>PORT OF RICHARDS BAY</b>					
1	1.1	Lateral Marker Buoy, Green, Conical shaped, 3.0m diameter, focal height of about 6m, complete with day markers and top markers as per Specification No. SOW-LNS-011.	5		
	1.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	5		
2	2.1	Lateral Marker Buoy, Red, Can shaped, 3.0m diameter, focal height of about 6m, complete with day markers and top markers as per Specification No. SOW-LNS-011.	5		
	2.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	5		
3	3.1	Special Marker Buoy, Yellow, Conical shaped 3.0m Diameter, 6m focal height, complete with day markers and top markers as per Specification No. SOW-LNS-011.	2		
	3.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	2		

Respondent's Signature

Date &amp; Company Stamp



Item No		Description of Item	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
PORT OF DURBAN					
4	4.1	Lateral Marker Buoy, Red, Can shaped, 3.0m diameter, focal height of about 6m, complete with day markers and top markers as per Specification No. SOW-LNS-011.	9		
	4.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 13m. Synthetic Moorings are not desired for this application.	9		
5	5.1	Special Marker Buoy, Yellow, Conical shaped 3.0m Diameter, 6m focal height, complete with day markers and top markers as per Specification No. SOW-LNS-011.	3		
	5.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 13m. Synthetic Moorings are not desired for this application.	3		
PORT OF NGQURA					
6	6.1	Special Marker Buoy, Yellow, conical shaped 3.0m diameter, 6m focal height, complete with day markers and top markers as per Specification No. SOW-LNS-011.	3		
	6.2	Additional yellow top marker to match and fit the buoy required as per item 6.1.	2		
	6.3	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	3		
7	7.1	Lateral Marker Buoy, Green, conical shaped, 3.0m diameter, focal height of about 6m, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.	1		

Respondent's Signature

Date &amp; Company Stamp

Item No		Description of Item	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
	7.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	1		
8	8.1	Lateral Marker Buoy, Red, can shaped, 3.0m diameter, focal height of about 6m, complete with day markers and top markers as per Specification No. SOW-LNS-011.	2		
	8.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 17m. Synthetic Moorings are not desired for this application.	2		
9	9.1	Safe Water Mark Buoy, Red and White, appropriate top mark, 3.0m diameter, focal height of about 6m, complete with day marker and top marker as per Specification No. SOWLNS-011. The buoy must have the necessary bracket for secure mounting of a Racon.	1		
	9.2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.	1		
<b>PORT OF SALDANHA</b>					
10	10.1	South Cardinal Marker Buoy, Black and yellow, appropriate top mark, 3.0m diameter, focal height between 4m and 5m, complete with daymarker and top mark as per Specification No. SOW-LNS-011.	1		
	10.2	Additional top marker to match and fit the buoy required as per item 10.1.	1		

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Item No		Description of Item	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
	10.3	Complete Traditional mooring system excluding sinker to accommodate a water depth of 22,5m. Synthetic Moorings are not desired for this application.	1		
11	11.1	Isolated Danger Marker Buoy, Black and red, black top markers, 2.6m diameter, focal height between 3.5m and 4m, complete with daymarker and top mark as per Specification No. SOW-LNS-011.	1		
	11.2	Additional top marker to match and fit the buoy required as per item 11.1.	1		
	11.3	Complete Traditional mooring system excluding sinker to accommodate a water depth of 14m. Synthetic Moorings are not desired for this application.	1		
TOTAL PRICE, exclusive of VAT					
VAT 15% (if applicable)					
Total Inclusive of VAT (where applicable)					

*Respondents should note that each pricing schedule will be evaluated and awarded separately. This RFP has three (3) schedules and the intention of TNPA is to award this RFP per Schedule.*

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 Respondent's Signature

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 Date & Company Stamp

**SCHEDULE 3: SELF-CONTAINED LANTERNS – SPECIFICATION NO. SOW – LNS - 012****SECTION 4: PRICING AND DELIVERY SCHEDULE**

Respondents are required to complete the table below:

Item No		Self – Contain Lanterns	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
<b>PORT NOLLOTH</b>					
1.	1.1	Multi LED Self-contained lantern, 6-8Nm, Green	2		
	1.2	Multi LED Self-contained lantern, 6-8Nm, Red	2		
	1.3	Multi LED Self-contained lantern, 6-8Nm, Yellow	1		
	1.4	Multi LED Self-contained lantern, 6-8Nm, White	1		
<b>PORT OF MOSSELBAY</b>					
2	2.1	Multi LED Self-contained lantern, 6-8Nm, Green	1		
	2.2	Multi LED Self-contained lantern, 6-8Nm, Red	1		
	2.3	Multi LED Self-contained lantern, 6-8Nm, Yellow	2		
<b>PORT OF SALDANHA</b>					
3	3.1	Multi LED Self-contained lantern, 6-8Nm, Green	5		
	3.2	Multi LED Self-contained lantern, 6-8Nm, Red	6		
	3.3	Multi LED Self-contained lantern, 6-8Nm, Green	3		
	3.4	Multi LED Self-contained lantern, 6-8Nm, Red	3		
<b>PORT OF CAPE TOWN</b>					
4	4.1	Multi LED Self-contained lantern, 6-8Nm, Yellow	1		
	4.2	Multi LED Self-contained lantern, 6-8Nm, Red	3		
	4.3	Multi LED Self-contained lantern, 6-8Nm, Green	3		
	4.4	Multi LED Self-contained lantern, 6-8Nm, Yellow	1		

Respondent's Signature

Date &amp; Company Stamp

Item No		Self – Contain Lanterns	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
<b>PORT OF RICHARDS BAY</b>					
5	5.1	Multi LED Self-contained lantern, 6-8Nm, Red	5		
	5.2	Multi LED Self-contained lantern, 6-8Nm, Green	5		
	5.3	Multi LED Self-contained lantern, 6-8Nm, White	2		
	5.4	Multi LED Self-contained lantern, 6-8Nm, Yellow	4		
<b>PORT OF DURBAN</b>					
6	6.1	Multi LED Self-contained lantern, 6-8Nm, Red	12		
	6.2	Multi LED Self-contained lantern, 6-8Nm, Yellow	6		
<b>TOTAL PRICE, exclusive of VAT</b>					
<b>VAT 15% (if applicable)</b>					
<b>Total Inclusive of VAT (where applicable)</b>					

*Respondents should note that each pricing schedule will be evaluated and awarded separately. This RFP has three (3) schedules and the intention of TNPA is to award this RFP per Schedule.*

*Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.*

#### **Notes to Pricing:**

- a) Respondents are to note that if the price offered by the highest scoring bidder in each section is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
  - (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFP;
  - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFP;
  - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFP.

If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFP.

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

- b) Prices must be quoted in South African Rand inclusive of VAT.
- c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.
- d) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this pricing schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- e) Rates proposed must be aligned with the Guide on Hourly Fee Rates for Consultants” by the Department of Public Service and Administration (DPSA);
- f) Quantities given are estimates only. Any orders resulting from this RFP will be on an “as and when required” basis.
- g) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.
- h) Manufacturing and delivery lead time calculated from date of receipt of purchase order: \_\_\_\_\_ weeks.
- i) Respondents, if awarded the contract, are required to indicate that their prices quoted would be kept firm and fixed for the contract duration. [Not to be confused with bid validity period Section 2, clause 1]

YES	
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## 1. DISCLOSURE OF CONTRACT INFORMATION

### PRICES TENDERED

Respondents are to note that, on award of business, Transnet is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, ([www.etenders.gov.za](http://www.etenders.gov.za)), as required per National Treasury Instruction Note 01 of 2015/2016.

### JOHANNESBURG STOCK EXCHANGE DEBT LISTING REQUIREMENTS

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

### DOMESTIC PROMINENT INFLUENTIAL PERSONS (DPIP) OR FOREIGN PROMINENT PUBLIC OFFICIALS (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to

disclose any commercial relationship with a DPIIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
<b>Is the Respondent</b> (Complete with a "Yes" or "No")						
<b>A DPIIP/FPPO</b>		<b>Closely Related to a DPIIP/FPPO</b>		<b>Closely Associated to a DPIIP/FPPO</b>		
<b>List all known business interests, in which a DPIIP/FPPO may have a direct/indirect interest or significant participation or involvement.</b>						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIIP or FPPO. This list will include successful Respondents, if applicable.

## 2. MANUFACTURERS

The Respondents must state hereunder the actual manufacturer(s) of the Goods tendered for:

### 2.1 Local Manufacturer(s):

RFP ITEM NO.	NAME	BUSINESS ADDRESS

### 2.2 Foreign Manufacturer(s):

RFP ITEM NO.	NAME	BUSINESS ADDRESS

Note: Where more than one country is applicable to one item, the Respondents must furnish this information separately.

## 3. EXCHANGE AND REMITTANCE

The attention of the Respondents is directed to clause 17 [*Exchange and Remittance*] of the General Bid Conditions. If Transnet is requested by the Respondent to effect payment overseas direct to the Respondent's principal or supplier, which is not a registered South African Company please complete the

details below, using the rate of exchange published by the South African Reserve Bank on 01 July 2024 :

<https://www.resbank.co.za/en/home/what-we-do/statistics/key-statistics/selected-historical-rates>

3.1 ZAR 1.00 [South African currency] being equal to \_\_\_\_\_ [*foreign currency*]

3.2 \_\_\_\_\_ % in relation to tendered price(s) to be remitted overseas by Transnet

3.3 \_\_\_\_\_ [Name of country to which payment is to be made]

3.4 Beneficiary details:

Name [Account holder] \_\_\_\_\_

Bank [Name and branch code] \_\_\_\_\_

Swift code \_\_\_\_\_

Country \_\_\_\_\_

3.5 \_\_\_\_\_ [Applicable base date of Exchange Rate used]

Respondents are advised that should a contract be awarded for deliveries on an "as and when required" basis, any future remittance(s) to overseas principals, as instructed above, will be based on an agreed rate of exchange related to the contractual price of the Goods/Services at that time.

**Respondents should note that Transnet would prefer to receive fixed price offers expressed in South African Rand [ZAR].**

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp



**SECTION 5: PROPOSAL FORM AND LIST OF RETURNABLE DOCUMENTS**

I/We \_\_\_\_\_  
 [name of entity, company, close corporation or partnership] of [full address]

\_\_\_\_\_

carrying on business trading/operating as

represented by \_\_\_\_\_

in my capacity as \_\_\_\_\_

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, dated \_\_\_\_\_ to enter into, sign execute and complete any documents relating to this proposal and any subsequent Agreement. The following list of persons are hereby authorised to negotiate on behalf of the abovementioned entity, should Transnet decide to enter into Post Tender Negotiations with highest ranked bidder(s).

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I/We hereby offer to supply/provide the abovementioned Goods/Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the documents listed in the accompanying schedule of RFP documents.

I/We agree to be bound by those conditions in Transnet's:

- (i) Master Agreement (which may be subject to amendment at Transnet's discretion if applicable);
- (ii) General Bid Conditions; and
- (iii) any other standard or special conditions mentioned and/or embodied in this Request for Proposal.

I/We accept that unless Transnet should otherwise decide and so inform me/us in the letter of award, this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

Should Transnet decide that a formal contract should be signed and so inform me/us in a letter of award [the **Letter of Award**], this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence] together with Transnet's Letter of Award, shall constitute a binding contract between Transnet and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Proposal, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the supply/provision of Goods/Services within 2 [two] weeks thereafter, Transnet may, without prejudice to any other legal remedy which it may have, recover from me/us

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

any expense to which it may have been put in calling for Proposals afresh and/or having to accept any less favourable Proposal.

Furthermore, I/we agree to a penalty clause/s which will allow Transnet to invoke a penalty against us for non-compliance with material terms of this RFP including the delayed delivery of the Goods/Services due to non-performance by ourselves, , etc.

I/we agree that non-compliance with any of the material terms of this RFP, including those mentioned above, will constitute a material breach of contract and provide Transnet with cause for cancellation.

#### **ADDRESS FOR NOTICES**

The law of the Republic of South Africa shall govern any contract created by the acceptance of this RFP. The *domicilium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder the name of their authorised representative in the Republic of South Africa who has the power of attorney to sign any contract which may have to be entered into in the event of their Proposal being accepted and to act on their behalf in all matters relating to such contract.

Respondent to indicate the details of its *domicilium citandi et executandi* hereunder:

Name of Entity:

\_\_\_\_\_

Facsimile: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

#### **NOTIFICATION OF AWARD OF RFP**

As soon as possible after approval to award the contract(s), the successful Respondent [**the Supplier**] will be informed of the acceptance of its Proposal. Transnet will also publish the outcome of the tender, including successful and unsuccessful bidders, in the National Treasury e-tender portal. Any unsuccessful bidder has a right to request reasons for the bid not to be successful and Transnet has a duty to provide those reasons on receipt of the request from the bidder.

#### **VALIDITY PERIOD**

Transnet requires a validity period of 120 Business Days [from closing date] against this RFP, excluding the first day and including the last day.

#### **NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)**

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation [**C.C.**] on whose behalf the RFP is submitted.

(i) Registration number of company / C.C. \_\_\_\_\_

(ii) Registered name of company / C.C. \_\_\_\_\_

(iii) Full name(s) of director/member(s)	Address/Addresses	ID Number(s)
--	-------------------	--------------

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**RETURNABLE DOCUMENTS**

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	<b><i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFP <u>will</u> result in a Respondent's disqualification.</i></b>
Returnable Documents Used for Scoring	<b><i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i></b>
Essential Returnable Documents	<b><i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i></b>

**All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.**

**a) Mandatory Returnable Documents**

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Documents**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

<b>MANDATORY RETURNABLE DOCUMENTS</b>	<b>SUBMITTED [Yes/No]</b>
SECTION 4 : Pricing and Delivery Schedule	
ANNEXURE F: Technical Pre-Qualification - SOW - LNS – 008	
ANNEXURE G: Technical Pre-Qualification – SOW - LNS – 011	
ANNEXURE H: Technical Pre-Qualification - SOW - LNS – 012	
SECTION 10: Certificate of attendance of compulsory RFP Briefing	

Respondent's Signature

Date &amp; Company Stamp

**b) Returnable Documents Used for Scoring**

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

<b><u>RETURNABLE DOCUMENTS USED FOR SCORING</u></b>	<b>SUBMITTED [Yes or No]</b>
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in Section 9 of this RFP	
The proposed solution meets the technical requirements set out in the technical specification document	
Proof of previous experience (similar projects successfully completed with Client/s contact details)	
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 9 of this RFP (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)	

**c) Essential Returnable Documents:**

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

<b>ESSENTIAL RETURNABLE DOCUMENTS &amp; SCHEDULES</b>	<b>SUBMITTED [Yes or No]</b>
In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
Latest Financial Statements signed by your Accounting Officer or latest Audited Financial Statements plus 2 previous years	
Section 1: SBD1 Form	
SECTION 5 : Proposal Form and List of Returnable documents	
SECTION 6 : Certificate Of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
SECTION 7 : RFP Declaration and Breach of Law Form	
SECTION 8: RFP Clarification Request Form	
SECTION 11: Protection Of Personal Information	

**CONTINUED VALIDITY OF RETURNABLE DOCUMENTS**

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

---

 Respondent's Signature

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 Date & Company Stamp

SIGNED at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2 \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

\_\_\_\_\_  
Respondent's Signature\_\_\_\_\_  
Date & Company Stamp

## SECTION 6: CERTIFICATE OF ACQUAINTANCE WITH RFP, MASTER AGREEMENT & APPLICABLE DOCUMENTS

**By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFP. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account for the purpose of calculating tendered prices or any other purpose:**

1	Transnet's General Bid Conditions
2	Master Agreement
3	Transnet's Supplier Integrity Pact
4	Non-disclosure Agreement
5	Specifications attached to this RFP

**Note:** Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFP unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from any term or condition may result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond on, before submitting the bid. **The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFP was unclear but in respect of which he/she failed to obtain clarity.**

The bidder understands that his/her Bid will be disqualified if the Certificate of Acquaintance with RFP documents included in the RFP as a returnable document, is found not to be true and complete in every respect.

SIGNED at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 \_\_\_\_\_  
Name \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2 \_\_\_\_\_  
Name \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**SECTION 7: RFP DECLARATION AND BREACH OF LAW FORM**

NAME OF ENTITY: \_\_\_\_\_

We \_\_\_\_\_ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFP Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Proposal [**RFP**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Goods/Services as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFP from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFP documents;
5. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFP and the requirements requested from Bidders in responding to this RFP have been conducted in a fair and transparent manner;
6. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFP; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

\_\_\_\_\_  
Respondent's Signature\_\_\_\_\_  
Date & Company Stamp

FULL NAME OF OWNER/MEMBER/DIRECTOR/  
PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

***[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided]***

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

**BIDDER'S DISCLOSURE (SBD4)****12 PURPOSE OF THE FORM**

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**13 Bidder's declaration**

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.




13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

**YES/NO**

13.2.1. If so, furnish particulars:

.....  
 .....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

13.3.1. If so, furnish particulars:

.....  
 .....

#### **14 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid,

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

#### **BREACH OF LAW**

We further hereby certify that *I/we* (the bidding entity and/or any of its directors, members or partners) ***have/have not been*** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

---

DATE OF BREACH: \_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

For and on behalf of _____  duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC
Place:	Registration Name of Company/CC

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

SECTION 8: RFP CLARIFICATION REQUEST FORM

RFP No: **TNPA/2024/05/0008/65473/RFP**

RFP deadline for questions / RFP Clarifications: Before 12:00 pm on **26 July 2024**

TO: Transnet SOC Ltd  
ATTENTION: The Tender Administrator  
EMAIL [TNPATenderEnquiriesLHS@transnet.net]  
DATE: \_\_\_\_\_  
FROM: \_\_\_\_\_

RFP Clarification No *[to be inserted by Transnet]*

REQUEST FOR RFP CLARIFICATION

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 9 : SPECIFIC GOALS POINTS CLAIM FORM**

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for specific goals Contribution. Transnet will award preference points to companies who provide valid proof of evidence of as per the table below.

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.
- 1.3 Preference points for this bid shall be awarded for:
- (a) Price;
  - (b) B-BBEE Status Level of Contribution; and
  - (c) Any other specific goal determined in Transnet preferential procurement policy.
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80.00</b>
<b>B-BBEE Status Level 1 or 2 Of Contribution</b>	<b>5.00</b>
<b>30% Black Women Owned Entities</b>	<b>5.00</b>
<b>+51 % EME or QSE Black Owned Entities</b>	<b>10.00</b>
<b>Non-Compliant and/or B-BBEE Level 3-8 contributors</b>	<b>0.00</b>
<b>Total points for Price and Specific Goals must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of evidence for any of the specific goals together with the bid will be interpreted to mean that preference points are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based

on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (d) **"Ownership"** means 51% black ownership
- (e) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (f) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (h) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents
- (i) **"Price"** includes all applicable taxes less all unconditional discounts.
- (j) **"Proof of B-BBEE Status Level of Contributor"**
  - i) the B-BBEE status level certificate issued by an authorised body or person;
  - ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
  - iii) any other requirement prescribed in terms of the B-BBEE Act.
- (k) **"QSE"** means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 ( Act No. 53 of 2003);
- (l) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (m) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid

Selected Specific Goal	Number of points allocated (20)
B-BBEE Level of contributor (1 or 2)	5.00
30% Black Women Owned Entities	5.00
+51 % EME or QSE Black owned Entities	10.00
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

**4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS**

- 4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
30% Black Women Owned Entities	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
EME or QSE 51% Black Owned	B-BBEE Certificate / Sworn-Affidavit / CIPC Certificate

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
<b>Large</b>	Certificate issued by SANAS accredited verification agency
<b>QSE</b>	Certificate issued by SANAS accredited verification agency Sworn Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at <a href="http://www.dti.gov.za/economic_empowerment/bee_codes.jsp">www.dti.gov.za/economic_empowerment/bee_codes.jsp</a> .]
<b>EME<sup>3</sup></b>	Sworn Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by Transnet or regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

4.8

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1**

6.1 B-BBEE Status Level of Contribution: . = .....(maximum of 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE.

**(Tick applicable box)**

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with any of the following enterprises:

Designated Group: An EME or QSE which is at last 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES



## 8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional Supplier
- ☐ Other Suppliers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If a bidder submitted false information regarding its B-BBEE status level of contributor or any other matter required in terms of the Preferential Procurement Regulations, 2022 which will affect or has affected the evaluation of a bid the purchaser may, in addition to any other remedy it may have
- (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
  - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (f) forward the matter for criminal prosecution.

## WITNESSES

1. ....

2. ....

SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....

**SECTION 10: CERTIFICATE OF ATTENDANCE OF COMPULSORY RFP BRIEFING**

It is hereby certified that –

1. \_\_\_\_\_

2. \_\_\_\_\_

Representative(s) of \_\_\_\_\_ *[name of entity]*

attended the RFP briefing in respect of the proposed Goods/Services to be rendered in terms of this RFP on  
\_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
TRANSNET'S REPRESENTATIVE

\_\_\_\_\_  
RESPONDENT'S REPRESENTATIVE

DATE \_\_\_\_\_

DATE \_\_\_\_\_

EMAIL \_\_\_\_\_

**NOTE:**

This certificate of attendance must be filled in duplicate, one copy to be kept by Transnet and the other copy to be kept by the bidder.

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**SECTION 11: PROTECTION OF PERSONAL INFORMATION**

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):  
  
consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:  
  
Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFP, the Responsible party is “Transnet” and the Data subject is the “Respondent”. Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFP and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFP, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFP (physically, through a computer or any other form of electronic communication).

9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFP, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFP and further confirming that they are aware of their rights in terms of Section 5 of POPIA

**Respondents are required to provide consent below:**

YES		NO	
-----	--	----	--

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFP is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: \_\_\_\_\_

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforeg/>, click on contact us, click on complaints.IR@justice.gov.za.

# **Annexure A:**

## **Master Agreement**

## **MASTER AGREEMENT**

entered into by and between

**TRANSNET SOC LTD**

and

.....

**FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS**

<b>Agreement Number</b>	<b>TNPA/2024/05/0008/65473/RFP</b>
<b>Commencement Date</b>	<b>TBA</b>
<b>Expiry Date</b>	<b>TBA</b>

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## SCHEDULE 1

## 1 INTRODUCTION

This Agreement is entered into by and between:

**Transnet SOC Ltd** [Registration Number 1990/000900/30] whose registered address is  
....., Republic of South Africa [**Transnet**]

and

..... [Registration Number .....] whose registered address is  
..... [**the Supplier**]

### NOW THEREFORE, IT IS AGREED:

- 1.1 Transnet hereby appoints the Supplier to supply, and Transnet undertakes to accept the supply of Goods supplied for herein, as formally agreed between the Parties and in accordance with the Schedule of Requirements/Work Orders issued as a schedule to this Agreement; and
- 1.2 the Supplier hereby undertakes to supply the Goods supplied for herein, as formally agreed between the Parties and in accordance with the Schedule of Requirements issued as a schedule to this Agreement.

## 2 DEFINITIONS

Where the following words or phrases are used in this Agreement, such words or phrases shall have the meaning assigned thereto in this clause, except where the context clearly requires otherwise:

- 2.1 **AFSA** means the Arbitration Foundation of South Africa;
- 2.2 **Agreement** means this Agreement and its associated schedules and/or annexures and/or appendices, and/or schedules, including the Schedule of Requirements/Work Orders, the technical specifications for the Goods and such special conditions as shall apply to this Agreement, together with the General Tender Conditions and any additional provisions in the associated bid documents tendered by the Supplier [as agreed, in writing, between the Parties], which collectively and exclusively govern the supply of Goods and supply of ancillary Goods by the Supplier to Transnet;
- 2.3 **Background Intellectual Property** means all Intellectual Property introduced and required by either Party to give effect to their obligations under this Agreement owned in whole or in part by or licensed to either Party or their affiliates prior to the Commencement Date or developed after the Commencement Date otherwise pursuant to this Agreement;
- 2.4 **Business Day(s)** means Mondays to Fridays between 08:00 and 16:00, excluding public holidays as proclaimed in South Africa;
- 2.5 **Commencement Date** means ....., notwithstanding the signature date of this Agreement;
- 2.6 **Confidential Information** means any information or other data, whether in written, oral, graphic or in any other form such as in documents, papers, memoranda, correspondence, notebooks, reports, drawings, diagrams, discs, articles, samples, test results, prototypes, designs, plans, formulae, patents, or inventor's certificates, which a Party discloses or provides to the other Party [intentionally or unintentionally, or as a result of one Party permitting the representative of



the other Party to visit any of its premises], or which otherwise becomes known to a Party, and which is not in the public domain and includes, without limiting the generality of the term:

- a) information relating to methods of operation, data and plans of the disclosing Party;
- b) the contents of this Agreement;
- c) private and personal details of employees or clients of the disclosing Party or any other person where an onus rests on the disclosing Party to maintain the confidentiality of such information;
- d) any information disclosed by either Party and which is clearly marked as being confidential or secret;
- e) information relating to the strategic objectives and planning of the disclosing Party relating to its existing and planned future business activities;
- f) information relating to the past, present and future research and development of the disclosing Party;
- g) information relating to the business activities, business relationships, products, services, customers, clients and Subcontractors of the disclosing Party where an onus rests on the disclosing Party to maintain the confidentiality of such information;
- h) information contained in the software and associated material and documentation belonging to the disclosing Party;
- i) technical and scientific information, Know-How and trade secrets of a disclosing Party including inventions, applications and processes;
- j) Copyright works;
- k) commercial, financial and marketing information;
- l) data concerning architecture, demonstrations, tools and techniques, processes, machinery and equipment of the disclosing Party;
- m) plans, designs, concepts, drawings, functional and technical requirements and specifications of the disclosing Party;
- n) information concerning faults or defects in Goods, equipment, hardware or software or the incidence of such faults or defects; and
- o) information concerning the charges, fees and/or costs of the disclosing Party or its authorised Subcontractors, or their methods, practices or service performance levels actually achieved;

2.7 **Copyright** means the right in expressions, procedures, methods of operations or mathematical concepts, computer program codes, compilations of data or other material, literary works, musical works, artistic works, sound recordings, broadcasts, program carrying signals, published editions, photographic works, or cinematographic works of the copyright owner to do or to authorise the doing of certain acts specified in respect of the different categories of works;

2.8 **Data** means all data, databases, documents, information, graphics, text or other material in an electronic or tangible medium which the Parties to this Agreement generate, collect, process, store or transmit in relation to their business;

2.9 **Designs** mean registered Designs and/or Design applications and will include the monopoly right granted for the protection of an independently created industrial design including designs dictated

essentially by technical or functional considerations as well as topographies of integrated circuits and integrated circuits;

- 2.10 **Expiry Date** means ..... ;
- 2.11 **Foreground Intellectual Property** means all Intellectual Property developed by either Party pursuant to this Agreement;
- 2.12 **Goods** means **Supply and Delivery of Aids to Navigations for Various Ports**, on a once off basis, the material/products specified in the **Schedule of Requirements** appended as Schedule 1 hereto;
- 2.13 **ICC Incoterms** means the latest version of commercial trade terms as published by the International Chamber of Commerce, Paris [ICC], which are otherwise referred to as purchase terms and which define precisely the responsibilities, costs and risks of the buyer [**Transnet**] and the seller [**the Supplier**]. Incoterms are only applicable to contracts involving the import or export of Goods from one country to another and for the purpose of this Agreement, if applicable, shall mean the designated Incoterm as stipulated in Schedule 1 hereto. Further details of the Incoterm [purchase terms] for this Agreement, if applicable, can be viewed at the International Business Training website - <http://www.i-b-t.net/incoterms.html>;
- 2.14 **Intellectual Property** means Patents, Designs, Know-How, Copyright and Trade-Marks and all rights having equivalent or similar effect which may exist anywhere in the world and includes all future additions and improvements to the Intellectual Property;
- 2.15 **Know-How** means all Confidential Information of whatever nature relating to the Intellectual Property and its exploitation as well as all other Confidential Information generally relating to Transnet's field of technology, including technical information, processing or manufacturing techniques, Designs, specifications, formulae, systems, processes, information concerning materials and marketing and business information in general;
- 2.16 **Parties** mean the Parties to this Agreement together with their subsidiaries, divisions, business units, successors-in-title and assigns;
- 2.17 **Party** means either one of these Parties;
- 2.18 **Patents** mean registered Patents and Patent applications, once the latter have proceeded to grant, and includes a right granted for any inventions, products or processes in all fields of technology;
- 2.19 **Permitted Purpose** means any activity or process to be undertaken or supervised by a Staff member of one Party during the term of this Agreement, for which purpose authorised disclosure of the other Party's Confidential Information or Intellectual Property is a prerequisite in order to enable such activity or process to be accomplished;
- 2.20 **Price(s)** means the agreed Price(s) for the Goods to be purchased from the Supplier by Transnet, as detailed in the Schedule of Requirements, issued in accordance with this Agreement, as amended by mutual agreement between the Parties and in accordance with the terms and conditions in this Agreement from time to time;
- 2.21 **Purchase Order(s)** means official orders issued by an operating division of Transnet to the Supplier for the supply of Goods;
- 2.22 **Service Level Agreement** or **SLA** means the processes, deliverables, key performance indicators and performance standards relating to the Goods to be supplied by the Supplier;

- 2.23 **Staff** means any partner, employee, agent, consultant, independent associate or contractor, Subcontractor and the staff of such Subcontractor, or other authorised representative of either Party;
- 2.24 **Schedule of Requirements** means Schedule 1 hereto;
- 2.25 **Subcontract** means any contract or agreement or proposed contract or agreement between the Supplier and any third party whereby that third party agrees to supply to the Supplier the Goods or related Services or any part thereof or material used in the manufacture of the Goods or any part thereof;
- 2.26 **Subcontractor** means the third party with whom the Supplier enters into a Subcontract;
- 2.27 **Tax Invoice** means the document as required by Section 20 of the VAT Act, as may be amended from time to time;
- 2.28 **Trade-Marks** mean registered Trade Marks and Trade Mark applications and include any sign or logo, or combination of signs and/or logos capable of distinguishing the goods of one undertaking from those of another undertaking;
- 2.29 **VAT** means Value-Added Tax chargeable in terms of the VAT Act, 89 of 1991, as may be amended from time to time; and
- 2.30 **VAT Act** means the Value Added Tax Act, No 89 of 1991, as may be amended from time to time.

### 3 INTERPRETATION

- 3.1 Clause headings in this Agreement are included for ease of reference only and do not form part of this Agreement for the purposes of interpretation or for any other purpose. No provision shall be construed against or interpreted to the disadvantage of either Party hereto by reason of such Party having or being deemed to have structured or drafted such provision.
- 3.2 Any term, word or phrase used in this Agreement, other than those defined under the clause heading "*Definitions*" shall be given its plain English meaning, and those terms, words, acronyms, and phrases used in this Agreement will be interpreted in accordance with the generally accepted meanings accorded thereto.
- 3.3 A reference to the singular incorporates a reference to the plural and *vice versa*.
- 3.4 A reference to natural persons incorporates a reference to legal persons and *vice versa*.
- 3.5 A reference to a particular gender incorporates a reference to the other gender.

### 4 NATURE AND SCOPE

- 4.1 This Agreement is an agreement under the terms and conditions of which the Supplier will arrange for the supply to Transnet of the Goods which meet the requirements and specifications of Transnet, the delivery of which is controlled by means of Purchase Orders to be issued by Transnet and executed by the Supplier in accordance with this Agreement.
- 4.2 Such Purchase Orders and deliveries to Transnet shall be agreed between the Parties from time to time, subject to the terms of the Schedule of Requirements/Work Order.
- 4.3 Each properly executed Purchase Order forms an inseparable part of this Agreement as if it were fully incorporated into the body of this Agreement.
- 4.4 During the period of this Agreement, both Parties can make written suggestions for amendments to the Schedule of Requirements/Work Orders in accordance with procedures set out in clause 31

*[Amendment and Change Control]*. A Party will advise the other Party within fourteen [14] Business Days, or such other period as mutually agreed, whether the amendment is acceptable.

- 4.5 Insofar as any term, provision or condition in the Schedule of Requirements/Work Order conflicts with a like term, provision or condition in this Agreement and/or a Purchase Order, the term or provision or condition in this Master Agreement shall prevail, unless such term or provision or condition in this Master Agreement has been specifically revoked or amended by mutual written agreement between the Parties.
- 4.6 Time will be of the essence and the Supplier will perform its obligations under this Agreement in accordance with the timeframe(s) [if any] set out in the relevant schedule, save that the Supplier will not be liable under this clause if it is unable to meet such obligation within the time required as a direct result of any act or omission by Transnet and it has used its best endeavours to advise Transnet of such act or omission. In the event of such delay, any time deadlines detailed in the relevant schedule shall be extended by a period equal to the period of that delay.

## 5 AUTHORITY OF PARTIES

- 5.1 Nothing in this Agreement will constitute or be deemed to constitute a partnership between the Parties or constitute or be deemed to constitute the Parties as agents or employees of one another for any purpose or in any form whatsoever.
- 5.2 Neither Party shall be entitled to, or have the power or authority to:
- a) enter into an agreement in the name of the other; or
  - b) give any warranty, representation or undertaking on the other's behalf; or
  - c) create any liability against the other or bind the other's credit in any way or for any purpose whatsoever.

## 6 DURATION/TERM AND CANCELLATION

- 6.1 Notwithstanding the date of signature hereof, the Commencement Date of this Agreement is ..... and the duration shall be for a **once-off period**, unless:
- a) this Agreement is terminated by either Party in accordance with the provisions incorporated herein or in any schedules or annexures appended hereto, or otherwise in accordance with law or equity; or
  - b) this Agreement is extended at Transnet's option for a further period to be agreed by the Parties.
- 6.2 Notwithstanding clause 18 *[Breach and Termination]*, either Party may cancel this Agreement without cause by giving thirty [30] calendar days prior written notice thereof to the other Party, provided that in such instance, this Agreement will nevertheless be applicable in respect of all Purchase Orders which have been placed prior to the date of such cancellation.

## 7 RISK MANAGEMENT

- 7.1 Where Transnet determines appropriate, within two [2] weeks from the date of contract signature, the Parties are to meet to prepare and maintain a contract Risk Register. The Risk Register shall include a description of the risks and a description of the actions which are to be taken to avoid or reduce these risks which both Parties shall jointly determine.

- 7.2 Contract progress meetings shall be held monthly, or unless otherwise agreed between the Parties in writing. The purposes of these progress meetings shall be to capture the number of late deliverables against agreed milestones, actual costs against payment plans, performance issues or concerns, contract requirements not achieved, the status of previous corrective actions and risk management. Minutes of meetings shall be maintained and signed off between the Parties throughout the contract period.

## **8 TRANSNET'S OBLIGATIONS**

- 8.1 Transnet undertakes to promptly comply with any reasonable request by the Supplier for information, including information concerning Transnet's operations and activities, that relates to the Goods as may be necessary for the Supplier to supply the Goods, but for no other purpose. However, Transnet's compliance with any request for information is subject to any internal security rules and requirements and subject to the observance by the Supplier of its confidentiality obligations under this Agreement.
- 8.2 The Supplier shall give Transnet reasonable notice of any information it requires.
- 8.3 Transnet agrees to supply the Supplier or its Personnel such access to and use of its facilities as is necessary to allow the Supplier to perform its obligations under this Agreement.

## **9 GENERAL OBLIGATIONS OF THE SUPPLIER**

- 9.1 The Supplier shall:
- a) respond promptly to all complaints and enquiries from Transnet;
  - b) inform Transnet immediately of any dispute or complaint arising in relation to the storage or delivery of the Goods;
  - c) conduct its business in a professional manner which will reflect positively upon the Supplier and the Supplier's products;
  - d) keep full records clearly indicating all transactions concluded by the Supplier relating to the delivery of the Goods and keep such records for at least five [5] years from the date of each such transaction;
  - e) obtain, and at all times maintain in full force and effect, any and all licences, permits and the like required under applicable laws for the supply of the Goods and ancillary Services and the conduct of the business and activities of the Supplier;
  - f) observe and ensure compliance with all requirements and obligations as set out in the labour and related legislation of South Africa, including the Occupational Health and Safety Act, 85 of 1993, as may be amended from time to time;
  - g) observe and ensure compliance with all requirements and objectives of the Transnet Supplier Integrity Pact as agreed to in response to the RFP. The general purpose of the Supplier Integrity Pact is to agree to avoid all forms of dishonesty, fraud and corruption by following a system that is fair, transparent and free from any undue influence prior to, during and subsequent to the currency of the procurement event leading to this Agreement and this Agreement itself;
  - h) comply with all applicable environmental legislation and regulations, demonstrate sound environmental performance and have an environmental management policy which ensures that its products, including the Goods or ancillary Services are procured, produced,

packaged, delivered and are capable of being used and ultimately disposed of in a way that is environmentally appropriate; and

- i) ensure the validity of all renewable certifications, including but not limited to its B-BBEE Verification Certificate, throughout the entire term of this Agreement. Should the Supplier fail to present Transnet with such renewals as they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the Agreement, to terminate this Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Supplier.

9.2 The Supplier acknowledges and agrees that it shall at all times:

- a) deliver the supply of the Goods and ancillary Services [if applicable] and perform all its duties with honesty and integrity;
- b) communicate openly and honestly with Transnet regarding the supply and performance of the Goods and demonstrate a commitment to effecting the supply and performing ancillary Services timeously, efficiently and at least to the required standards;
- c) endeavour to deliver the highest possible standards of Goods and workmanship, with a reasonable degree of care and diligence;
- d) use its best endeavours and make every diligent effort to meet agreed deadlines;
- e) treat its own Staff, as well as all Transnet's Staff, with fairness and courtesy and respect for their human rights;
- f) practice and promote its own internal policies aimed at prohibiting and preventing unfair discrimination;
- g) treat all enquiries from Transnet in connection with the supply of the Goods and/or ancillary Services with courtesy and respond to all enquiries promptly and efficiently. Where the Supplier is unable to comply with the provisions of this clause, the Supplier will advise Transnet of the delay and the reasons therefore and will keep Transnet informed of progress made regarding the enquiry;
- h) when requested by Transnet, provide clear and accurate information regarding the Supplier's own policies and procedures, excluding Know-How and other Confidential Information, except where a non-disclosure undertaking has been entered into between the Parties;
- i) not allow a conflict of interest to develop between its own interests [or the interests of any of its other customers] and the interests of Transnet;
- j) not accept or offer, nor allow, induce or promote the acceptance or offering of any gratuity, enticement, incentive or gift that could reasonably be regarded as bribery or an attempt to otherwise exert undue influence over the recipient;
- k) not mislead Transnet or its officers, employees and stakeholders, whether by act or omission;
- l) not otherwise act in an unethical manner or do anything which could reasonably be expected to damage or tarnish Transnet's reputation or business image;
- m) immediately report to Transnet any unethical, fraudulent or otherwise unlawful conduct of which it becomes aware in connection with Transnet or the supply of Goods or ancillary Services to Transnet;

- n) ensure that at all times, during the currency of this Agreement, it complies with all obligations and commitments in terms of the provisions of the Income Tax Act, No 58 of 1962, the VAT Act or any other tax legislation relating to their liability for Income Tax, VAT, Pay as You Earn or any other tax. The Supplier shall further ensure Tax Clearance Compliance, for the duration of this Agreement;
- o) not victimise, harass or discriminate against any employee of either Party to this Agreement or any applicant for employment with either Party to this Agreement due to their gender, race, disability, age, religious belief, sexual orientation or part-time status. This provision applies, but is not limited to employment, upgrading, work environment, demotion, transfer, recruitment, recruitment advertising, termination of employment, rates of pay or other forms of compensation and selection for training.
- p) shall ensure that its employees, agents and Subcontractors will not breach any applicable discrimination legislation and any amendments and re-enactments thereof.

## **10 B-BBEE AND SOCIO-ECONOMIC OBLIGATIONS**

### **10.1 B-BBEE Scorecard**

- a) Transnet fully endorses and supports the Broad-Based Black Economic Empowerment Programme and is strongly of the opinion that all South African business enterprises have an equal obligation to redress the imbalances of the past.
- b) In response to this requirement, the Supplier shall submit to Transnet's Contract Manager or such other designated person details of its B-BBEE status in terms of the latest Codes of Good Practice issued in terms of the B-BBEE Act and proof thereof at the beginning of March each year during the currency of this Agreement.
- c) The Supplier undertakes to notify and provide full details to Transnet in the event there is:
  - (i) a change in the Supplier's B-BBEE status which is less than what it was at the time of its appointment including the impact thereof; and
  - (ii) a corporate or internal restructure or change in control of the Supplier which has or likely to impact negatively on the Supplier's B-BBEE status.
- d) Notwithstanding any other reporting requirement in terms hereof, the Supplier Service Provider undertakes to provide any B-BBEE data [underlying data relating to the Supplier which has been relied upon or utilised by a verification agency or auditor for the purposes of issuing a verification certificate in respect of the Supplier B-BBEE status] which Transnet may request on written notice within thirty [30] calendar days of such request. A failure to provide such data shall constitute a Supplier Default and may be dealt with in accordance with the provisions of clause 18.
- e) In the event there is a change in the Supplier's B-BBEE status, then the provisions of clause 18 shall apply.
- f)

### **10.2 Green Economy/Carbon Footprint**

- a) The Supplier has in its bid provided Transnet with an understanding of the Supplier's position with regard to issues such as waste disposal, recycling and energy conservation.

## 11 INVOICES AND PAYMENT

- 11.1 Transnet shall pay the Supplier the amounts stipulated in each Purchase Order/Work Order, subject to the terms and conditions of this Agreement.
- 11.2 Transnet shall pay such amounts to the Supplier upon receipt of a valid and undisputed Tax Invoice together with the supporting documentation, as specified in the Schedule of Requirements appended hereto, once the valid and undisputed Tax Invoices or such portions of the Tax Invoices which are valid and undisputed become due and payable to the Supplier for the delivery of the Goods ordered, in terms of clause 11.5 below.
- 11.3 Transnet may, pending an investigation, withhold any payments to the Supplier, in the case where irregular expenditure has been identified in the particular contract and that there is reasonable suspicion that the Supplier is involved or was aware that the contract transgressed any legislation.
- 11.4 All Prices set out in this Agreement and the Schedule of Requirements hereto are to be indicated inclusive and exclusive of VAT, which will be payable at the applicable rate in ZAR.
- 11.5 Unless otherwise provided for in the Schedule of Requirements appended to this Agreement, Tax Invoices shall be submitted together with a month-end statement. Payment against such month-end statement shall be made by Transnet within thirty [30] calendar days after date of receipt by Transnet of the Supplier's statement together with the relevant valid and undisputed Tax Invoice(s) and supporting documentation.
- 11.6 Where the payment of any Tax Invoice, or any part of a Tax Invoice which is not in dispute, is not made in accordance with this clause, the Supplier shall be entitled to charge interest on the outstanding amount, at The Rand Merchant Bank of South Africa's prime rate of interest in force, for the period from the due date of payment until the outstanding amount is paid.
- 11.7 The Supplier shall remain the owner of all plant, material, machinery, equipment and the like [collectively, **the Supplier's Goods**] supplied to Transnet until Transnet has paid in full for the Supplier's Goods, it being specifically agreed that Transnet shall acquire no rights [including liens] of whatsoever nature in such Supplier's Goods until date of final payment by Transnet. Subject to the foregoing, all risk and benefit to the Supplier's Goods shall pass from the Supplier to Transnet on delivery of the Supplier's Goods by the Supplier to Transnet.
- 11.8 provide all information that Transnet reasonably requests in order to verify such compliance.

## 12 WARRANTIES APPLICABLE TO GOODS

The Supplier warrants that:

- 12.1 pursuant to clause 9 **Error! Reference source not found.** [General Obligations of the Supplier], the Goods will be manufactured in accordance with the specifications appended hereto at Schedule 1, or the manufacturer's specifications, as agreed in writing by both Parties;
- 12.2 the equipment, including the colour stability shall be guaranteed for a period of not less than twelve[12] months from the date TNPA LNS places the buoy in service. If during the first twelve [12] months that the equipment is in service, any inherent faults develop not due to fair wear and tear, of which TNPA LNS is not aware at the time of acceptance of the tender, TNPA LNS reserves the right to return to the supplier/s all or part of the complete equipment.
- 12.3 the execution and performance of this Agreement by the Supplier does not infringe any rights of a third party or breach any obligation of the Supplier to any third party; and



- 12.4 it has taken all reasonable precautions to ensure that, in the event of a disaster, the impact of such disaster on the ability of the Supplier to comply with its obligations under this Agreement will be reduced to the greatest extent possible, and that the Supplier shall ensure that it has appropriate, tested and documented recovery arrangements in place.

### **13 THIRD PARTY INDEMNITY**

The Supplier hereby indemnifies and shall hold Transnet harmless against any direct damages suffered by or claims arising against Transnet in respect of clause 12.3 above.

### **14 INSPECTION APPLICABLE TO GOODS**

- 14.1 Transnet reserves the right to arrange for the inspection of all Goods forming the subject of any Purchase Order, at any stage before final acceptance and by any means it may think fit, and when such inspection is to be carried out, the relevant Purchase Order(s) shall be endorsed accordingly.
- 14.2 When inspection at the Supplier's works or warehouse is specified, Transnet's authorised inspector shall have free access to the premises of the Supplier at all times during working hours on a Business Day; shall have liberty to inspect work which is the subject of the Purchase Order at any stage of manufacture, and may reject any Goods which are found to be incomplete, defective or in any way not in conformity with the terms and specifications of this Agreement; and the Supplier shall afford all reasonable facilities for such access and inspection.
- 14.3 The Supplier shall supply inspection gauges, measuring and test equipment to ensure that the requirements of this Agreement are satisfied. All gauges, templates, tools and other equipment required to check the accuracy of the work shall be calibrated at regular and reasonable intervals by a laboratory which has been approved in writing by Transnet. This certificate shall not be more than twelve [12] months old.
- 14.4 The Supplier shall prepare and supply, without charge to Transnet, all test pieces, samples and specimens; shall provide all labour and apparatus for carrying out tests and analyses in accordance with the terms of this Agreement or Purchase Order and render all reasonable assistance in making such tests and analyses.
- 14.5 All special rules governing gauging, testing, analysis and other inspection procedures shall be adhered to strictly in accordance with the terms of this Agreement or Purchase Order and the conditions of any specifications and drawings quoted therein.
- 14.6 Inspection will be arranged by the Staff of Transnet, as indicated in the Purchase Order(s).
- 14.7 When Goods are ready for inspection, the Supplier shall apply promptly to the appropriate authority for instructions regarding such inspection. All applications for inspection shall quote Transnet's Agreement or Purchase Order number. Seven [7] Business Days' notice of readiness from the Supplier shall be given to the authorised inspector appointed by Transnet to carry out such inspection.
- 14.8 Transnet shall have the right to recover from the Supplier the cost of inspection of any Goods that have been rejected by its authorised inspector in terms of this clause 14.

### **15 DEFECTIVE GOODS**

- 15.1 Notwithstanding any certificate and/or receipt that may have been issued by or on behalf of Transnet either in South Africa or overseas, Goods will be accepted at the place of delivery or at the port of shipment, as specified in this Agreement, only as regards outward condition of

packages and Transnet retains the right to reject the Goods supplied, on or after arrival at the place to which they are consigned, or after they have been placed in use in South Africa, should they be found defective.

- 15.2 If Goods are rejected owing to latent defects becoming apparent during machining operations or other preparation necessary on the part of Transnet before they can be put into use, the Supplier shall bear all expenses incurred by Transnet in carrying out such necessary operations.
- 15.3 If such Goods are rejected, the Supplier will pay the following costs:
- a) for Goods purchased in South Africa on an ex works basis, the cost of transport from the Supplier's works in South Africa to the named destination where the Goods have been rejected by Transnet, plus handling charges and storage, if leviable; or
  - b) for Goods manufactured overseas, the Supplier shall pay all replacement costs including the overseas inland transport cost, freight and insurance charges incurred plus railage or other inland transport costs from the South African port to the place where the Goods have been rejected by Transnet, including handling charges, storage, landing charges, customs duty and surcharges, if leviable.
- 15.4 If Transnet requires rejected Goods to be replaced, the Supplier shall, when called upon to do so, arrange prompt replacement of the Goods within the prescribed manufacturing lead times for such Goods, as indicated in Schedule 1.
- 15.5 If Goods are found to be defective but the defects are, in the opinion of Transnet, not of so serious a nature as to warrant total rejection of the Goods, the Supplier shall, when called upon to do so, remedy or make good such defects at its own cost, or Transnet may remedy or make good such defects at the request of the Supplier and recover from the Supplier all costs or expenses reasonably incurred by it in doing so.
- 15.6 Should the Supplier fail, when called upon to remedy or make good such defects within a reasonable time or to request Transnet to do so, Transnet may proceed to remedy or make good such defects and thereafter recover from the Supplier all such costs and expenses as aforementioned.
- 15.7 Any amount recoverable from the Supplier in terms of this clause may, without prejudice to any other legal remedies available to Transnet, be deducted in whole or in part from any monies in the hands of Transnet which are due for payment to the Supplier.

## **16 TOTAL OR PARTIAL FAILURE TO PERFORM**

- 16.1 In the case of Goods to be specially manufactured for it, if Transnet at any time ascertains that:
- a) no manufacturing of the Goods specified in a Purchase Order has commenced and there is little or no prospect, in Transnet's opinion, that manufacturing will commence within a reasonable time; or
  - b) delivery of any of the Goods is being or is likely to be delayed beyond the promised delivery date(s), and there is little, or no prospect of the Purchase Order(s) being carried out within reasonable adherence to the promised delivery rate(s) or time(s),
- then Transnet may, irrespective of the cause of the delay, by notice to the Supplier, cancel as from a future date specified in such notice the whole or any part of this Agreement or Purchase Order in respect of which the Goods to be supplied have not been completed by that date, without incurring any liability by reason of such cancellation except as provided in this clause.

- 16.2 The Supplier shall thereupon, as soon as possible after such date, deliver to Transnet the Goods [if any] already completed, and payment for the part performance shall be made on a pro rata basis, provided the uncompleted part is not an integral or essential part of the completed Goods. Where an integral or essential part of the work has not been completed, the amount to be paid to the Supplier will be calculated on the basis of Transnet's enrichment. The Supplier shall, wherever practicable, supply Transnet with the necessary drawings and/or specifications to enable it to complete the work.
- 16.3 Whenever, in any case not covered by clause 16.1 above, the Supplier fails or neglects to execute the work or to deliver any portion of the Goods as required by the terms of this Agreement or Purchase Order, or if any Goods are rejected on any of the grounds mentioned in clause 15 [Defective Goods], Transnet may cancel this Agreement or Purchase Order in so far as it relates to the unexecuted work or the undelivered or rejected portion of the Goods, and in such event, the supply of the remaining portion shall remain subject in all respects to these conditions.

## **17 RIGHTS ON CANCELLATION**

- 17.1 If this Agreement or Purchase Order is cancelled in whole or in part in terms of clause 16 [*Total or Partial Failure to Perform*], Transnet may execute or complete this Agreement with any other entity and do so on such terms as it may deem proper, or may procure other comparable Goods in substitution for those neglected to be manufactured or supplied or rejected as aforesaid, and may recover from the Supplier the difference between the cost of such Goods and the Price [if the latter was lower] as well as any costs and expenses [including any additional transport costs] which Transnet may have had to incur in consequence of the Supplier's default.
- 17.2 Any amount which may be recoverable from the Supplier in terms of clause 17.1 above, without prejudice to any other legal remedies available to Transnet, may be deducted in whole or in part from any monies in the hands of Transnet and due for payment to the Supplier.

## **18 BREACH AND TERMINATION**

- 18.1 Termination in accordance with clause 6 [Term and Cancellation] shall not prejudice or affect any right of action or remedy which shall have accrued or shall thereafter accrue to either Party and all provisions which are to survive this Agreement or impliedly do so shall remain in force and in effect.
- 18.2 On termination of this Agreement or a Work Order, the Supplier will immediately deliver up, and procure that its Personnel will immediately deliver up to Transnet, all Deliverables and property belonging to Transnet [or, in the event of termination of a Work Order, such as is relevant to that Work Order] which may be in the possession of, or under the control of the Supplier, and certify to Transnet in writing that this has been done.
- 18.3 To the extent that any of the Deliverables and property referred to in clause 18.2 above are in electronic form and contained on non-detachable storage devices, the Supplier will supply Transnet with unencrypted copies of the same on magnetic media and will irretrievably destroy and delete copies so held.
- 18.4 In the event that this Agreement is terminated by the Supplier under clause 6 [Term and Cancellation], or in the event that a Work Order is terminated by Transnet under clause 19 [Breach and Consequences of Termination], Transnet will pay to the Supplier all outstanding Fees [apportioned on a pro rata basis] relating to the work undertaken by the Supplier up until the date

of such termination. Transnet will also pay the costs of any goods and materials ordered by the Supplier in relation to such work for which the Supplier has paid or is legally obliged to pay, in which case, on delivery of such goods or materials, the Supplier will promptly deliver such goods and materials to Transnet or as it may direct.

- 18.5 If either Party [**the Defaulting Party**] commits a material breach of this Agreement and fails to remedy such breach within thirty [30] calendar days of written notice thereof, the other Party [hereinafter **the Aggrieved Party**], shall be entitled, in addition to any other rights and remedies that it may have in terms of this Agreement, to terminate this Agreement forthwith without any liability and without prejudice to any claims which the Aggrieved Party may have for damages against the Defaulting Party.
- 18.6 Either Party may terminate this Agreement forthwith by notice in writing to the other Party when the other Party is unable to pay its debts as they fall due or commits any act or omission which would be an act of insolvency in terms of the Insolvency Act, 24 of 1936 [as amended from time to time], or if any action, application or proceeding is made with regard to it for:
- a) a voluntary arrangement or composition or reconstruction of its debts;
  - b) its winding-up or dissolution;
  - c) the appointment of a liquidator, trustee, receiver, administrative receiver or similar officer;
  - d) any similar action, application or proceeding in any jurisdiction to which it is subject.
- 18.7 Transnet may terminate this Agreement at any time within two [2] months of becoming aware of a change of control of the Supplier by notice in writing to the Supplier. For the purposes of this clause, **control** means the right to direct the affairs of a company whether by ownership of shares, membership of the board of directors, agreement or otherwise.
- 18.8 Notwithstanding this clause 18, Transnet may cancel this Agreement without cause by giving thirty [30] calendar days prior written notice thereof to the Supplier, or
- 18.9 The provisions of clauses 2 [*Definitions*], 12 [*Warranties*], 17 [*Rights on Cancellation*], 23 [*Confidentiality*], 24 [*Limitation of Liability*], 25 [*Intellectual Property Rights*], 28 [*Dispute Resolution*] and 32.1 [*Governing Law*] shall survive termination or expiry of this Agreement.

## 19 CESSION

- 19.1 Upon written notice to the Supplier, Transnet shall be entitled:
- a) to appoint Transnet's financier of the Goods as first payer under this Agreement, without transferring the ultimate responsibility for payment which will remain with Transnet; and
  - b) to cede, assign and transfer its right, title and interest in the Goods to such financier as part of the funding consideration for the Goods.
- 19.2 The Supplier is not entitled to cede, delegate, assign, Subcontract or in any other manner dispose of any of its rights or obligations in terms of this Agreement without the prior written consent of Transnet, which consent shall not be withheld or delayed unreasonably.

## 20 FORCE MAJEURE

- 20.1 Neither Party shall have any claim against the other Party arising from any failure or delay in the performance of any obligation of either Party under this Agreement caused by an act of force majeure such as acts of God, fire, flood, war, lockout, government action, laws or regulations,

terrorism or civil disturbance, defaults or other circumstances or factors beyond the reasonable control of either Party, and to the extent that the performance of obligations of either Party hereunder is delayed by virtue of the foregoing, any period stipulated for any such performance shall be reasonably extended. Transnet may however rely on strikes, industrial dispute and riots as a ground of force majeure.

- 20.2 Each Party will take all reasonable steps by whatever lawful means that are available to resume full performance as soon as practicable and will seek agreement to modification of the relevant provisions of this Agreement in order to accommodate the new circumstances caused by the act of *force majeure*. If a Party fails to agree with such modifications proposed by the other Party within ninety [90] calendar days of the act of *force majeure* first occurring, either Party may thereafter terminate this Agreement with immediate notice.

## **21 PROTECTION OF PERSONAL INFORMATION**

- a) The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Personal Information Act 4 of 2013 ["POPIA"]:

consent; person; personal information; processing; record; Regulator as well as any terms derived from these terms of the POPIA.

- b) Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.

- c) Transnet agrees that in submitting any information or documentation requested in the RFP and in this Agreement, the Supplier consents to the processing of their personal information for the purpose of, but not limited to, risk assessment, contract award, contract management, auditing, legal opinions/litigation, investigations [if applicable], document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
- d) The Parties agree that they may obtain and have access to personal information for the fulfilment of the rights and obligations contained herein. In performing the obligations as set out in this Agreement, the Parties shall at all times ensure that:

- i. they process personal information only for the express purpose for which it was obtained;
- ii. once processed for the purposes for which it was obtained, all personal information will be destroyed to an extent that it cannot be reconstructed to its original form, subject to any legal retention requirements;
- iii. Personal information is provided only to authorised personnel who strictly require the personal information to carry out the Parties' respective obligations under this Agreement;
- iv. they do not disclose personal information of the other Party, other than in terms of this Agreement;
- v. they have all reasonable technical and organisational measures in place to protect all personal information from unauthorised access and/or use;

- vi. they have appropriate technical and organisational measures in place to safeguard the security, integrity and authenticity of all information in their possession or under their control in terms of this Agreement;
  - vii. they identify all reasonably foreseeable internal and external risks to personal information in their possession or under their control; establish and maintain appropriate safeguards against the risks identified; regularly verify that the safeguards are effectively implemented; and ensure that the safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards;
  - viii. such personal information is protected against unauthorised or unlawful processing, accidental loss, destruction or damage, alteration, disclosure or access.
- 21.1 The Parties agree that if personal information will be processed for additional purposes beyond the original purpose for which it was obtained, explicit consent must be obtained beforehand from those persons whose information will be subject to such processing.
- 21.2 Should it be necessary for either Party to disclose or otherwise make available the personal information to any third party [including sub-contractors and employees] that is not already consented to, it may do so only with the prior written consent of the other Party. The Party requiring such consent shall require of all such third parties, appropriate written undertakings to be provided, containing similar terms to that set forth in this clause, and dealing with that third party's obligations in respect of its processing of the personal information. Following approval by the other Party, the Party requiring consent agrees that the provisions of this clause shall *mutatis mutandis* apply to all authorised third parties who process personal information.
- 21.3 The Parties shall ensure that any persons authorized to process information on their behalf [including employees and third parties] will safeguard the security, integrity and authenticity of all information. Where necessary to meet this requirement, the Parties shall keep all personal information and any analyses, profiles, or documents derived therefrom logically separated from all other information and documentation held by it.
- 21.4 The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the personal information in its possession or under its control. The Parties shall implement and maintain appropriate safeguards against the risks which it identifies and shall also regularly verify that the safeguards which it has in place have been effectively implemented.
- 21.5 The Parties agree that they will promptly return, destroy or de-identify any personal information in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected in relation to this Agreement, subject to any legal retention requirements. This may be at the request of the other Party and includes circumstances where a person has requested the Parties to delete all instances of their personal information. The information will be destroyed or de-identified in such a manner that it cannot be reconstructed to its original form, linking it to any particular individual or organisation.
- 21.6 Personal Information security breach:
- a) Each Party shall notify the other party in writing as soon as possible after it becomes aware of or suspects any loss, unauthorised access or unlawful use of any personal information and shall, at its own cost, take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal

information as quickly as is possible. The Parties shall also be required to provide each other with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity of the unauthorised person who may have accessed or acquired the personal information.

- b) The Parties shall provide on-going updates on the progress in resolving the compromise at reasonable intervals until such time as the compromise is resolved.
- c) Where required, the Parties must notify the South African Police Service; and/or the State Security Agency and the Information Regulator and the affected persons of the security breach. Any such notification shall always include sufficient information to allow the persons to take protective measures against the potential consequences of the compromise.
- d) The Parties undertake to co-operate in any investigations relating to security which is carried out by or on behalf of the other including providing any information or material in its possession or control and implementing new security measures.

## **22 CONFIDENTIALITY**

22.1 The Parties hereby undertake the following with regard to Confidential Information:

- a) not to divulge or disclose to any person whomsoever in any form or manner whatsoever, either directly or indirectly, any Confidential Information of the other without the prior written consent of such other Party, other than when called upon to do so in accordance with a statute, or by a court having jurisdiction, or by any other duly authorised and empowered authority or official, in which event the Party concerned shall do what is reasonably possible to inform the other of such a demand and each shall assist the other in seeking appropriate relief or the instituting of a defensive action to protect the Confidential Information concerned;
- b) not to use, exploit, permit the use of, directly or indirectly, or in any other manner whatsoever apply the Confidential Information disclosed to it as a result of this Agreement, for any purpose whatsoever other than for the purpose for which it is disclosed or otherwise than in strict compliance with the provisions in this Agreement;
- c) not to make any notes, sketches, drawings, photographs or copies of any kind of any part of the disclosed Confidential Information without the prior written consent of such other Party, except when reasonably necessary for the purpose of this Agreement, in which case such copies shall be regarded as Confidential Information;
- d) not to de-compile, disassemble or reverse engineer any composition, compilation, concept application, item, component de-compilation, including software or hardware disclosed and shall not analyse any sample provided by Transnet, or otherwise determine the composition or structure or cause to permit these tasks to be carried out except in the performance of its obligations pursuant to this Agreement;
- e) not to exercise less care to safeguard Transnet Confidential Information than the Party exercises in safeguarding its own competitive, sensitive or Confidential Information;
- f) Confidential Information disclosed by either Party to the other or by either Party to any other party used by such party in the performance of this Agreement, shall be dealt with as "restricted" or shall be dealt with according to any other appropriate level of confidentiality

relevant to the nature of the information concerned, agreed between the Parties concerned and stipulated in writing for such information in such cases;

- g) the Parties shall not make or permit to be made by any other person subject to their control, any public statements or issue press releases or disclose Confidential Information with regard to any matter related to this Agreement, unless written authorisation to do so has first been obtained from the Party first disclosing such information;
- h) each Party shall be entitled to disclose such aspects of Confidential Information as may be relevant to one or more technically qualified employees or consultants of the Party who are required in the course of their duties to receive the Confidential Information for the Permitted Purpose provided that the employee or consultant concerned has a legitimate interest therein, and then only to the extent necessary for the Permitted Purpose, and is informed by the Party of the confidential nature of the Confidential Information and the obligations of the confidentiality to which such disclosure is subject and the Party shall ensure such employees or consultants honour such obligations;
- i) each Party shall notify the other Party of the name of each person or entity to whom any Confidential Information has been disclosed as soon as practicable after such disclosure;
- j) each Party shall ensure that any person or entity to which it discloses Confidential Information shall observe and perform all of the covenants the Party has accepted in this Agreement as if such person or entity has signed this Agreement. The Party disclosing the Confidential Information shall be responsible for any breach of the provisions of this Agreement by such person or entity; and
- k) each Party may by written notice to the other Party specify which of the Party's employees, officers or agents are required to sign a non-disclosure undertaking.

22.2 The duties and obligations with regard to Confidential Information in this clause 22 shall not apply where:

- a) a Party can demonstrate that such information is already in the public domain or becomes available to the public through no breach of this Agreement by that Party, or its Staff; or
- b) was rightfully in a Party's possession prior to receipt from the other Party, as proven by the first-mentioned Party's written records, without an infringement of an obligation or duty of confidentiality; or
- c) can be proved to have been rightfully received by a Party from a third party without a breach of a duty or obligation of confidentiality; or
- d) is independently developed by a Party as proven by its written records.

22.3 This clause 22 shall survive termination for any reason of this Agreement and shall remain in force and effect from the Commencement Date of this Agreement and five [5] years after the termination of this Agreement. Upon termination of this Agreement, all documentation furnished to the Supplier by Transnet pursuant to this Agreement shall be returned to Transnet including, without limitation, all corporate identity equipment including dyes, blocks, labels, advertising matter, printing matter and the like.

## **23 INSURANCES**

23.1 Without limiting the liability of the Supplier under this Agreement, the Supplier shall take out insurance in respect of all risks for which it is prudent for the Supplier to insure against, including



any liability it may have as a result of its activities under this Agreement for theft, destruction, death or injury to any person and damage to property. The level of insurance will be kept under review by Transnet, on an annual basis, to ensure its adequacy, provided that any variation to the level of such insurance shall be entirely at the discretion of the Supplier.

- 23.2 The Supplier shall arrange insurance with reputable insurers and will produce to Transnet evidence of the existence of the policies on an annual basis within thirty [30] calendar days after date of policy renewals.
- 23.3 Subject to clause 23.4 below, if the Supplier fails to effect adequate insurance under this clause 23, it shall notify Transnet in writing as soon as it becomes aware of the reduction or inadequate cover and Transnet may arrange or purchase such insurance on behalf of the Supplier. The Supplier shall promptly reimburse Transnet for any premiums paid provided such insurance protects the Supplier liability. Transnet assumes no responsibility for such insurance being adequate to protect all the Supplier liability.
- 23.4 In the event that the Supplier receives written notice from its insurers advising of the termination of its insurance cover referred to in clause 23.1 above or if the insurance ceases to be available upon commercially reasonable terms, the Supplier shall immediately notify Transnet in writing of such termination and/or unavailability, whereafter either the Supplier or Transnet may terminate this Agreement on giving the other Party not less than thirty [30] calendar days prior written notice to that effect.

## **24 LIMITATION OF LIABILITY**

- 24.1 The Supplier's liability under this clause 24 shall be in addition to any warranty or condition of any kind, express or implied by law or otherwise, relating to the Goods or ancillary Goods, including the quality of the Goods or ancillary Goods or any materials delivered pursuant to this Agreement.
- 24.2 Neither Party excludes or limits liability to the other Party for:
- a) death or personal injury caused by its negligence, [including its employees', agents' or Subcontractors' negligence]; or
  - b) fraud or theft.
- 24.3 The Supplier shall indemnify and keep Transnet indemnified from and against liability for damage to any Transnet property [whether tangible or intangible] or any other loss, costs or damage suffered by Transnet to the extent that it results from any act of or omission by the Supplier or its Personnel in connection with this Agreement. The Supplier's liability arising out of this clause 24.3 shall be limited to direct damages.
- 24.4 Subject always to clauses 24.1 and 24.2 above, the liability of either the Supplier or Transnet under or in connection with this Agreement, whether for negligence, misrepresentation, breach of contract or otherwise, for direct loss or damage arising out of each Default or series of related Defaults shall not exceed One hundred per cent [100%] of the Fees paid under the schedule or Work Order to which the Default(s) relates.
- 24.5 Subject to clauses 24.1 to 24.4 above, in no event shall either Party be liable to the other for indirect or consequential loss or damage or including indirect or consequential loss of profits, business, revenue, goodwill or anticipated savings of an indirect nature or loss or damage incurred by the other Party as a result of third party claims.

24.6 If for any reason the exclusion of liability in clause 24.5 above is void or unenforceable, either Party's total liability for all loss or damage under this Agreement shall be as provided in clause 24.3 above.

24.7 Nothing in this clause 24 shall be taken as limiting the liability of the Parties in respect of clauses 23 [*Confidentiality*] and 25 [*Intellectual Property Rights*].

## **25 INTELLECTUAL PROPERTY RIGHTS**

### **25.1 Title to Confidential Information**

- a) Transnet will retain all right, title and interest in and to its Confidential Information and Background Intellectual Property and the Supplier/ acknowledges that it has no claim of any nature in and to the Confidential Information and Background Intellectual Property that is proprietary to Transnet. For the avoidance of doubt all the Supplier's Background Intellectual Property shall remain vested in the Supplier.
- b) Transnet shall grant to the Supplier an irrevocable, royalty free, non-exclusive licence to use Transnet's Background Intellectual Property only for the Permitted Purpose. This licence shall not permit the Supplier to sub-license to other parties.
- c) The Supplier shall grant to Transnet an irrevocable, royalty free, non-exclusive licence to use the Supplier's Background Intellectual Property for the Permitted Purpose. This licence shall not permit Transnet to sub-license to other parties.
- d) The Supplier shall grant Transnet access to the Supplier's Background Intellectual Property on terms which shall be *bona fide* negotiated between the Parties for the purpose of commercially exploiting the Foreground Intellectual Property, to the extent that such access is required.
- e) The above shall not pertain to any software licenses procured by the Supplier from third parties and used in the supply of the Goods.

### **25.2 Title to Intellectual Property**

- a) All right, title and interest in and to Foreground Intellectual Property prepared, conceived or developed by the Supplier, its researchers, agents and employees shall vest in Transnet and the Supplier acknowledges that it has no claim of any nature in and to the Foreground Intellectual Property. The Supplier shall not at any time during or after the termination or cancellation of this Agreement dispute the validity or enforceability of such Foreground Intellectual Property, or cause to be done any act or anything contesting or in any way impairing or tending to impair any part of that right, title and interest to any of the Foreground Intellectual Property and shall not counsel or assist any person to do so.
- b) Transnet shall be entitled to seek protection in respect of the Foreground Intellectual Property anywhere in the world as it shall decide in its own absolute discretion and the Supplier shall reasonably assist Transnet in attaining and maintaining protection of the Foreground Intellectual Property.
- c) Where the Foreground Intellectual Property was created by the Supplier or its researchers, agents and employees and where Transnet elects not to exercise its option to seek

protection or decides to discontinue the financial support of the prosecution or maintenance of any such protection, Transnet shall notify the Supplier who shall have the right of first refusal to file or continue prosecution or maintain any such applications and to maintain any protection issuing on the Foreground Intellectual Property.

- d) No consideration shall be paid by Transnet to the Supplier for the assignment of any Foreground Intellectual Property from the Supplier to Transnet, over and above the sums payable in terms of this Agreement. The Supplier undertakes to sign all documents and do all things as may be necessary to effect, record and perfect the assignment of the Foreground Intellectual Property to Transnet.
- e) Subject to anything contrary contained in this Agreement and/or the prior written consent of Transnet [which consent shall not unreasonably be withheld], the Supplier shall under no circumstances be entitled as of right, or to claim the right, to use Transnet's Background Intellectual Property and/or Foreground Intellectual Property.

#### **25.3 Title to Improvements**

Any improvements, developments, adaptations and/or modifications to the Foreground Intellectual Property, and any and all new inventions or discoveries, based on or resulting from the use of Transnet's Background Intellectual Property and/or Confidential Information shall be exclusively owned by Transnet. The Supplier shall disclose promptly to Transnet all such improvements, developments, adaptations and/or modifications, inventions or discoveries. The Supplier hereby undertakes to sign all documents and do all things as may be necessary to effect, record and perfect the assignment of such improvements, developments, adaptations and/or modifications, inventions or discoveries to Transnet and the Supplier shall reasonably assist Transnet in attaining, maintaining or documenting ownership and/or protection of the improved Foreground Intellectual Property.

#### **25.4 Unauthorised Use of Confidential Information**

The Supplier shall not authorise any party to act on or use in any way any Confidential Information belonging to Transnet whether or not such party is aware of such Confidential Information, and shall promptly notify Transnet of the information if it becomes aware of any party so acting, and shall provide Transnet the information with such assistance as Transnet reasonably requires, at Transnet's cost and expense, to prevent such third party from so acting.

#### **25.5 Unauthorised Use of Intellectual Property**

- a) The Supplier agrees to notify Transnet in writing of any conflicting uses of, and applications of registrations of Patents, Designs and Trade-Marks or any act of infringement, unfair competition or passing off involving the Intellectual Property of Transnet of which the Supplier acquires knowledge and Transnet shall have the right, as its own option, to proceed against any party infringing its Intellectual Property.
- b) It shall be within the sole and absolute discretion of Transnet to determine what steps shall be taken against the infringer and the Supplier shall co-operate fully with Transnet, at Transnet's cost, in whatever measure including legal action to bring any infringement of illegal use to an end.
- c) The Supplier shall cooperate to provide Transnet promptly with all relevant ascertainable facts.

- d) If proceedings are commenced by Transnet alone, Transnet shall be responsible for all expenses but shall be entitled to all damages or other awards arising out of such proceedings. If proceedings are commenced by both Parties, both Parties will be responsible for the expenses and both Parties shall be entitled to damages or other awards arising out of proceedings.

## **26 NON-WAIVER**

- 26.1 Failure or neglect by either Party, at any time, to enforce any of the provisions of this Agreement, shall not in any manner be construed to be a waiver of any of that Party's rights in that regard and in terms of this Agreement.
- 26.2 Such failure or neglect shall not in any manner affect the continued, unaltered validity of this Agreement, or prejudice the right of that Party to institute subsequent action.

## **27 PARTIAL INVALIDITY**

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, or shall be required to be modified, the validity, legality and enforceability of the remaining provisions shall not be affected thereby.

## **28 DISPUTE RESOLUTION**

- 28.1 Should any dispute of whatsoever nature arise between the Parties concerning this Agreement, the Parties shall try to resolve the dispute by negotiation within ten [10] Business Days of such dispute arising.
- 28.2 If the dispute has not been resolved by such negotiation, either of the Parties may refer the dispute to AFSA and notify the other Party accordingly, which proceedings shall be held in Port Elizabeth.
- 28.3 Such dispute shall be finally resolved in accordance with the rules of AFSA by an arbitrator or arbitrators appointed by AFSA.
- 28.4 This clause constitutes an irrevocable consent by the Parties to any proceedings in terms hereof, and neither of the Parties shall be entitled to withdraw from the provisions of this clause or claim at any such proceedings that it is not bound by this clause 28.
- 28.5 This clause 28 is severable from the rest of this Agreement and shall remain in effect even if this Agreement is terminated for any reason.
- 28.6 This clause 28 shall not preclude either Party from seeking urgent relief in a court of appropriate jurisdiction, where grounds for urgency exist.

## **29 ADDRESSES FOR NOTICES**

- 29.1 The Parties to this Agreement select the physical addresses and fax numbers, as detailed hereafter, as their respective addresses for giving or sending any notice provided for or required in terms of this Agreement, provided that either Party shall be entitled to substitute such other address or fax number, as may be, by written notice to the other:

a) **Transnet**

- (i) For legal notices: .....
- .....

.....  
Fax No. ....  
Attention: Group Legal Department

(ii) For commercial notices: .....  
.....  
.....  
Fax No. ....  
Attention: .....

b) **The Supplier**

(i) For legal notices: .....  
.....  
.....  
Fax No. ....  
Attention: .....

(ii) For commercial notices: .....  
.....  
.....  
Fax No. ....  
Attention: .....

- 29.2 Any notice shall be addressed to a Party at its physical address, or delivered by hand, or sent by fax or email.
- 29.3 Any notice shall be deemed to have been given:
- a) if hand delivered, on the day of delivery;
  - b) if faxed, on the date and time of sending of such fax, as evidenced by a fax confirmation printout, provided that such notice shall be confirmed by prepaid registered post on the date of dispatch of such fax, or, should no postal facilities be available on that date, on the next Business Day; or
  - c) if sent by email, on the date and time received, provided that such notice shall be confirmed by prepaid registered post on the date of dispatch of such email, or should no postal facilities be available on that date, on the next Business Day.

**30 WHOLE AND ONLY AGREEMENT**

- 30.1 The Parties hereby confirm that this Agreement constitutes the whole and only agreement between them with regard to the subject matter of this Agreement.
- 30.2 The Parties hereby confirm that this Agreement replaces all other agreements which exist or may have existed in any form whatsoever between them, with regard to the subject matter dealt with in this Agreement, any annexures appended hereto and the Schedule of Requirements/Work Order.

### **31 AMENDMENT AND CHANGE CONTROL**

- 31.1 Any amendment or change of any nature made to this Agreement and the Schedule of Requirements thereof shall only be valid if it is in writing, signed by both Parties and added to this Agreement as an addendum hereto. In this regard a Change Notice must first be defined and issued by the requesting Party. A Change Notice Response must then be issued by responding Party. A formal approval of the Change Request will then trigger the issue of the addendum to this Agreement.
- 31.2 In the event the Parties cannot agree upon changes, the Parties shall in good faith seek to agree any proposed changes using the dispute resolution procedures in clause 28 [*Dispute Resolution*].

### **32 GENERAL**

#### **32.1 Governing Law**

This Agreement is exclusively governed by and construed in accordance with the laws of the Republic of South Africa and is subject to the jurisdiction of the courts of the Republic of South Africa.

#### **32.2 Change of Law**

In this Agreement, unless the context otherwise requires, references to a statutory provision include references to that statutory provision as from time to time amended, extended or re-enacted and any regulations made under it, provided that in the event that the amendment, extension or re-enactment of any statutory provision or introduction of any new statutory provision has a material impact on the obligations of either Party, the Parties will negotiate in good faith to agree such amendments to this Agreement as may be appropriate in the circumstances. If, within a reasonable period of time, the Supplier and Transnet cannot reach agreement on the nature of the changes required or on modification of Prices, delivery schedules, warranties, or other terms and conditions, either Party may seek to have the matter determined in accordance with clause 28 [*Dispute Resolution*] above.

#### **32.3 Counterparts**

This Agreement may be signed in any number of counterparts, all of which taken together shall constitute one and the same instrument. Either Party may enter into this Agreement by signing any such counterpart.

### **33 DATABASE OF RESTRICTED SUPPLIER**

The process of restriction is used to exclude a company/person from conducting future business with Transnet and other organs of state for a specified period. No Bid shall be awarded to a Bidder whose name [or any of its members, directors, partners or trustees] appear on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. Transnet reserves the right to withdraw an award, or cancel a contract concluded with a Bidder should it be established, at any time, that a bidder has been restricted with National Treasury by another government institution.

**Thus signed by the Parties and witnessed on the following dates and at the following places:**

For and on behalf of  <b>TRANSNET SOC LTD</b>  duly authorised hereto	For and on behalf of  <b>TRANSNET SOC LTD</b>  duly authorised hereto	For and on behalf of  <b>SUPPLIER</b>  duly authorised hereto
Name:	Name:	Name:
Position:	Position:	Position:
Signature:	Signature:	Signature:
Date:	Date:	Date:
Place:	Place:	Place:

<b>AS WITNESS:</b> Name:	<b>AS WITNESS:</b> Name:	AS WITNESS: Name:
Signature:	Signature:	Signature:

<b>AS WITNESS:</b> Name:	<b>AS WITNESS:</b> Name:	AS WITNESS: Name:
Signature:	Signature:	Signature:

**Annexure B -**  
**Transnet General**  
**Bid Conditions**



## **GENERAL BID CONDITIONS**

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## 1 DEFINITIONS

Where the following words or phrases are used in this Agreement, such words or phrases shall have the meaning assigned thereto in this clause, except where the context clearly requires otherwise:

- 1.1 **Bid** shall mean a Respondent's tendered response / proposal to a Transnet RFP or RFQ;
- 1.2 **Bid Document(s)** shall mean a reference to a Request for Proposal or Request for Quotation;
- 1.3 **Business Day** shall mean any day other than a Saturday, Sunday or public holiday;
- 1.4 **Goods** shall mean the goods required by Transnet as specified in its Bid Document;
- 1.5 **Parties** shall mean Transnet and the Respondents to a Bid Document;
- 1.6 **Respondent(s)** shall mean a respondent/bidder to a Bid Document;
- 1.7 **RFP** shall mean Request for Proposal;
- 1.8 **RFQ** shall mean Request for Quotation;
- 1.9 **RFX** shall mean RFP or RFQ, as the case may be;
- 1.10 **Services** shall mean the services required by Transnet as specified in its Bid Document;
- 1.11 **Service Provider or Supplier** shall mean the successful Respondent;
- 1.12 **Tax Invoice** shall mean the document as required by Section 20 of the Value-Added Tax Act, 89 of 1991, as may be amended from time to time;
- 1.13 **Transnet** shall mean Transnet SOC Ltd, a State Owned Company; and
- 1.14 **VAT** shall mean Value-Added Tax in terms of the Value-Added Tax Act, 89 of 1991, as may be amended from time to time.

## 2 GENERAL

All Bid Documents and subsequent contracts and orders shall be subject to the following general conditions as laid down by Transnet and are to be strictly adhered to by any Respondent to this RFX.

## 3 SUBMITTING OF BID DOCUMENTS

- 3.1 A Bid, which shall hereinafter include reference to an RFP or RFQ, shall be submitted to Transnet no later than the closing date and time specified in accordance with the directions issued in the Bid Documents. Late Bids will not be considered.
- 3.2 The Bid Documents must be completed in their entirety and Respondents are required to complete and submit their Bid submissions by uploading them into the system against each tender selected. The bidder guide can be found on the Transnet Portal [transnetetenders.azurewebsites.net](https://transnetetenders.azurewebsites.net).

## 4 USE OF BID FORMS

- 4.1 Where special forms and/or formats are issued by Transnet for the submission of Bids, Respondents are required to submit their Bids by completion of the appropriate sections on such official forms and/or formats and not in other forms and/or formats or documents bearing their own terms and conditions of contract. Non-compliance with this condition may result in the rejection of a Bid.
- 4.2 Respondents must note that the original Bid forms and/or formats must be completed for submission.
- 4.3 Only if insufficient space has been allocated to a particular response may a Respondent submit additional information under separate cover using the Company's letterhead. This must be duly cross-referenced in the RFX.

## **5 BID FEES**

A bid fee is not applicable. The Bid Documents may be downloaded directly from National Treasury's e-Tender Publication Portal at [www.etenders.gov.za](http://www.etenders.gov.za) and may also be downloaded from the Transnet website at [www.transnet.net](http://www.transnet.net) free of charge.

## **6 VALIDITY PERIOD**

- 6.1 The Respondents must hold their Bid valid for acceptance by Transnet at any time within the requested validity period after the closing date of the bid.
- 6.2 Respondents may be requested to extend their validity period for a specified additional period. In such instances, Respondents will not be allowed to change any aspect of their Bid, unless they are able to demonstrate that the proposed change/s is as a direct and unavoidable consequence of Transnet's extension of the validity period.

## **7 SITE VISITS / BRIEFING SESSIONS**

Respondents may be requested to attend a site visit or briefing session where it is necessary to view the site in order to prepare their Bids, or where Transnet deems it necessary to provide Respondents with further information to allow them to complete their Bids properly. Where such visits or sessions are indicated as compulsory in the RFX Document, Respondents are obliged to attend these meetings as failure to do so will result in their disqualification.

## **8 CLARIFICATION BEFORE THE CLOSING DATE**

Should clarification be required on any aspect of the Bid before the closing date, the Respondent must upload questions onto the Transnet e-Tender Submission Portal or direct such queries to the contact person listed in the RFX Document in the stipulated manner.

## **9 COMMUNICATION AFTER THE CLOSING DATE**

After the closing date of a Bid (i.e. during the evaluation period) the Respondent may only communicate with the contact person listed in the RFX Document.

## **10 UNAUTHORISED COMMUNICATION ABOUT BIDS**

Respondents may at any time communicate with the contact person listed in the RFX Document on any matter relating to its Bid but, in the absence of written authority from the delegated individual (BEC chairperson), no communication on a question affecting the subject of a Bid shall take place between Respondents or other potential service providers or any member of the Bid Adjudication Committee or official of Transnet during the period between the closing date for the receipt of the Bid and the date of the notification of the successful Respondent(s). A Bid, in respect of which any such unauthorised communication has occurred, may be disqualified.

## **11 RETURNABLE DOCUMENTS**

All returnable documents listed in the RFX Documents must be submitted with Respondent's Bid. Failure to submit mandatory returnable schedules / documents will result in disqualification. Failure to submit other schedules / documents may result in disqualification.

## **12 DEFAULTS BY RESPONDENTS**

If the Respondent, after it has been notified of the acceptance of its Bid fails to:

- 12.1 enter into a formal contract when called upon to do so within such period as Transnet may specify; or
- 12.2 accept an order in terms of the Bid;
- 12.3 furnish satisfactory security when called upon to do so for the fulfilment of the contract; or
- 12.4 comply with any condition imposed by Transnet,

Transnet may, in any such case, without prejudice to any other legal remedy which it may have, proceed to accept any other Bid or, if it is necessary to do so, call for Bids afresh, and may recover from the defaulting Respondent any additional expense incurred by Transnet in calling for new offers or in accepting a less favourable offer.

### **13 CURRENCY**

All monetary amounts referred to in a Bid response must be in Rand, the currency of the Republic of South Africa [**ZAR**], save to the extent specifically permitted in the RFP.

### **14 PRICES SUBJECT TO CONFIRMATION**

Prices which are quoted subject to confirmation will not be considered.

### **15 ALTERATIONS MADE BY THE RESPONDENT TO BID PRICES**

All alterations made by the Respondent to its Bid price(s) prior to the submission of its Bid Documents must be done by deleting the incorrect figures and words where required and by inserting the correct figures and words against the items concerned. All such alterations must be initialled by the person who signs the Bid Documents. Failure to observe this requirement may result in the particular item(s) concerned being excluded in the matter of the award of the business.

### **16 EXCHANGE AND REMITTANCE**

- 16.1 The Respondent should note that where the whole or a portion of the contract or order value is to be remitted overseas, Transnet shall, if requested to do so by the Supplier/Service Provider, effect payment overseas directly to the foreign principal or manufacturer of such percentage of the contract or order value as may be stipulated by the Respondent in its Bid Documents.
- 16.2 It is Transnet's preference to enter into Rand-based agreements. Transnet would request, therefore, that the Respondent give favourable consideration to obtaining forward exchange cover on the foreign currency portion of the Agreement at a cost that is acceptable to Transnet to protect itself against any currency rate fluctuation risks for the duration of any resulting contract or order.
- 16.3 The Respondent who desires to avail itself of the aforementioned facility must at the time of bidding furnish the information called for in the Exchange and Remittance section of the Bid Documents and also furnish full details of the principals or manufacturer to whom payment is to be made.
- 16.4 The South African Reserve Bank's approval is required before any foreign currency payments can be made to or on behalf of Respondents.
- 16.5 Transnet will not recognise any claim for adjustment of the order and/or contract price if the increase in price arises after the date on which the Goods/Services were to be delivered, as set out in the order and/or contract, or any subsequent agreement between the parties.
- 16.6 Transnet reserves the right to request a pro-forma invoice/tax invoice in order to ensure compliance with the contract and Value-Added Tax Act no. 89 of 1991 [VAT Act].

## **17 ACCEPTANCE OF BID**

- 17.1 Upon the acceptance of a Bid by Transnet, the parties shall be bound by these General Bid Conditions and any contractual terms and/or any schedule of "Special Conditions" or otherwise which form part of the Bid Documents.
- 17.2 Where the Respondent has been informed by Transnet of the acceptance of its Bid, an email communication that has been successfully sent to the Respondent shall be regarded as proof of delivery to the Respondent 1 day after the date of submission.

## **18 NOTICE TO UNSUCCESSFUL RESPONDENTS**

- 18.1 Unsuccessful Respondents shall be advised in writing that their Bids have not been accepted as soon as possible after the closing date of the Bid. On award of business to the successful Respondent all unsuccessful Respondents must be informed of the name of the successful Respondent and of the reason as to why their Bids had been unsuccessful.

## **19 TERMS AND CONDITIONS OF CONTRACT**

- 19.1 The Supplier/Service Provider shall adhere to the Terms and Conditions of Contract issued with the Bid Documents, together with any schedule of "Special Conditions" or otherwise which form part of the Bid Documents.
- 19.2 Should the Respondent find any conditions unacceptable, it should indicate which conditions are unacceptable and offer amendments/ alternatives by written submission on a company letterhead. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed amendments /alternative(s) are acceptable or otherwise, as the case may be. Respondents will be afforded an opportunity to withdraw an unacceptable deviation, failing which the respondent will be disqualified.

## **20 CONTRACT DOCUMENTS**

- 20.1 The contract documents will comprise these General Bid Conditions, the Terms and Conditions of Contract and any schedule of "Special Conditions" which form part of the Bid Documents.
- 20.2 The abovementioned documents together with the Respondent's Bid response will constitute the contract between the parties upon receipt by the Respondent of Transnet's letter of acceptance, subject to all additional amendments and/or special conditions thereto as agreed to by the parties.
- 20.3 Should Transnet inform the Respondent that a formal contract will be signed, the abovementioned documents together with the Respondent's Bid response [and, if any, its covering letter and any subsequent exchange of correspondence] as well as Transnet's Letter of Acceptance, shall constitute a binding contract until the final contract is signed.

## **21 LAW GOVERNING CONTRACT**

The law of the Republic of South Africa shall govern the contract created by the acceptance of a Bid. The *domicilium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent in its Bid at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. A foreign Respondent shall, therefore, state in its Bid the name of its authorised representative in the Republic of South Africa who is empowered to sign any contract which may be entered into in the event of its Bid being accepted and to act on its behalf in all matters relating to the contract.

## **22 IDENTIFICATION**

If the Respondent is a company, the full names of the directors shall be stated in the Bid. If the Respondent is a close corporation, the full names of the members shall be stated in the Bid. If the Respondent is a partnership or an individual trading under a trade name, the full names of the partners or of such individual, as the case may be, shall be furnished.

## **23 RESPONDENT'S SAMPLES**

- 23.1 If samples are required from Respondents, such samples shall be suitably marked with the Respondent's name and address, the Bid number and the Bid item number and must be despatched in time to reach the addressee as stipulated in the Bid Documents on or before the closing date of the Bid. Failure to submit samples by the due date may result in the rejection of a Bid.
- 23.2 Transnet reserves the right to retain samples furnished by Respondents in compliance with Bid conditions.
- 23.3 Payment will not be made for a successful Respondent's samples that may be retained by Transnet for the purpose of checking the quality and workmanship of Goods/Services delivered in execution of a contract.
- 23.4 If Transnet does not wish to retain unsuccessful Respondents' samples and the Respondents require their return, such samples may be collected by the Respondents at their own risk and cost.

## **24 SECURITIES**

- 24.1 The successful Respondent, when called upon to do so, shall provide security to the satisfaction of Transnet for the due fulfilment of a contract or order. Such security shall be in the form of a Deed of Suretyship [Deed of Suretyship] furnished by an approved bank, building society, insurance or guarantee corporation carrying on business in South Africa.
- 24.2 The security may be applied in whole or part at the discretion of Transnet to make good any loss or damage which Transnet may incur in consequence of a breach of the contract or any part thereof.
- 24.3 Such security, if required, shall be an amount which will be stipulated in the Bid Documents.
- 24.4 For the purpose of clause 24.124.1 above, Transnet will supply a Deed of Suretyship form to the successful Respondent for completion and no guarantee in any other form will be accepted. A copy of such form will be supplied to Respondents on request. For this purpose a Deed of Suretyship form will be provided which shall be completed and returned to Transnet or a designated official by the successful Respondent within 30 [thirty] calendar days from the date of the letter of acceptance. No payment will be made until the form, duly completed, is delivered to Transnet. Failure to return the Deed of Suretyship within the prescribed time shall, save where prior extension has been granted, entitle Transnet without notice to the Supplier/Service Provider to cancel the contract with immediate effect.
- 24.5 Additional costs incurred by Transnet necessitated by reason of default on the part of the Supplier/Service Provider in relation to the conditions of this clause 244 will be for the account of the Supplier/Service Provider.

## **25 PRICE AND DELIVERY BASIS FOR GOODS**

- 25.1 Unless otherwise specified in the Bid Documents, the prices quoted for Goods must be on a Delivered Duty Paid [latest ICC Incoterms] price basis in accordance with the terms and at the delivery point or

points specified in Transnet's Bid Documents. Bids for supply on any other basis of delivery are liable to disqualification. The lead time for delivery stated by the Respondent must be inclusive of all non-working days or holidays, and of periods occupied in stocktaking or in effecting repairs to or overhauling plant, which would ordinarily occur within the delivery period given by the Respondent.

25.2 Respondents must furnish their Bid prices in the Price Schedule of the Bid Documents on the following basis:

- a) Local Supplies - Prices for Goods to be manufactured, produced or assembled in the Republic of South Africa, or imported supplies held in South Africa, to be quoted on a Delivered RSA named destination basis.
- b) Imported Supplies - Prices for Goods to be imported from all sources to be quoted on a Delivered Duty Paid [latest ICC Incoterms] basis, to end destination in South Africa, unless otherwise specified in the Bid Price Schedule.

## **26 EXPORT LICENCE**

The award of a Bid for Goods to be imported may be subject to the issue of an export licence in the country of origin or supply. If required, the Supplier/Service Provider's manufacturer or forwarding agent shall be required to apply for such licence.

## **27 QUALITY OF MATERIAL**

Unless otherwise stipulated, the Goods offered shall be NEW i.e. in unused condition, neither second-hand nor reconditioned.

## **28 DELETION OF ITEMS EXCLUDED FROM BID**

The Respondent must delete items for which it has not tendered or for which the price has been included elsewhere in its Bid.

## **29 VALUE-ADDED TAX**

29.1 In respect of local supplies, i.e. Goods to be manufactured, produced or assembled in the Republic of South Africa, or imported supplies held or already in transit to South Africa, the prices quoted by the Respondent are to be inclusive of VAT which must be shown separately at the standard rate on the Tax Invoice.

29.2 In respect of foreign Services rendered:

- a) the invoicing by a South African Service Provider on behalf of its foreign principal rendering such Service represents a Service rendered by the principal; and
- b) the Service Provider's Tax Invoice(s) for the local portion only [i.e. the "commission" for the Services rendered locally] must show the VAT separately.

## **30 IMPORTANT NOTICE TO RESPONDENTS REGARDING PAYMENT**

30.1 Method of Payment

- a) The attention of the Respondent is directed to the Terms and Conditions of Contract which set out the conditions of payment on which Bid price(s) shall be based.
- b) However, in addition to the foregoing the Respondent is invited to submit offers based on alternative methods of payment and/or financing proposals.



- c) The Respondent is required to give full particulars of the terms that will be applicable to its alternative offer(s) and the financial merits thereof will be evaluated and taken into consideration when the Bid is adjudicated.
- d) The Respondent must, therefore, in the first instance, tender strictly in accordance with clause 30.1 (a) above. Failure to comply with clause 30.1 (a) above may preclude a Bid from further consideration.

NOTE: The successful Respondent [the **Supplier/Service Provider**] shall, where applicable, be required to furnish a guarantee covering any advance payments.

#### 30.2 Conditional Discount

Respondents offering prices which are subject to a conditional discount applicable for payment within a specific period are to note that the conditional period will be calculated as from the date of receipt by Transnet of the Supplier/Service Provider's month-end statement reflecting the relevant Tax Invoice(s) for payment purposes, provided the conditions of the order or contract have been fulfilled and the Tax Invoice is correct in all respects as referred to in the contract or order. Incomplete and/or incorrect Tax Invoices shall be returned and the conditional period will be recalculated from the date of receipt of the correct documentation.

### 31 CONTRACT QUANTITIES AND DELIVERY REQUIREMENTS

#### 31.1 Contract Quantities

- a) It must be clearly understood that although Transnet does not bind itself to purchase a definitive quantity under any contract which may be entered into pursuant to this Bid, the successful Respondent nevertheless undertakes to supply against the contract such quantities as may be ordered against the contract, which orders are posted or delivered by hand or transmitted electronically on or before the expiry date of such contract.
- b) It is furthermore a condition that Transnet will not accept liability for any material/stocks specially ordered or carried by the Respondent with a view to meeting the requirements under any such contract.
- c) The estimated planned quantities likely to be ordered by Transnet per annum are furnished in relevant section of the Bid Documents. For avoidance of doubt the estimated quantities are estimates and Transnet reserves the right to order only those quantities sufficient for its operational requirements.

#### 31.2 Delivery Period

- a) Period Contracts and Fixed Quantity Requirements

It will be a condition of any resulting contract/order that the delivery period embodied therein will be governed by the provisions of the Terms and Conditions of Contract.

- b) Progress Reports

The Supplier/Service Provider may be required to submit periodical progress reports with regard to the delivery of the Goods/Services.

- c) Emergency Demands as and when required

If, due to unforeseen circumstances, supplies of the Goods/Services covered by the Bid are required at short notice for immediate delivery, the Supplier/Service Provider will be given first right of refusal for such business. If it is unable to meet the desired critical delivery period,

Transnet reserves the right to purchase such supplies as may be required to meet the emergency outside the contract if immediate delivery can be offered from any other source. The *Total or Partial Failure to Perform the Scope of Supply* section in the Terms and Conditions of Contract will not be applicable in these circumstances.

### **32 PLANS, DRAWINGS, DIAGRAMS, SPECIFICATIONS AND DOCUMENTS**

#### **32.1 Copyright**

Copyright in plans, drawings, diagrams, specifications and documents compiled by the Supplier/Service Provider for the purpose of contract work shall be governed by the Intellectual Property Rights section in the Terms and Conditions of Contract.

#### **32.2 Drawings and specifications**

In addition to what may be stated in any Bid Document, the Respondent should note that, unless notified to the contrary by Transnet or a designated official by means of an official amendment to the Bid Documents, it is required to tender for Goods/Services strictly in accordance with the drawings and/or specifications supplied by Transnet, notwithstanding that it may be aware that alterations or amendments to such drawings or specifications are contemplated by Transnet.

#### **32.3 Respondent's drawings**

Drawings required to be submitted by the Respondent must be furnished before the closing time and date of the Bid. The non-receipt of such drawings by the appointed time may disqualify the Bid.

#### **32.4 Foreign specifications**

The Respondent quoting for Goods/Services in accordance with foreign specifications, other than British and American standards, is to submit translated copies of such specifications with the Bid. In the event of any departures or variations between the foreign specification(s) quoted in the Bid Documents, full details regarding such departures or variations must be furnished by the Respondent in a covering letter attached to the Bid. Non-compliance with this condition may result in disqualification.

### **33 BIDS BY OR ON BEHALF OF FOREIGN RESPONDENTS**

33.1 Bids submitted by foreign principals may be forwarded directly by the principals or by its South African representative or agent to the designated official of Transnet according to whichever officer is specified in the Bid Documents.

33.2 In the case of a representative or agent, written proof must be submitted to the effect that such representative or agent has been duly authorised to act in that capacity by the principal. Failure to submit such authorisation by the representative or agent shall disqualify the Bid.

33.3 When legally authorised to prepare and submit Bids on behalf of their principals not domiciled in the Republic of South Africa, representatives or agents must compile the Bids in the names of such principals and sign them on behalf of the latter.

33.4 South African representatives or agents of a successful foreign Respondent must when so required enter into a formal contract in the name of their principals and must sign such contract on behalf of the latter. In every such case a legal Power of Attorney from their principals must be furnished to Transnet by the South African representative or agents authorising them to enter into and sign such contract.

- a) Such Power of Attorney must comply with Rule 63 (Authentication of documents executed outside the Republic for use within the Republic) of the Uniform Rules of Court: Rules regulating the conduct of the proceedings of the several provincial and local divisions of the Supreme Court of South Africa.
  - b) The Power of Attorney must be signed by the principal under the same title as used in the Bid Documents.
  - c) If a Power of Attorney held by the South African representative or agent includes matters of a general nature besides provision for the entering into and signing of a contract with Transnet, a certified copy thereof should be furnished.
  - d) The Power of Attorney must authorise the South African representative or agent to choose the *domicilium citandi et executandi*.
- 33.5 If payment is to be made in South Africa, the foreign Supplier/Service Provider [i.e. the principal, or its South African agent or representative], must notify Transnet in writing whether, for payment by electronic funds transfer [EFT]:
- a) funds are to be transferred to the credit of the foreign Supplier/Service Provider's account at a bank in South Africa, in which case the name and branch of such bank shall be furnished; or
  - b) funds are to be transferred to the credit of its South African agent or representative, in which case the name and branch of such bank shall be furnished.
- 33.6 The attention of the Respondent is directed to clause 24 above [Securities] regarding the provision of security for the fulfilment of contracts and orders and the manner and form in which such security is to be furnished.

#### **34 DATABASE OF RESTRICTED SUPPLIERS**

The process of restriction is used to exclude a company/person from conducting future business with Transnet and other organs of state for a specified period. No Bid shall be awarded to a Bidder whose name (or any of its members, directors, partners or trustees) appear on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. Transnet reserves the right to withdraw an award, or cancel a contract concluded with a Bidder should it be established, at any time, that a bidder has been restricted with National Treasury by another government institution.

#### **35 CONFLICT WITH ISSUED RFX DOCUMENT**

- 35.1 Should a conflict arise between these General Bid Conditions and the issued RFX document, the conditions stated in the RFX document shall prevail.

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# **Annexure C:**

## **Supplier Integrity Pact**

**Important Note: All potential bidders must read this document and certify in the RFX Declaration Form that they have acquainted themselves with, and agree with the content. The contract with the successful bidder will automatically incorporate this Integrity Pact as part of the final concluded contract.**

## **INTEGRITY PACT**

Between

**TRANSNET SOC LTD**

Registration Number: 1990/000900/30

("Transnet")

And The Bidder / Supplier/ Service Provider / Contractor (hereinafter referred to as the "Bidder / Supplier")

## **PREAMBLE**

Transnet values full compliance with all relevant laws and regulations, ethical standards and the principles of economical use of resources, fairness and transparency in its relations with its Bidders / Suppliers.

In order to achieve these goals, Transnet and the Bidder / Supplier hereby enter into this agreement hereinafter referred to as the "Integrity Pact" which will form part of the Bidder's / Supplier's application for registration with Transnet as a vendor.

The general purpose of this Integrity Pact is to agree on avoiding all forms of dishonesty, fraud and corruption by following a system that is fair, transparent and free from any undue influence prior to, during and subsequent to the currency of any procurement and / or reverse logistics event and any further contract to be entered into between the Parties, relating to such event.

All Bidders / Suppliers will be required to sign and comply with undertakings contained in this Integrity Pact, should they want to be registered as a Transnet vendor.

## **1 OBJECTIVES**

- 1.1 Transnet and the Bidder / Supplier agree to enter into this Integrity Pact, to avoid all forms of dishonesty, fraud and corruption including practices that are anti-competitive in nature, negotiations made in bad faith and under-pricing by following a system that is fair, transparent and free from any influence / unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:
  - a) Enable Transnet to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works, goods and services; and
  - b) Enable Bidders / Suppliers to abstain from bribing or participating in any corrupt practice in order to secure the contract.

## **2 COMMITMENTS OF TRANSNET**

Transnet commits to take all measures necessary to prevent dishonesty, fraud and corruption and to observe the following principles:

- 2.1 Transnet hereby undertakes that no employee of Transnet connected directly or indirectly with the sourcing event and ensuing contract, will demand, take a promise for or accept directly or through intermediaries any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to any contract.
- 2.2 Transnet will, during the registration and bidding process treat all Bidders / Suppliers with equity, transparency and fairness. Transnet will in particular, before and during the registration process, provide to all Bidders / Suppliers the same information and will not provide to any Bidders / Suppliers confidential / additional information through which the Bidders / Suppliers could obtain an advantage in relation to any bidding process.
- 2.3 Transnet further confirms that its employees will not favour any prospective bidder in any form that could afford an undue advantage to a particular bidder during the tendering stage, and will further treat all Bidders / Supplier participating in the bidding process in a fair manner.
- 2.4 Transnet will exclude from the bidding process such employees who have any personal interest in the Bidders / Suppliers participating in the bidding process.

### 3 OBLIGATIONS OF THE BIDDER / SUPPLIER

- 3.1 Transnet has a '**Zero Gifts**' Policy. No employee is allowed to accept gifts, favours or benefits.
- a) Transnet officials and employees **shall not** solicit, give or accept, or from agreeing to solicit, give, accept or receive directly or indirectly, any gift, gratuity, favour, entertainment, loan, or anything of monetary value, from any person or juridical entities in the course of official duties or in connection with any operation being managed by, or any transaction which may be affected by the functions of their office.
  - b) Transnet officials and employees **shall not** solicit or accept gifts of any kind, from vendors, suppliers, customers, potential employees, potential vendors, and suppliers, or any other individual or organisation irrespective of the value.
  - c) Under **no circumstances** should gifts, business courtesies or hospitality packages be accepted from or given to prospective suppliers participating in a tender process at the respective employee's Operating Division, regardless of retail value.
  - d) Gratuities, bribes or kickbacks of any kind must never be solicited, accepted or offered, either directly or indirectly. This includes money, loans, equity, special privileges, personal favours, benefit or services. Such favours will be considered to constitute corruption.
- 3.2 The Bidder / Supplier commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any ensuing contract stage in order to secure the contract or in furtherance to secure it and in particular the Bidder / Supplier commits to the following:
- a) The Bidder / Supplier will not, directly or through any other person or firm, offer, promise or give to Transnet or to any of Transnet's employees involved in the bidding process or to any third person any material or other benefit or payment, in order to obtain in exchange an advantage during the bidding process; and
  - b) The Bidder / Supplier will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any employee of Transnet, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.3 The Bidder / Supplier will not collude with other parties interested in the contract to preclude a competitive bid price, impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract. The Bidder / Supplier further commits itself to delivering against all agreed upon conditions as stipulated within the contract.
- 3.4 The Bidder / Supplier will not enter into any illegal or dishonest agreement or understanding, whether formal or informal with other Bidders / Suppliers. This applies in particular to certifications, submissions or non-submission of documents or actions that are restrictive or to introduce cartels into the bidding process.
- 3.5 The Bidder / Supplier will not commit any criminal offence under the relevant anti-corruption laws of South Africa or any other country. Furthermore, the Bidder /Supplier will not use for illegitimate purposes or for restrictive purposes or personal gain, or pass on to others, any information provided by Transnet as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- 3.6 A Bidder / Supplier of foreign origin shall disclose the name and address of its agents or representatives in South Africa, if any, involved directly or indirectly in the registration or bidding process. Similarly, the Bidder / Supplier of South African nationality shall furnish the name and address of the foreign principals, if any, involved directly or indirectly in the registration or bidding process.
- 3.7 The Bidder / Supplier will not misrepresent facts or furnish false or forged documents or information in order to influence the bidding process to the advantage of the Bidder / Supplier or detriment of Transnet or other competitors.

- 3.8 Transnet may require the Bidder / Supplier to furnish Transnet with a copy of its code of conduct. Such code of conduct must address the compliance programme for the implementation of the code of conduct and reject the use of bribes and other dishonest and unethical conduct.
- 3.9 The Bidder / Supplier will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 3.10 The Bidder/Supplier confirms that they will uphold the ten principles of the United Nations Global Compact (UNGC) in the fields of Human Rights, Labour, Anti-Corruption and the Environment when undertaking business with Transnet as follows:
- a) Human Rights
    - Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
    - Principle 2: make sure that they are not complicit in human rights abuses.
  - b) Labour
    - Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
    - Principle 4: the elimination of all forms of forced and compulsory labour;
    - Principle 5: the effective abolition of child labour; and
    - Principle 6: the elimination of discrimination in respect of employment and occupation.
  - c) Environment
    - Principle 7: Businesses should support a precautionary approach to environmental challenges;
    - Principle 8: undertake initiatives to promote greater environmental responsibility; and
    - Principle 9: encourage the development and diffusion of environmentally friendly technologies.
  - d) Anti-Corruption
    - Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

#### **4 INDEPENDENT BIDDING**

- 4.1 For the purposes of this undertaking in relation to any submitted Bid, the Bidder declares to fully understand that the word "competitor" shall include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:
- a) has been requested to submit a Bid in response to this Bid invitation;
  - b) could potentially submit a Bid in response to this Bid invitation, based on their qualifications, abilities or experience; and
  - c) provides the same Goods and Services as the Bidder and/or is in the same line of business as the Bidder.
- 4.2 The Bidder has arrived at his submitted Bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 4.3 In particular, without limiting the generality of paragraph 4.2 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- a) prices;
  - b) geographical area where Goods or Services will be rendered [market allocation];
  - c) methods, factors or formulas used to calculate prices;
  - d) the intention or decision to submit or not to submit, a Bid;



- e) the submission of a Bid which does not meet the specifications and conditions of the RFP; or
  - f) bidding with the intention of not winning the Bid.
- 4.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the Goods or Services to which his/her Bid relates.
- 4.5 The terms of the Bid as submitted have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding of the contract.
- 4.6 Bidders are aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and/or may be reported to the National Prosecuting Authority **[NPA]** for criminal investigation and/or may be restricted from conducting business with the public sector for a period not exceeding 10 [ten] years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

## **5 DISQUALIFICATION FROM BIDDING PROCESS**

- 5.1 If the Bidder / Supplier has committed a transgression through a violation of paragraph 3 of this Integrity Pact or in any other form such as to put its reliability or credibility as a Bidder / Supplier into question, Transnet may reject the Bidder's / Supplier's application from the registration or bidding process and remove the Bidder / Supplier from its database, if already registered.
- 5.2 If the Bidder / Supplier has committed a transgression through a violation of paragraph 3, or any material violation, such as to put its reliability or credibility into question, Transnet may after following due procedures and at its own discretion also exclude the Bidder / Supplier from future bidding processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, which will include amongst others the number of transgressions, the position of the transgressors within the company hierarchy of the Bidder / Supplier and the amount of the damage. The exclusion will be imposed for up to a maximum of 10 (ten) years. However, Transnet reserves the right to impose a longer period of exclusion, depending on the gravity of the misconduct.
- 5.3 If the Bidder / Supplier can prove that it has restored the damage caused by it and has installed a suitable corruption prevention system, or taken other remedial measures as the circumstances of the case may require, Transnet may at its own discretion revoke the exclusion or suspend the imposed penalty.

## **6 DATABASE OF RESTRICTED SUPPLIERS**

- 6.1 The process of restriction is used to exclude a company/person from conducting future business with Transnet and other organs of state for a specified period. No Bid shall be awarded to a Bidder whose name (or any of its members, directors, partners or trustees) appear on the Register of Tender Defaulters kept by National Treasury, or who have been placed on National Treasury's List of Restricted Suppliers. Transnet reserves the right to withdraw an award, or cancel a contract concluded with a Bidder should it be established, at any time, that a bidder has been restricted with National Treasury by another government institution.
- 6.2 All the stipulations on Transnet's restriction process as laid down in Transnet's Supply Chain Policy and Procurement Procedures Manual are included herein by way of reference. Below follows a condensed summary of this restriction procedure.
- 6.3 On completion of the restriction procedure, Transnet will submit the restricted entity's details (including the identity number of the individuals and registration number of the entity) to National Treasury for placement on National Treasury's Database of Restricted Suppliers for the specified period of exclusion. National

Treasury will make the final decision on whether to restrict an entity from doing business with any organ of state for a period not exceeding 10 years and place the entity concerned on the Database of Restricted Suppliers published on its official website.

- 6.4 The decision to restrict is based on one of the grounds for restriction. The standard of proof to commence the restriction process is whether a "*prima facie*" (i.e. on the face of it) case has been established.
- 6.5 Depending on the seriousness of the misconduct and the strategic importance of the Goods/Services, in addition to restricting a company/person from future business, Transnet may decide to terminate some or all existing contracts with the company/person as well.
- 6.6 A supplier or contractor to Transnet may not subcontract any portion of the contract to a restricted company.
- 6.7 Grounds for restriction include: If any person/Enterprise which has submitted a Bid, concluded a contract, or, in the capacity of agent or subcontractor, has been associated with such Bid or contract:
  - a) Has, in bad faith, withdrawn such Bid after the advertised closing date and time for the receipt of Bids;
  - b) has, after being notified of the acceptance of his Bid, failed or refused to sign a contract when called upon to do so in terms of any condition forming part of the bid documents;
  - c) has carried out any contract resulting from such bid in an unsatisfactory manner or has breached any condition of the contract;
  - d) has offered, promised or given a bribe in relation to the obtaining or execution of the contract;
  - e) has acted in a fraudulent or improper manner or in bad faith towards Transnet or any Government Department or towards any public body, Enterprise or person;
  - f) has made any incorrect statement in a certificate or other communication with regard to the Local Content of his Goods or his B-BBEE status and is unable to prove to the satisfaction of Transnet that:
    - (i) he made the statement in good faith honestly believing it to be correct; and
    - (ii) before making such statement he took all reasonable steps to satisfy himself of its correctness;
  - g) has submitted false information regarding any other matter required in terms of the Preferential Procurement Regulations, 2017 issued in terms of the Preferential Procurement Policy Framework Act which will affect the evaluation of a Bid or where a Bidder has failed to declare any subcontracting arrangements;
  - h) caused Transnet damage, or to incur costs in order to meet the contractor's requirements and which could not be recovered from the contractor;
  - i) has litigated against Transnet in bad faith.

## **7 PREVIOUS TRANSGRESSIONS**

- 7.1 The Bidder / Supplier hereby declares that no previous transgressions resulting in a serious breach of any law, including but not limited to, corruption, fraud, theft, extortion and contraventions of the Competition Act 89 of 1998, which occurred in the last 5 (five) years with any other public sector undertaking, government department or private sector company that could justify its exclusion from its registration on the Bidder's / Supplier's database or any bidding process.
- 7.2 If it is found to be that the Bidder / Supplier made an incorrect statement on this subject, the Bidder / Supplier can be rejected from the registration process or removed from the Bidder / Supplier database, if already registered, for such reason (refer to the Breach of Law Form contained in the applicable RFX document.)

## 8 SANCTIONS FOR VIOLATIONS

8.1 Transnet shall also take all or any one of the following actions, wherever required to:

- a) Immediately exclude the Bidder / Supplier from the bidding process or call off the pre-contract negotiations without giving any compensation to the Bidder / Supplier. However, the proceedings with the other Bidders / Suppliers may continue;
- b) Immediately cancel the contract, if already awarded or signed, without giving any compensation to the Bidder / Supplier;
- c) Recover all sums already paid by Transnet;
- d) Encash the advance bank guarantee and performance bond or warranty bond, if furnished by the Bidder / Supplier, in order to recover the payments, already made by Transnet, along with interest;
- e) Cancel all or any other contracts with the Bidder / Supplier;
- f) Exclude the Bidder / Supplier from entering into any bid with Transnet and other organs of state in future for a specified period; and
- g) If the Supplier subcontracted a portion of the bid to another person without declaring it to Transnet, Transnet must penalise the Supplier up to 10% of the value of the contract.

## 9 CONFLICTS OF INTEREST

9.1 A conflict of interest includes, inter alia, a situation in which:

- a) A Transnet employee has a personal financial interest in a bidding / supplying entity; and
- b) A Transnet employee has private interests or personal considerations or has an affiliation or a relationship which affects, or may affect, or may be perceived to affect his / her judgment in action in the best interest of Transnet, or could affect the employee's motivations for acting in a particular manner, or which could result in, or be perceived as favouritism or nepotism.

9.2 A Transnet employee uses his / her position, or privileges or information obtained while acting in the capacity as an employee for:

- a) Private gain or advancement; or
- b) The expectation of private gain, or advancement, or any other advantage accruing to the employee must be declared in a prescribed form.

Thus, conflicts of interest of any bid committee member or any person involved in the sourcing process must be declared in a prescribed form.

9.3 If a Bidder / Supplier has or becomes aware of a conflict of interest i.e. a family, business and / or social relationship between its owner(s) / member(s) / director(s) / partner(s) / shareholder(s) and a Transnet employee / member of Transnet's Board of Directors in respect of a bid which will be considered for the bid process, the Bidder / Supplier:

- a) must disclose the interest and its general nature, in the Request for Proposal ("RFX") declaration form; or
- b) must notify Transnet immediately in writing once the circumstances has arisen.

9.4 The Bidder / Supplier shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any committee member or any person involved in the sourcing process, where this is done, Transnet shall be entitled forthwith to rescind the contract and all other contracts with the Bidder / Supplier.

## 10 DISPUTE RESOLUTION

10.1 Transnet recognises that trust and good faith are pivotal to its relationship with its Bidders / Suppliers. When a dispute arises between Transnet and its Bidder / Supplier, the parties should use their best endeavours to resolve the dispute in an amicable manner, whenever possible. Litigation in bad faith negates the principles of trust and good faith on which commercial relationships are based. Accordingly, following a restriction process as mentioned in paragraph 6 above, Transnet will not do business with a company that litigates against it in bad faith or is involved in any action that reflects bad faith on its part. Litigation in bad faith includes, but is not limited to the following instances:

- a) **Vexatious proceedings:** these are frivolous proceedings which have been instituted without proper grounds;
- b) **Perjury:** where a supplier make a false statement either in giving evidence or on an affidavit;
- c) **Scurrilous allegations:** where a supplier makes allegations regarding a senior Transnet employee which are without proper foundation, scandalous, abusive or defamatory; and
- d) **Abuse of court process:** when a supplier abuses the court process in order to gain a competitive advantage during a bid process.

## 11 GENERAL

- 11.1 This Integrity Pact is governed by and interpreted in accordance with the laws of the Republic of South Africa.
- 11.2 The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the law relating to any civil or criminal proceedings.
- 11.3 The validity of this Integrity Pact shall cover all the bidding processes and will be valid for an indefinite period unless cancelled by either Party.
- 11.4 Should one or several provisions of this Integrity Pact turn out to be invalid the remainder of this Integrity Pact remains valid.
- 11.5 Should a Bidder / Supplier be confronted with dishonest, fraudulent or corruptive behaviour of one or more Transnet employees, Transnet expects its Bidders / Suppliers to report this behaviour directly to a senior Transnet official / employee or alternatively by using Transnet's "Tip-Off Anonymous" hotline number 0800 003 056, whereby your confidentiality is guaranteed.

The Parties hereby declare that each of them has read and understood the clauses of this Integrity Pact and shall abide by it. To the best of the Parties' knowledge and belief, the information provided in this Integrity Pact is true and correct.

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# **Annexure D:**

## **Non -Disclosure Agreement**

## **NON-DISCLOSURE AGREEMENT**

**THIS AGREEMENT is made between**

**Transnet SOC Ltd [Transnet]** [Registration No. 1990/000900/30]

whose registered office is at 49<sup>th</sup> Floor, Carlton Centre, 150 Commissioner Street, Johannesburg 2001,

**and**

**the Company as indicated in the RFP bid response hereto**

**WHEREAS**

Transnet and the Company wish to exchange Information [as defined below] and it is envisaged that each party may from time to time receive Information relating to the other in respect thereof. In consideration of each party making available to the other such Information, the parties jointly agree that any dealings between them shall be subject to the terms and conditions of this Agreement which themselves will be subject to the parameters of the Bid Document.

**IT IS HEREBY AGREED**

**1. INTERPRETATION**

In this Agreement:

- 1.1 **Agents** mean directors, officers, employees, agents, professional advisers, contractors or sub-contractors, or any Group member;
- 1.2 **Bid or Bid Document** means Transnet's Request for Information [**RFI**] Request for Proposal [**RFP**] or Request for Quotation [**RFQ**], as the case may be;
- 1.3 **Confidential Information** means any information or other data relating to one party [the **Disclosing Party**] and/or the business carried on or proposed or intended to be carried on by that party and which is made available for the purposes of the Bid to the other party [the **Receiving Party**] or its Agents by the Disclosing Party or its Agents or recorded in agreed minutes following oral disclosure and any other information otherwise made available by the Disclosing Party or its Agents to the Receiving Party or its Agents, whether before, on or after the date of this Agreement, and whether in writing or otherwise, including any information, analysis or specifications derived from, containing or reflecting such information but excluding information which:
  - 1.3.1 is publicly available at the time of its disclosure or becomes publicly available [other than as a result of disclosure by the Receiving Party or any of its Agents contrary to the terms of this Agreement]; or
  - 1.3.2 was lawfully in the possession of the Receiving Party or its Agents [as can be demonstrated by its written records or other reasonable evidence] free of any restriction as to its use or disclosure prior to its being so disclosed; or
  - 1.3.3 following such disclosure, becomes available to the Receiving Party or its Agents [as can be demonstrated by its written records or other reasonable evidence] from a source other than the

Disclosing Party or its Agents, which source is not bound by any duty of confidentiality owed, directly or indirectly, to the Disclosing Party in relation to such information;

- 1.4 **Group** means any subsidiary, any holding company and any subsidiary of any holding company of either party; and
- 1.5 **Information** means all information in whatever form including, without limitation, any information relating to systems, operations, plans, intentions, market opportunities, know-how, trade secrets and business affairs whether in writing, conveyed orally or by machine-readable medium.

## 2. CONFIDENTIAL INFORMATION

- 2.1 All Confidential Information given by one party to this Agreement [the **Disclosing Party**] to the other party [the **Receiving Party**] will be treated by the Receiving Party as secret and confidential and will not, without the Disclosing Party's written consent, directly or indirectly communicate or disclose [whether in writing or orally or in any other manner] Confidential Information to any other person other than in accordance with the terms of this Agreement.
- 2.2 The Receiving Party will only use the Confidential Information for the sole purpose of technical and commercial discussions between the parties in relation to the Bid or for the subsequent performance of any contract between the parties in relation to the Bid.
- 2.3 Notwithstanding clause 2.1 above, the Receiving Party may disclose Confidential Information:
  - 2.3.1 to those of its Agents who strictly need to know the Confidential Information for the sole purpose set out in clause 2.2 above, provided that the Receiving Party shall ensure that such Agents are made aware prior to the disclosure of any part of the Confidential Information that the same is confidential and that they owe a duty of confidence to the Disclosing Party. The Receiving Party shall at all times remain liable for any actions of such Agents that would constitute a breach of this Agreement; or
  - 2.3.2 to the extent required by law or the rules of any applicable regulatory authority, subject to clause 2.4 below.
- 2.4 In the event that the Receiving Party is required to disclose any Confidential Information in accordance with clause 2.3.2 above, it shall promptly notify the Disclosing Party and cooperate with the Disclosing Party regarding the form, nature, content and purpose of such disclosure or any action which the Disclosing Party may reasonably take to challenge the validity of such requirement.
- 2.5 In the event that any Confidential Information shall be copied, disclosed or used otherwise than as permitted under this Agreement then, upon becoming aware of the same, without prejudice to any rights or remedies of the Disclosing Party, the Receiving Party shall as soon as practicable notify the Disclosing Party of such event and if requested take such steps [including the institution of legal proceedings] as shall be necessary to remedy [if capable of remedy] the default and/or to prevent further unauthorised copying, disclosure or use.
- 2.6 All Confidential Information shall remain the property of the Disclosing Party and its disclosure shall not confer on the Receiving Party any rights, including intellectual property rights over the Confidential Information whatsoever, beyond those contained in this Agreement.

## 3. RECORDS AND RETURN OF INFORMATION

- 3.1 The Receiving Party agrees to ensure proper and secure storage of all Information and any copies thereof.



- 3.2 The Receiving Party shall keep a written record, to be supplied to the Disclosing Party upon request, of the Confidential Information provided and any copies made thereof and, so far as is reasonably practicable, of the location of such Confidential Information and any copies thereof.
- 3.3 The Company shall, within 7 [seven] days of receipt of a written demand from Transnet:
- 3.3.1 return all written Confidential Information [including all copies]; and
- 3.3.2 expunge or destroy any Confidential Information from any computer, word processor or other device whatsoever into which it was copied, read or programmed by the Company or on its behalf.
- 3.4 The Company shall on request supply a certificate signed by a director as to its full compliance with the requirements of clause 3.3.2 above.

#### **4. ANNOUNCEMENTS**

- 4.1 Neither party will make or permit to be made any announcement or disclosure of its prospective interest in the Bid without the prior written consent of the other party.
- 4.2 Neither party shall make use of the other party's name or any information acquired through its dealings with the other party for publicity or marketing purposes without the prior written consent of the other party.

#### **5. DURATION**

The obligations of each party and its Agents under this Agreement shall survive the termination of any discussions or negotiations between the parties regarding the Bid and continue thereafter for a period of 5 [five] years.

#### **6. PRINCIPAL**

Each party confirms that it is acting as principal and not as nominee, agent or broker for any other person and that it will be responsible for any costs incurred by it or its advisers in considering or pursuing the Bid and in complying with the terms of this Agreement.

#### **7. ADEQUACY OF DAMAGES**

Nothing contained in this Agreement shall be construed as prohibiting the Disclosing Party from pursuing any other remedies available to it, either at law or in equity, for any such threatened or actual breach of this Agreement, including specific performance, recovery of damages or otherwise.

#### **8. PRIVACY AND DATA PROTECTION**

- 8.1 The Receiving Party undertakes to comply with South Africa's general privacy protection in terms Section 14 of the Bill of Rights in connection with this Bid and shall procure that its personnel shall observe the provisions of such Act [as applicable] or any amendments and re-enactments thereof and any regulations made pursuant thereto.
- 8.2 The Receiving Party warrants that it and its Agents have the appropriate technical and organisational measures in place against unauthorised or unlawful processing of data relating to the Bid and against accidental loss or destruction of, or damage to such data held or processed by them.

#### **9. GENERAL**

- 9.1 Neither party may assign the benefit of this Agreement, or any interest hereunder, except with the prior written consent of the other, save that Transnet may assign this Agreement at any time to any member of the Transnet Group.

- 9.2 No failure or delay in exercising any right, power or privilege under this Agreement will operate as a waiver of it, nor will any single or partial exercise of it preclude any further exercise or the exercise of any right, power or privilege under this Agreement or otherwise.
- 9.3 The provisions of this Agreement shall be severable in the event that any of its provisions are held by a court of competent jurisdiction or other applicable authority to be invalid, void or otherwise unenforceable, and the remaining provisions shall remain enforceable to the fullest extent permitted by law.
- 9.4 This Agreement may only be modified by a written agreement duly signed by persons authorised on behalf of each party.
- 9.5 Nothing in this Agreement shall constitute the creation of a partnership, joint venture or agency between the parties.
- 9.6 This Agreement will be governed by and construed in accordance with South African law and the parties irrevocably submit to the exclusive jurisdiction of the South African courts.

**ooo000ooo**

# **Annexure E:**

## **Supplier Declaration Form**

# SUPPLIER DECLARATION FORM

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**Please Note:** This Supplier Declaration Form is only to be completed by the successful bidder who is awarded the contract.

Transnet Vendor Management has received a request to load / change your company details onto the Transnet vendor master database. Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents as per Appendix V to the Transnet Official who is intending to procure your company's services / products, to enable us to process this request. Please only submit the documentation relevant to your request.

**Please Note:** Effective **1 April 2016** all organisations, institutions and individuals who wish to provide goods and/or services to organs of the State must be registered on the National Treasury's Central Supplier Database (CSD). This needs to be done via their portal at <https://secure.csd.gov.za/> **before applying to Transnet.**

## General Terms and Conditions:

**Please Note:** Failure to submit the relevant documentation will delay the vendor creation / change process.

Where applicable, the respective Transnet Operating Division processing your application may request further or additional information from your company.

The Service Provider warrants that the details of its bank account ("the nominated account") provided herein, are correct and acknowledges that payments due to the Supplier will be made into the nominated account. If details of the nominated account should change, the Service Provider must notify Transnet in writing of such change, failing which any payments made by Transnet into the nominated account will constitute a full discharge of the indebtedness of Transnet to the Supplier in respect of the payment so made. Transnet will incur no liability for any payments made to the incorrect account or any costs associated therewith. In such an event, the Service Provider indemnifies and holds Transnet harmless in respect of any payments made to an incorrect bank account and will, on demand, pay Transnet any costs associated herewith.

Transnet expects its suppliers to timeously renew their Tax Clearance and B-BBEE certificates (where applicable), as EMEs and QSEs (QSE's with more than 51% ownership) are only expected to supply an affidavit as per (Appendix D and E). These affidavits must be resubmitted on an annual basis as failure to do so may result in the supplier's account being temporarily suspended.

## In addition, please note of the following very important information:

**1. If your annual turnover is less than R10 million**, then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME). If your company is classified as an EME, please include in your submission, a certified signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R10 million and percentage of black ownership and black female ownership in the company AND / OR B-BBEE certificate and detailed scorecard from an accredited rating agency (e.g. permanent SANAS Member), or a sworn Affidavit should you feel you will be able to attain a better B-BBEE score. (Appendix D).

**2. If your annual turnover is between R10 million and R50 million**, then in terms of the DTI codes, you are classified as a Qualifying Small Enterprise (QSE) and you claim a specific B-BBEE level based on any 4 of the 7 elements of the B-BBEE score-card, please include your B-BBEE certificate in your submission as confirmation of your status. Or if the Supplier is a QSE with More than 51% black owned, they can submit a sworn affidavit (Appendix E).

**Please Note:** B-BBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).

**3. If your annual turnover exceeds R50 million**, then in terms of the DTI codes, you are classified as a Large Enterprise and you claim a specific B-BBEE level based on all seven elements of the B-BBEE generic score-card. Please include your B-BBEE certificate in your submission as confirmation of your status.

**Please Note:** B-BBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).

**4. The supplier to furnish proof to the procurement department as required in the Fourth Schedule of the Income Tax Act. 58 of 1962** whether a supplier of service is to be classified as an “employee”, “personal service provider” or “labour broker”. Failure to do so will result in the supplier being subject to employee’s tax.

**5. No payments can be made to a vendor until the** vendor has been registered / updated, and no vendor can be registered / updated until the vendor application form, together with its supporting documentation, has been received and processed. No payments can be made to a vendor until the vendor has met / comply with the procurement requirements.

**6.** From 01 May 2015 only B-BBEE certificates issued by SANAS accredited verification agencies will be valid.

## **PROTECTION OF PERSONAL INFORMATION**

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No. of 2013 "(POPIA)":  
  
consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:  
  
Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this Supplier Declaration Form, the Responsible party is "Transnet" and the Data subject is the "Respondent". Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this Supplier Declaration Form and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In completing this Supplier Declaration form, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by the Respondent in their response to this Supplier Declaration Form for the purpose of registering the Respondent as a Transnet Vendor to facilitate for payment in the execution of the Agreement between Transnet and the Respondent and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this Supplier Declaration Form, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, vendor management, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this Supplier Declaration Form (physically, through a computer or any other form of electronic communication).

9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and their identity thereof in terms of the POPIA.
11. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
12. In submitting any information or documentation requested in this Supplier Declaration Form, the Respondent is hereby consenting to the processing of their personal information for the purpose of this Supplier Declaration Form and further confirming that they are aware of their rights in terms of Section 5 of POPIA.

**Respondents are required to provide consent below:**

<b>YES</b>	
------------	--

<b>NO</b>	
-----------	--

13. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted to it.
14. The Respondent declares that the personal information submitted for the purpose of this Supplier Declaration Form is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: \_\_\_\_\_

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/infoereg/>, click on contact us, click on complaints.IR@justice.gov.za

## Supplier Declaration Form

**Important Notice:** Effective 1 April 2016 all organisations, institutions and individuals who wish to provide goods and/or services to organs of the State must be registered on the National Treasury Central Supplier Database (CSD). This needs to be done via their portal at <https://secure.csd.gov.za/> before applying to Transnet.

CSD Number (MAAA xxxxxx):

Company Trading Name						
Company Registered Name						
Company Registration No Or ID No If a Sole Proprietor						
Company Income Tax Number						
Form of Entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor
	Non-profit (NPO's or NPC)	Personal Liability Co	State Owned Co	National Govt	Provincial Govt	Local Govt
	Educational Institution	Specialised Profession	Financial Institution	Foreign International	Foreign Branch Office	

Did your company previously operate under another name?

Yes

No

If **YES** state the previous details below:

Trading Name						
Registered Name						
Company Registration No Or ID No If a Sole Proprietor						
Form of Entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor
	Non-profit	Personal Liability Co	State Owned Co	National Govt	Provincial Govt	Local Govt
	Educational Institution	Specialised Profession	Financial Institution	Foreign International	Foreign Branch Office	

Your Current Company's VAT Registration Status

VAT Registration Number

If **Exempted from VAT registration**, state reason and submit proof from SARS in confirming the exemption status

If your business entity is not VAT Registered, please submit a current original sworn affidavit (see example in Appendix I). Your Non VAT Registration must be confirmed annually.

Company Banking Details		Bank Name	
Universal Branch Code		Bank Account Number	

Company Physical Address			Code	
			Code	
Company Postal Address			Code	
			Code	
Company Telephone number				
Company Fax Number				
Company E-Mail Address				
Company Website Address				

Company Contact Person Name	
Designation	
Telephone	
Email	



Is your company a Labour Broker?		Yes		No	
Main Product / Service Supplied e.g. Stationery / Consulting / Labour etc.					
How many personnel does the business employ?		Full Time		Part Time	
Please Note: Should your business employ more than 2 full time employees who are not connected persons as defined in the Income Tax Act, please submit a sworn affidavit, as per Appendix II.					

Most recent Financial Year's Annual Turnover	<R10Million		>R10Million <R50Million		>R50Million	
--	-------------	--	----------------------------	--	-------------	--

Does your company have a valid B-BBEE certificate?				Yes		No	
What is your Broad Based BEE status (Level 1 to 9)							
Majority Race of Ownership							
% Black Ownership		% Black Women ownership		% Black Disabled person(s) ownership		% Black Youth ownership	
<b>Please Note:</b> Please provide proof of B-BBEE status as per Appendix V. If you qualify as an EME or QSE then provide an affidavit following the examples provided in Appendix III and IV respectively. If you have indicated Black Disabled person(s) ownership, then provide a <b>certified</b> letter signed by a physician, on the physician's letterhead, confirming the disability.							

By signing below, I hereby verify that I am duly authorised to sign for and on behalf of firm / organisation and that all information contained herein and attached herewith are true and correct			
Name		Designation	
Signature		Date	

Stamp And Signature Of Commissioner Of Oaths			
Name		Date	
Signature		Telephone No	

Example of an Affidavit or Solemn Declaration as to VAT registration status

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**Affidavit or Solemn Declaration**

I, \_\_\_\_\_ solemnly swear/declare that \_\_\_\_\_  
\_\_\_\_\_ is not a registered VAT vendor and is not required to register as a VAT vendor because the combined value of taxable supplies made by the provider in any 12 month period has not exceeded or is not expected to exceed R1million threshold, as required in terms of the Value Added Tax Act.

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**Commissioner of Oaths**

Thus signed and sworn to before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ 20\_\_\_\_\_,

the Deponent having knowledge that he/she knows and understands the contents of this Affidavit, and that he/she has no objection to taking the prescribed oath, which he/she regards binding on his/her conscience and that the allegations herein contained are all true and correct.

---

Commissioner of Oaths

Example of an Affidavit or Solemn Declaration as to number of employees

---

**Affidavit or Solemn Declaration**

I, \_\_\_\_\_ solemnly swear/declare that \_\_\_\_\_  
 \_\_\_\_\_ employs three or more full time employees, which employees are engaged  
 in the business of rendering the services of the organisation and are not connected persons as defined  
 in the Income Tax Act.

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**Commissioner of Oaths**

Thus signed and sworn to before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_  
 \_\_\_\_\_ 20\_\_\_\_\_,

the Deponent having knowledge that he/she knows and understands the contents of this Affidavit, and  
 that he/she has no objection to taking the prescribed oath, which he/she regards binding on his/her  
 conscience and that the allegations herein contained are all true and correct.

\_\_\_\_\_  
 Commissioner of Oaths

## Example of an Affidavit or Solemn Declaration as to EME B-BBEE Status

**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

<b>Full Name &amp; Surname</b>	
<b>Identity Number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf.

<b>Enterprise Name</b>	
<b>Trading Name</b>	
<b>Registration Number</b>	
<b>Enterprise Address</b>	

3. I hereby declare under oath that:

- The enterprise is \_\_\_\_\_ % black owned;
- The enterprise is \_\_\_\_\_ % black woman owned;
- The enterprise is \_\_\_\_\_ % black youth owned;
- The enterprise is \_\_\_\_\_ % black disabled owned;
- Based on the management accounts and other information available for the \_\_\_\_\_ financial year, the income did not exceed R10,000,000.00 (ten million rand).

Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% black owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
More than 51% black owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	
Less than 51% black owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	

4. The entity is an empowering supplier in terms of the **DTI** Codes of Good Practice.
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

**Deponent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Commissioner of Oaths**  
**Signature & stamp**

## Example of an Affidavit or Solemn Declaration as to QSE B-BBEE Status

**SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE**

I, the undersigned,

<b>Full Name &amp; Surname</b>	
<b>Identity Number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf.

<b>Enterprise Name</b>	
<b>Trading Name</b>	
<b>Registration Number</b>	
<b>Enterprise Address</b>	

3. I hereby declare under oath that:

- The enterprise is \_\_\_\_\_% black owned;
- The enterprise is \_\_\_\_\_% black woman owned;
- The enterprise is \_\_\_\_\_% black youth owned;
- The enterprise is \_\_\_\_\_% black disabled owned;
- Based on the management accounts and other information available for the \_\_\_\_\_ financial year, the income did not exceed R50,000,000.00 (fifty million rand);
- The entity is an empowering supplier in terms of Clause 3.3 (a) or (b) or (c) or (d) or as amended 3.3 (e) of the DTI Codes of Good Practice. **(Tick appropriate box in table below).**

(a) At least 25% of cost of sales, (excluding labour costs and depreciation) must be procurement from local producers or suppliers in South Africa; for the services industry include labour costs but capped at 15%		(b) Job Creation – 50% of jobs created are for black people, provided that the number of black employees in the immediate prior verified B-BBEE measurement is maintained	
(c) At least 25% transformation of raw material / beneficiation which include local manufacturing, production and /or assembly, and / or packaging		(d) At least 12 days per annum of productivity deployed in assisting QSE and EME beneficiaries to increase their operation or financial capacity	
(e) At least 85% of labour costs should be paid to South African employees by service industry entities			

Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% black owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
More than 51% black owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	

5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

**Deponent Signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Commissioner of Oaths**  
**Signature & stamp**

SCHEDULE 1 - ROTO-MOULDED  
POLYETHYLENE MARINE BUOYS - 008

**Annexure F1:**

**SOW LNS 008**



**TECHNICAL SPECIFICATION**

**for the**

**Manufacture, supply and delivery of**

**Roto-moulded Polyethylene Marine Navigational Buoys**

**Specification no. SOW-LNS-008**

DATE	31/03/2023
AMENDMENT	0

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Subject	MANUFACTURE, SUPPLY & DELIVERY OF ROTO-MOULDED POLYETHYLENE BUOYS			Specification no.	SOW-LNS-008
Issued by	Technical Services Manager	Date	31/03/2023		
Approved by	Regional Managers	Amendment	0	Page	1 of 9

## TRANSNET NATIONAL PORTS AUTHORITY

A DIVISION OF TRANSNET SOC LTD.

### TECHNICAL SPECIFICATION FOR THE MANUFACTURE, SUPPLY AND DELIVERY OF ROTO-MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS

## 1. GENERAL

### 1.1 Scope

- 1.1.1 This specification covers the requirements for the manufacture, supply and delivery of a high performance, low maintenance, roto-moulded polyethylene type marine navigational buoys.
- 1.1.2 The quantity of buoys and different top shapes (if applicable) required are indicated on the Schedule of Requirements.
- 1.1.3 Failure to comply with these requirements will preclude the tender from further consideration.
- 1.1.4 The work shall include the supply, delivery and assembly of all the items listed on the relevant documentation.
- 1.1.5 Lighthouse and Navigational Systems of Transnet National Ports Authority (TNPA LNS) may decide to accept all, or only part of the quantity as indicated on the Schedule of Requirements.
- 1.1.6 TNPA LNS will undertake the deployment of the buoys.
- 1.1.7 It is essential that the buoy complies with the following requirements:
  - (i) Easy deployment
  - (ii) Good visual presence
  - (iii) Good station keeping and stability
  - (iv) To be able to track well in currents of up to 5 knots
  - (v) Minimum maintenance attention
  - (vi) Minimal marine growth
  - (vii) Designed to withstand the high corrosive marine environment it will be operating in
  - (viii) Designed to withstand the harsh weather conditions that it will be it will be operating in
  - (ix) To be able to take reasonable knocks and/or collisions without being severely damaged and causing it to sink
  - (x) Compliance with IALA recommendations and guidelines.

Subject	MANUFACTURE, SUPPLY & DELIVERY OF ROTO-MOULDED POLYETHYLENE BUOYS			Specification no.	SOW-LNS-008
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## 1.2 Standards

- 1.2.1 The manufacture and finish of the buoy shall comply with all relevant Codes and/or Standards that are statutory requirements in South Africa.
- 1.2.2 Tenderers must state the national and or international standard/s to which the buoy and or its components comply with.
- 1.2.3 The colour and shape of the buoy and its top mark shall comply with the following International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) Recommendations:
- (i) IALA Maritime Buoyage System for Region A
  - (ii) Surface colours used as visual signals on aids to navigation.
- 1.2.4 The manufacturer shall have an ISO 9001 accredited Quality Management System.

## 1.3 Submission of tenders

- 1.3.1 Tenderers must state in detail, clause by clause (using the same numbered paragraph heading of this specification) in what respect their offers comply with, or depart from the requirements of this specification.
- The submission of manufacturer's data sheets and advertising pamphlets without the necessary amplification to indicate compliance, or otherwise, with this specification shall not be acceptable.
- 1.3.2 All tenders and associated literature must be in English.
- 1.3.3 Tenderers shall submit full detail of the buoy, daymarkers, top mark, radar reflector, mooring and lifting eyes being offered, supplemented by suitable drawings and pictures (in and out of the water). Tenderers shall also complete the technical data sheet attached to this specification. Failure to submit full detail of the buoys and the technical data sheet fully completed with the tender, will preclude a tender from consideration.

## 1.4 Guarantees

- 1.4.1 The successful tenderer shall be required to guarantee the equipment, including the colour stability, for a period of not less than twelve (12) months from the date TNPA LNS places the buoy in service. If during the first twelve (12) months that the equipment is in service, any inherent faults develop not due to fair wear and tear, of which TNPA LNS is not aware at the time of acceptance of the tender, TNPA LNS reserves the right to return to the supplier/s all or part of the complete equipment.
- The supplier/s shall assume full liability for the cost of the equipment and such transport charges between the factory and the site as TNPA LNS may have incurred. Under these circumstances, TNPA LNS shall not be liable for any depreciation or wear and tear of the apparatus whilst it was in service.

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- 1.4.2 TNPA LNS will not consider tenders that do not include a guarantee for the twelve (12) months as indicated in 1.4.1.

## 1.5 Inspection, testing and certification

- 1.5.1 Regular in-house inspections shall be undertaken by the manufacturer to ensure adherence to the requirements of this specification and TNPA LNS may decide to be present at these inspections.

## 1.6 Delivery

- 1.6.1 The delivery period will be an important consideration in the adjudication of this tender.
- 1.6.2 The equipment shall be delivered and off-loaded and fully assembled at the delivery address/es as indicated on the Schedule of Requirements. The cost of transport, delivery and off-loading and assembly shall be identified individually on the tender.

## 2. BUOY

### 2.1 General requirements

- 2.1.1 The buoy's hull and top shape (super structure) shall be supplied in accordance with this specification and the Schedule of Requirements.
- 2.1.2 All parts, excluding the metal parts, shall be rotationally moulded from high quality UV-stabilised, virgin polyethylene to form a seamless, watertight buoy body. The mould design and manufacturing process shall increase the thickness of the polyethylene at the major stress points.
- 2.1.3 The buoy's hull and top section shall be manufactured as a single seamless unit.
- 2.1.4 Prior to moulding, a UV stabilised colour pigment shall be blended into the polyethylene material.
- 2.1.5 When deployed, the buoy shall be stable and be capable of supporting a marine lantern, solar system and submerged weight of the mooring chain.
- 2.1.6 When fully assembled, the buoy shall stand upright on the ground without the need of a cradle or other supports.
- 2.1.7 The buoy is to have an integrated ladder to enable maintenance staff to access the light safely.
- 2.1.8 The buoy shall be completely assembled and tested before delivery.

### 2.2 Buoy body

- 2.2.1 The buoy body shall be completely watertight.
- 2.2.2 The buoy shall be supplied with an internal radar reflector.

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2.2.3 The top section shall have a flat top-mounting surface of at least 600mm diameter, to allow for the fixing of a marine light or other relevant equipment for navigational purposes, with the following fixing arrangements:

- (i) Three (3), 13mm stainless steel mounting inserts at a PCD of 200mm
- (ii) Six (6), 13mm stainless steel mounting inserts at a PCD of 508mm
- (iii) Four (4), 13mm stainless steel mounting inserts at a PCD of 465mm

2.2.4 Each buoy shall be supplied with a suitable topmark mounting facility and lantern guard.

2.2.5 Each buoy shall have self-contained, customised concrete ballast.

2.2.6 The buoy's hull shall be filled with 100% virgin expanded polystyrene fused inside the hull, filling all void areas, to form a single block to effectively allow minimal ingress of water should a leak occur. The foam shall conform to CAN/CGSB 51.20-M87, Type 2, expanded Polystyrene (EPS).

2.2.7 The polyethylene shall contain a colouring pigment within the material which is colour stabilized to a minimum UV-15 level. The colour pigments shall be imbedded in the polyethylene and not be added as a coating.

2.2.8 If indicated in the Schedule of Requirements the buoy must have the necessary brackets for the secure mounting of a RACON.

2.2.9 The minimum requirements for the focal height and hull diameter are given in the Schedule of Requirements.

## 2.3 Lifting and mooring Eyes

2.3.1 The buoy hull shall be fitted with at least one (1) lifting eye and two (2) mooring eyes.

2.3.2 The mooring and lifting eyes shall be cross-braced and secured in such a manner that no undue strain is placed on the body when the buoy is being lifted by the lifting eye or by the forces exerted by the mooring. Full detail as to how this would be done shall be submitted with the tender, including a cross sectional drawing indicating the method of cross-bracing.

2.3.3 The lifting eye, the mooring eyes and cross-bracing shall have a suitable proof load to enable the buoy and mooring to be lifted within the relevant safety requirements.

2.3.4 The lifting eye, the mooring eyes and the cross bracing are to be tested and certified individually, as well as an assembled unit by a qualified body to a safe working load (SWL). This certificate shall be supplied as an integral part of the deliverables with the buoy at the time of delivery.

2.3.5 The wearing section of the mooring eyes shall be easily removable and replaceable.

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## 2.4 Daymarks

- 2.4.1 Daymarks shall be supplied as called for in the Schedule of Requirements.
- 2.4.2 The daymarks shall be able to withstand the harsh conditions that the buoy will be exposed to and not be damaged by these operational conditions.
- 2.4.3 Each daymark shall be supplied complete with all the necessary hardware to be able to mount/attached these to the buoy body.

## 2.5 Topmarks

- 2.5.1 Topmarks shall be supplied if called for in the Schedule of Requirements.
- 2.5.2 The topmark shall be able to withstand the harsh conditions that the buoy will be exposed to and not be damaged by these operational conditions.
- 2.5.3 One (1) topmark per buoy shall be provided per buoy, according to the shape of the buoy as called for in the Schedule of Requirements.
- 2.5.4 Each topmark shall be supplied complete with all the necessary hardware to be able to mount/attached these to the buoy body.
- 2.5.5 The topmark shall be fitted to the top of the buoy in such a way not to negatively affect:
  - 2.5.5.1 The visibility of the buoy lantern
  - 2.5.5.2 The solar charging of a self-contained buoy lantern
- 2.5.6 To ensure that the shape of a mark is clearly identifiable, its visible dimensions shall comply with the proportions indicated below:
  - 2.5.6.1 Conical topmarks (for lateral and cardinal marks)
    - (i) A cone with a height between 1 and 1.5 times its base diameter;
    - (ii) For cardinal marks, the separation distance between cones should be about 50% of the base diameter of the cone;
    - (iii) The vertical clear space between the lowest point of the topmark and all other parts of the mark should be at least 35% of the base diameter of the cone;
    - (iv) In the case of a buoy, the base diameter should be 25%-30% of the diameter of the buoy at waterline.
  - 2.5.6.2 Cylindrical (can) topmarks (for lateral marks)
    - (i) A cylinder with a height between 1 and 1.5 times its diameter;
    - (ii) The vertical clear space between the lowest part of the cylinder and all other parts of the mark should be at least 35% of the diameter of the cylinder;
    - (iii) In the case of a buoy, the base diameter of the cylinder should be 25%-30% of the diameter of the buoy at the waterline.

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2.5.5.3. Spherical topmarks (for isolated danger and safe water marks)

- (i) A sphere whose apparent height above the water line is greater than 2/3 of its diameter.
- (ii) In the case of a buoy, the diameter of the sphere(s) should be at least 20% of the diameter of the buoy at the waterline;
- (iii) For isolated danger marks the separation distance between spheres should be about 50% of their diameter;
- (iv) The vertical space between the lowest part of the sphere(s) and all other parts of the mark should be at least 35% of the diameter of the sphere(s).

2.5.5.4. 'X' (Diagonal Cross) topmarks (for special marks)

- (i) The arms of the 'X' should be diagonally contained within a square with length of side of about 33% of the buoy diameter at the waterline.
- (ii) The width of the arms of the 'X' should be about 15% of the length of side of the square.

## 2.6 Metal parts

2.6.1 All metal parts, including the lifting eyes, mooring eye, radar reflector and mounting hardware, including the topmark mounting facility, lantern guard, etc. shall be stainless steel grade 316L, or better, but not worse.

2.7 All external stainless steel parts shall be electro polished.

2.8 All stainless steel parts shall be:

- (a) Pickled
- (b) Passivated

### **Internal radar reflector**

2.8.1 To buoy is to be fitted with an integral cylindrical passive radar reflector on the inside of the top section of the buoy.

2.8.2 The radar reflector shall have a minimum "Stated Performance Level" measured in square meters radar cross section (m<sup>2</sup> RCS) of at least 10 m<sup>2</sup> in X-band and 0.5 m<sup>2</sup> in S-band.

2.8.3 Required minimum level for reflector performance – the Stated Performance Level should:

- (i) be maintained over a total of at least 280° azimuth;
- (ii) not remain below this level over any single angle of more than 10° - a null; and
- (iii) not have distances between nulls of less than 20°.

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#### 2.8.4 Construction

The reflector shall be capable of maintaining its reflection performance under the conditions of sea states, vibration, humidity and change of temperature likely to be experienced in the marine environment.

2.8.5 Detail of the radar reflector shall be submitted with the quotation.

## 2.9 Dimensions

Typical dimensions are indicated in the Schedule of Requirements.

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## TECHNICAL DATA SHEET

### ADDENDUM TO SPECIFICATION NO. SOW-LNS-008 FOR A ROTO-MOULDED BUOYS (To be completed by Tenderer)

		Lateral Marks (Green)	Lateral Marks (Red)	Safe Water Mark (Red)	Cardinal Mark (East)	Cardinal Mark (South)	Isolated Danger Mark
1.	Focal Plane height (mm)						
2.	Float Diameter (mm)						
3.	Length of tail tube (mm)						
4.	Height of super structure (mm)						
5.	Overall height including the top mark (mm)						
6.	Float Volume						
7.	Foam Filling in kg/m <sup>2</sup>						
8.	Type of Foam Filling						
9.	Process of Foam Filling						
10.	Buoy body wall thickness (mm)						
11.	Draft (mm) with no mooring chain						
12.	Draft (mm) with mooring chain (specify chain used)						
13.	Inside diameter of lifting eye						
14.	Inside diameter of mooring eye						
15.	Total air weight of the assembled buoy,						



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		Lateral Marks (Green)	Lateral Marks (Red)	Safe Water Mark (Red)	Cardinal Mark (East)	Cardinal Mark (South)	Isolated Danger Mark
	including ballast (Kg)						
16.	Total certified lifting capacity of a single lifting eye						
17.	Total top load that the buoy can support						
18.	Maximum submerged mooring load capability (Kg)						
19.	<b>Manufacturing Materials of:</b>						
20.	Top Mark						
21.	Super Structure						
22.	Ladder						
23.	Buoy body						
24.	Tail tube						
25.	<b>All</b> metal stainless steel - stipulate grade ( Yes/No)						
26.	<b>All</b> fasteners stainless steel (Yes/No)						

**Annexure F2:**  
**Polyethylene Buoys**  
**Schedule of**  
**Requirements- 008**

**TRANSNET NATIONAL PORTS AUTHORITY OF SOUTH AFRICA**  
A Division of Transnet SOC Ltd.

**SCHEDULE OF REQUIREMENTS FOR THE MANUFACTURE, SUPPLY AND DELIVERY OF ROTO- MOULDED POLYETHYLENE MARINE  
NAVIGATIONAL BUOYS**

PORT OF RICHARDS BAY		
ITEM	QUANTITY	DESCRIPTION
<b>1</b>		<b>Lateral Marker Buoy, Green, Conical shaped, 2.6m diameter, Focal height between 3.5m and 4m for Buoy No.1, Buoy No. 3, Buoy No.5 Buoy No.11, Buoy No 13, Buoy No.15 and Buoy No. 19, Delivered to and assembled at the LNS Richards Bay Workshop, 2 Pioneer Road Small Craft Harbour, Port of Richards Bay.</b>
1.1	7	Lateral Marker Buoy, Green, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
1.2	2	Additional green top marker to match and fit the buoy required as per item 1.1.
1.3	7	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
<b>2</b>		<b>Lateral Marker Buoy, Red, Conical shaped, 2.6m diameter, Focal height between 3.5m and 4m for Buoy No.2, Buoy No. 4, Buoy No.6, Buoy No 8, and Buoy No. 12, Delivered to and assembled at the LNS Richards Bay Workshop, 2 Pioneer Road Small Craft Harbour, Port of Richards Bay</b>
2.1	5	Lateral Marker Buoy, Red, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
2.2	2	Additional red top marker to match and fit the buoy required as per item 2.1.
2.3	5	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.

PORT OF PORT OF DURBAN		
3		<b>Lateral Marker Buoy, Green, Conical shaped, 2.6m diameter, Focal height between 3.5m and 4m for Buoy I1, Buoy I3, Buoy I5 Buoy I7, Buoy I9, Buoy I11, Buoy I13,Buoy I15,Buoy I17,Buoy I19 and Buoy I21, Delivered to and assembled at the LNS Durban Workshop, 4 Bay Head Road, Durban</b>
3.1	11	Lateral Marker Buoy, Green, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
3.2	3	Additional green top marker to match & fit the buoy required as per item 3.1.
3.3	11	Complete Traditional mooring system excluding sinker to accommodate a water depth of 13m.Synthetic Moorings are not desired for this application.
PORT OF PORT ELIZABETH		
4		<b>Safe Water Mark, Red and white, 3.0m in diameter, Polyethylene top structure and focal height between 4m and 5m for the Fairway buoy, Delivered and assembled at LNS P.E Jetty street, Port of P.E.</b>
4.1	1	Safe water Mark, red and white, complete with daymarkers and top markers as per Specification No. SOW-LNS-008. Battery boxes, solar panel mounting and racon mounting to be included in top structure.
4.2	1	Additional red top marker to match and fit the buoy required as per item 4.1.
4.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
5		<b>Lateral Marker Buoy, Green, Conical shaped, 1.5m diameter, Focal height between 1.5m and 2m for yacht basin Buoy, Delivered and assembled at LNS P.E Jetty street, Port of P.E.</b>
5.1	1	Lateral Marker Buoy, Green, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
5.2	1	Additional green top marker to match and fit the buoy required as per item 5.1.

5.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic Moorings are not desired for this application.
<b>6</b>		<b>Lateral Marker Buoy, Red, Conical shaped, 1.5m diameter, Focal height between 1.5m and 2m for yacht basin Buoy, Delivered and assembled at LNS P.E Jetty street, Port of P.E.</b>
6.1	1	Lateral Marker Buoy, red, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
6.2	1	Additional green top marker to match & fit the buoy required as per item 6.1.
6.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic Moorings are not desired for this application.
<b>7</b>		<b>East Cardinal Marker Buoy, Black and yellow, appropriate top mark, 1.5m diameter, Focal height between 1.5m and 2m for yacht basin, Delivered and assembled at LNS P.E Jetty street, Port of P.E.</b>
7.1	1	East Cardinal Buoy, Yellow and black, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
7.2	1	Additional yellow and black top marker to match and fit the buoy required as per item 7.1.
7.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 6.5m. Synthetic Moorings are not desired for this application.

PORT OF CAPE TOWN		
8		<b>South Cardinal Marker Buoy, Black and yellow, appropriate top mark, 3m diameter, Focal height between 4m and 5m for whale rock, Delivered and assembled at LNS Cape Town Workshop, Coode Crescent, Port of Cape Town</b>
8.1	1	South Cardinal Buoy, Yellow and Black, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
8.2	1	Additional top marker to match and fit the buoy required as per item 8.1.
8.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 22,5m. Synthetic Moorings are not desired for this application.
9		<b>Isolated Danger Marker Buoy, Black and red, black top markers, 2.6m diameter, Focal height between 3.5m and 4m for Port of Cape Town , Delivered and assembled at LNS Cape Town Workshop, Coode Crescent, Port of Cape Town</b>
9.1	1	Isolated Danger Mark Buoy, Black and red, complete with daymarkers and top markers as per Specification No. SOW-LNS-008.
9.2	1	Additional top marker to match and fit the buoy required as per item 9.1.
9.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 14m. Synthetic Moorings are not desired for this application.

# **Annexure F3:**

## **Technical Evaluation Criteria - SOW-LNS-008**

### Technical Evaluation Criteria

**SUPPLY, DELIVERY AND ASSEMBLY OF POLYETHYLENE BUOYS WITH DAYMARKERS AND TOP MARKERS, COMPLETE WITH TRADITIONAL MOORING SYSTEM FOR TNPA PORTS, ON A ONCE OFF BASIS FOR TRANSNET SOC LTD (Reg. NO 1990/000900/30) OPERATING AS TRANSNET NATIONAL PORTS AUTHORITY (HEREINAFTER REFERRED TO AS “TNPA”).**

**In the event that a tenderer proposes an alternative to the required specification, and if the alternate specification is deemed to be technically acceptable, it will still be evaluated in accordance with the criteria below.**

Evaluation Criteria	Description	Scoring principal			Supporting Evidence	Weight
The Bidder is the approved or accredited Supplier	The Bidder is an authorised agent in Southern Africa, accredited by the Manufacturer of the Aid to Navigation (AtoN) proposed.	Submission of appointment letter = Yes			Letter of appointment or memorandum of understanding signed by all parties	QUALIFYING CRITERIA
		Submission of appointment letter = No				
The Bidder is an Industrial Member of IALA	The Bidder, Bidder's representative or Bidder's supplier are Industrial Members of IALA (International Association of Marine Aids to Navigation and Lighthouse Authority)	Submission of valid certificate = Yes			Valid certificate of membership	QUALIFYING CRITERIA
		Submission of valid certificate = No				
The proposed solution meets the technical requirements set out in the technical specification document	The proposed solution meets or exceeds the technical requirements.	Meets all technical requirements = Yes			Technical Specification	QUALIFYING CRITERIA
		Meets all technical requirements = No				



<b>Tenderer's experience</b>	Tenderer's or OEM's experience with respect to the proposed Aids to Navigation	No experience = 0			Proof of previous experience (similar projects successfully completed with Client/s contact details)	100
		Poor (experience of between 1 to 3 years in similar previous projects) = 1				
		Satisfactory (experience of between 4 and 6 years in similar previous projects) = 2				
		Good (experience of 7 years and more in similar previous projects) = 3				
<b>Sub total</b>	<b>Sub total</b>					<b>100</b>
<b>TOTAL RATING</b>	<b>MINIMUM QUALIFYING SCORE</b>					<b>66.67</b>
<b>Technical Qualification Threshold = 66.67</b>						

**Annexure A to Technical Evaluations:**  
**Tenderer’s Experience**

	Project Description	Project Value (Rm)	Client	Contact details
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

SCHEDULE 2: ROTO-MOULDED  
POLYETHYLENE MARINE BUOYS - 011

**Annexure G1:**

**SOW-LNS-011 -  
Polyethylene Buoys**



**TECHNICAL SPECIFICATION**

**for the**

**Manufacture, supply and delivery of**

**Roto-moulded Polyethylene Marine Navigational Buoys**

**Specification no. SOW-LNS-011**

DATE	07/05/2024
AMENDMENT	0

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## TRANSNET NATIONAL PORTS AUTHORITY

A DIVISION OF TRANSNET SOC LTD.

### TECHNICAL SPECIFICATION FOR THE MANUFACTURE, SUPPLY AND DELIVERY OF ROTO-MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS

#### 1. GENERAL

##### 1.1 Scope

- 1.1.1 This specification covers the requirements for the manufacture, supply and delivery of a high performance, low maintenance, roto-moulded polyethylene type marine navigational buoys.
- 1.1.2 The quantity of buoys and different top shapes (if applicable) required are indicated on the Schedule of Requirements.
- 1.1.3 Failure to comply with these requirements will preclude the tender from further consideration.
- 1.1.4 The work shall include the supply, delivery and assembly of all the items listed on the relevant documentation.
- 1.1.5 Lighthouse and Navigational Systems of Transnet National Ports Authority (TNPA LNS) may decide to accept all, or only part of the quantity as indicated on the Schedule of Requirements.
- 1.1.6 TNPA LNS will undertake the deployment of the buoys.
- 1.1.7 It is essential that the buoy complies with the following requirements:
  - (i) Easy deployment
  - (ii) Good visual presence
  - (iii) Good station keeping and stability
  - (iv) To be able to track well in currents of up to 5 knots
  - (v) Minimum maintenance attention
  - (vi) Minimal marine growth
  - (vii) Designed to withstand the high corrosive marine environment it will be operating in
  - (viii) Designed to withstand the harsh weather conditions that it will be it will be operating in
  - (ix) To be able to take reasonable knocks and/or collisions without being severely damaged and causing it to sink
  - (x) Compliance with IALA recommendations and guidelines.

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## 1.2 Standards

- 1.2.1 The manufacture and finish of the buoy shall comply with all relevant Codes and/or Standards that are statutory requirements in South Africa.
- 1.2.2 Tenderers must state the national and or international standard/s to which the buoy and or its components comply with.
- 1.2.3 The colour and shape of the buoy and its top mark shall comply with the following International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) Recommendations:
- (i) IALA Maritime Buoyage System for Region A
  - (ii) Surface colours used as visual signals on aids to navigation.
- 1.2.4 The manufacturer shall have an ISO 9001 accredited Quality Management System.

## 1.3 Submission of tenders

- 1.3.1 Tenderers must state in detail, clause by clause (using the same numbered paragraph heading of this specification) in what respect their offers comply with, or depart from the requirements of this specification.
- The submission of manufacturer's data sheets and advertising pamphlets without the necessary amplification to indicate compliance, or otherwise, with this specification shall not be acceptable.
- 1.3.2 All tenders and associated literature must be in English.
- 1.3.3 Tenderers shall submit full detail of the buoy, daymarkers, top mark, radar reflector, mooring and lifting eyes being offered, supplemented by suitable drawings and pictures (in and out of the water). Tenderers shall also complete the technical data sheet attached to this specification. Failure to submit full detail of the buoys and the technical data sheet fully completed with the tender, will preclude a tender from consideration.

## 1.4 Guarantees

- 1.4.1 The successful tenderer shall be required to guarantee the equipment, including the colour stability, for a period of not less than twelve (12) months from the date TNPA LNS places the buoy in service. If during the first twelve (12) months that the equipment is in service, any inherent faults develop not due to fair wear and tear, of which TNPA LNS is not aware at the time of acceptance of the tender, TNPA LNS reserves the right to return to the supplier/s all or part of the complete equipment.
- The supplier/s shall assume full liability for the cost of the equipment and such transport charges between the factory and the site as TNPA LNS may have incurred. Under these circumstances, TNPA LNS shall not be liable for any depreciation or wear and tear of the apparatus whilst it was in service.

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- 1.4.2 TNPA LNS will not consider tenders that do not include a guarantee for the twelve (12) months as indicated in 1.4.1.

## 1.5 Inspection, testing and certification

- 1.5.1 Regular in-house inspections shall be undertaken by the manufacturer to ensure adherence to the requirements of this specification and TNPA LNS may decide to be present at these inspections.

## 1.6 Delivery

- 1.6.1 The delivery period will be an important consideration in the adjudication of this tender.
- 1.6.2 The equipment shall be delivered and off-loaded and fully assembled at the delivery address/es as indicated on the Schedule of Requirements. The cost of transport, delivery and off-loading and assembly shall be identified individually on the tender.

## 2. BUOY

### 2.1 General requirements

- 2.1.1 The buoy's hull and top shape (super structure) shall be supplied in accordance with this specification and the Schedule of Requirements.
- 2.1.2 All parts, excluding the metal parts, shall be rotationally moulded from high quality UV-stabilised, virgin polyethylene to form a seamless, watertight buoy body. The mould design and manufacturing process shall increase the thickness of the polyethylene at the major stress points.
- 2.1.3 The buoy's hull and top section shall be manufactured as a single seamless unit.
- 2.1.4 Prior to moulding, a UV stabilised colour pigment shall be blended into the polyethylene material.
- 2.1.5 When deployed, the buoy shall be stable and be capable of supporting a marine lantern, solar system and submerged weight of the mooring chain.
- 2.1.6 When fully assembled, the buoy shall stand upright on the ground without the need of a cradle or other supports.
- 2.1.7 The buoy is to have an integrated ladder to enable maintenance staff to access the light safely.
- 2.1.8 The buoy shall be completely assembled and tested before delivery.

### 2.2 Buoy body

- 2.2.1 The buoy body shall be completely watertight.
- 2.2.2 The buoy shall be supplied with an internal radar reflector.



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2.2.3 The top section shall have a flat top-mounting surface of at least 600mm diameter, to allow for the fixing of a marine light or other relevant equipment for navigational purposes, with the following fixing arrangements:

- (i) Three (3), 13mm stainless steel mounting inserts at a PCD of 200mm
- (ii) Six (6), 13mm stainless steel mounting inserts at a PCD of 508mm
- (iii) Four (4), 13mm stainless steel mounting inserts at a PCD of 465mm

2.2.4 Each buoy shall be supplied with a suitable topmark mounting facility and lantern guard.

2.2.5 Each buoy shall have self-contained, customised concrete ballast.

2.2.6 The buoy's hull shall be filled with 100% virgin expanded polystyrene fused inside the hull, filling all void areas, to form a single block to effectively allow minimal ingress of water should a leak occur. The foam shall conform to CAN/CGSB 51.20-M87, Type 2, expanded Polystyrene (EPS).

2.2.7 The polyethylene shall contain a colouring pigment within the material which is colour stabilized to a minimum UV-15 level. The colour pigments shall be imbedded in the polyethylene and not be added as a coating.

2.2.8 If indicated in the Schedule of Requirements the buoy must have the necessary brackets for the secure mounting of a RACON.

2.2.9 The minimum requirements for the focal height and hull diameter are given in the Schedule of Requirements.

## 2.3 Lifting and mooring Eyes

2.3.1 The buoy hull shall be fitted with two (2) lifting eyes and two (2) mooring eyes.

2.3.2 The mooring and lifting eyes shall be cross-braced and secured in such a manner that no undue strain is placed on the body when the buoy is being lifted by the lifting eye or by the forces exerted by the mooring. Full details as to how this would be done shall be submitted with the tender, including a cross sectional drawing indicating the method of cross-bracing.

2.3.3 The lifting eye, the mooring eyes and cross-bracing shall have a suitable proof load to enable the buoy and mooring to be lifted within the relevant safety requirements.

2.3.4 The lifting eye, the mooring eyes and the cross bracing are to be tested and certified individually, as well as an assembled unit by a qualified body to a safe working load (SWL). This certificate shall be supplied as an integral part of the deliverables with the buoy at the time of delivery.

2.3.5 The wearing section of the mooring eyes shall be easily removable and replaceable.

2.3.6 The lifting eyes should be a minimum diameter of 50mm.

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## 2.4 Daymarks

- 2.4.1 Daymarks shall be supplied as called for in the Schedule of Requirements.
- 2.4.2 The daymarks shall be able to withstand the harsh conditions that the buoy will be exposed to and not be damaged by these operational conditions.
- 2.4.3 Each daymark shall be supplied complete with all the necessary hardware to be able to mount/attached these to the buoy body.

## 2.5 Topmarks

- 2.5.1 Topmarks shall be supplied if called for in the Schedule of Requirements.
- 2.5.2 The topmark shall be able to withstand the harsh conditions that the buoy will be exposed to and not be damaged by these operational conditions.
- 2.5.3 One (1) topmark per buoy shall be provided per buoy, according to the shape of the buoy as called for in the Schedule of Requirements.
- 2.5.4 Each topmark shall be supplied complete with all the necessary hardware to be able to mount/attached these to the buoy body.
- 2.5.5 The topmark shall be fitted to the top of the buoy in such a way not to negatively affect:
  - 2.5.5.1 The visibility of the buoy lantern
  - 2.5.5.2 The solar charging of a self-contained buoy lantern
- 2.5.6 To ensure that the shape of a mark is clearly identifiable, its visible dimensions shall comply with the proportions indicated below:
  - 2.5.6.1 Conical topmarks (for lateral and cardinal marks)
    - (i) A cone with a height between 1 and 1.5 times its base diameter;
    - (ii) For cardinal marks, the separation distance between cones should be about 50% of the base diameter of the cone;
    - (iii) The vertical clear space between the lowest point of the topmark and all other parts of the mark should be at least 35% of the base diameter of the cone;
    - (iv) In the case of a buoy, the base diameter should be 25%-30% of the diameter of the buoy at waterline.
  - 2.5.6.2 Cylindrical (can) topmarks (for lateral marks)
    - (i) A cylinder with a height between 1 and 1.5 times its diameter;
    - (ii) The vertical clear space between the lowest part of the cylinder and all other parts of the mark should be at least 35% of the diameter of the cylinder;
    - (iii) In the case of a buoy, the base diameter of the cylinder should be 25%-30% of the diameter of the buoy at the waterline.

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2.5.5.3. Spherical topmarks (for isolated danger and safe water marks)

- (i) A sphere whose apparent height above the water line is greater than 2/3 of its diameter.
- (ii) In the case of a buoy, the diameter of the sphere(s) should be at least 20% of the diameter of the buoy at the waterline;
- (iii) For isolated danger marks the separation distance between spheres should be about 50% of their diameter;
- (iv) The vertical space between the lowest part of the sphere(s) and all other parts of the mark should be at least 35% of the diameter of the sphere(s).

2.5.5.4. 'X' (Diagonal Cross) topmarks (for special marks)

- (i) The arms of the 'X' should be diagonally contained within a square with length of side of about 33% of the buoy diameter at the waterline.
- (ii) The width of the arms of the 'X' should be about 15% of the length of side of the square.

## 2.6 Metal parts

2.6.1 All metal parts, including the lifting eyes, mooring eye, radar reflector and mounting hardware, including the topmark mounting facility, lantern guard, etc. shall be stainless steel grade 316L, or better, but not worse.

2.7 All external stainless steel parts shall be electro polished.

2.8 All stainless steel parts shall be:

- (a) Pickled
- (b) Passivated

### **Internal radar reflector**

2.8.1 To buoy is to be fitted with an integral cylindrical passive radar reflector on the inside of the top section of the buoy.

2.8.2 The radar reflector shall have a minimum "Stated Performance Level" measured in square meters radar cross section (m<sup>2</sup> RCS) of at least 10 m<sup>2</sup> in X-band and 0.5 m<sup>2</sup> in S-band.

2.8.3 Required minimum level for reflector performance – the Stated Performance Level should:

- (i) be maintained over a total of at least 280° azimuth;
- (ii) not remain below this level over any single angle of more than 10° - a null; and
- (iii) not have distances between nulls of less than 20°.

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#### 2.8.4 Construction

The reflector shall be capable of maintaining its reflection performance under the conditions of sea states, vibration, humidity and change of temperature likely to be experienced in the marine environment.

2.8.5 Detail of the radar reflector shall be submitted with the quotation.

## 2.9 Dimensions

Typical dimensions are indicated in the Schedule of Requirements.

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## TECHNICAL DATA SHEET

### ADDENDUM TO SPECIFICATION NO. SOW-LNS-008 FOR A ROTO-MOULDED BUOYS (To be completed by Tenderer)

		Lateral Marks (Green)	Lateral Marks (Red)	Safe Water Mark	Cardinal Mark (South)	Special Mark	Isolated Danger Mark
1.	Focal Plane height (mm)						
2.	Float Diameter (mm)						
3.	Length of tail tube (mm)						
4.	Height of super structure (mm)						
5.	Overall height including the top mark (mm)						
6.	Float Volume						
7.	Foam Filling in kg/m <sup>2</sup>						
8.	Type of Foam Filling						
9.	Process of Foam Filling						
10.	Buoy body wall thickness (mm)						
11.	Draft (mm) with no mooring chain						
12.	Draft (mm) with mooring chain (specify chain used)						
13.	Inside diameter of lifting eye						
14.	Inside diameter of mooring eye						
15.	Total air weight of the assembled buoy,						

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		Lateral Marks (Green)	Lateral Marks (Red)	Safe Water Mark	Cardinal Mark (South)	Special Mark	Isolated Danger Mark
	including ballast (Kg)						
16.	Total certified lifting capacity of a single lifting eye						
17.	Total top load that the buoy can support						
18.	Maximum submerged mooring load capability (Kg)						
19.	<b>Manufacturing Materials of:</b>						
20.	Top Mark						
21.	Super Structure						
22.	Ladder						
23.	Buoy body						
24.	Tail tube						
25.	<b>All</b> metal stainless steel - stipulate grade ( Yes/No)						
26.	<b>All</b> fasteners stainless steel (Yes/No)						

# **Annexure G2:**

**SOW-LNS-011- Polyethylene  
Buoys Schedule of Requirements**

**TRANSNET NATIONAL PORTS AUTHORITY OF SOUTH AFRICA**  
A Division of Transnet SOC Ltd.

**SCHEDULE OF REQUIREMENTS FOR THE MANUFACTURE, SUPPLY AND DELIVERY OF ROTO- MOULDED POLYETHYLENE MARINE  
NAVIGATIONAL BUOYS**

PORT OF RICHARDS BAY		
ITEM	QUANTITY	DESCRIPTION
<b>1</b>		<b>Lateral Marker Buoy, Green, Conical shaped, 3.0m diameter, Focal height of about 6m for Buoy No.21, Buoy S1, Buoy S3 Buoy S5, Buoy S7, Delivered fully assembled at the LNS Richards Bay Workshop, 2 Pioneer Road Small Craft Harbour, Port of Richards Bay.</b>
1.1	5	Lateral Marker Buoy, Green, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
1.2	5	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
<b>2</b>		<b>Lateral Marker Buoy, Red, Can shaped, 3.0m diameter, Focal height of about 6m for Buoy No.18, Buoy No. 20, Buoy No.22, Buoy No 24, and Buoy No. 26, Delivered fully assembled at the LNS Richards Bay Workshop, 2 Pioneer Road Small Craft Harbour, Port of Richards Bay.</b>
2.1	5	Lateral Marker Buoy, Red, can shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
2.2	5	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
<b>3</b>		<b>Special Marker Buoy, Yellow, Conical shaped 3.0m Diameter, 6m focal height Buoy No.7, Buoy No.9, Delivered fully assembled at the LNS Richards Bay Workshop, 2 Pioneer Road Small Craft Harbour, Port of Richards Bay.</b>
3.1	2	Special Marker buoy, Yellow, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
3.2	2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application



PORT OF PORT OF DURBAN		
4		<b>Lateral Marker Buoy, Red, Can shaped, 3.0m diameter, Focal height of about 6m for Buoy M8, Buoy M10, Buoy M12, Buoy M14, Buoy M16, Buoy M18, Buoy M20, Buoy M22, Buoy M24, Delivered fully assembled at the LNS Durban Workshop, 4 Bay Head Road, Durban.</b>
4.1	9	Lateral Marker Buoy, Red, can shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
4.2	9	Complete Traditional mooring system excluding sinker to accommodate a water depth of 13m. Synthetic Moorings are not desired for this application.
5		<b>Special Marker Buoy, Yellow, Conical shaped 3.0m Diameter, 6m focal height for Buoy I2, Buoy ST, Buoy P1, Delivered fully assembled at the LNS Durban Workshop, 4 Bay Head Road, Durban.</b>
5.1	3	Special Marker buoy, Yellow, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
5.2	3	Complete Traditional mooring system excluding sinker to accommodate a water depth of 13m. Synthetic Moorings are not desired for this application.
PORT OF NGQURA		
6		<b>Special Marker Buoy, Yellow, Conical shaped 3.0m Diameter, 6m focal height Buoy No. B1, Buoy No.B2, Buoy B3, Delivered fully assembled at the Ngqura Buoy Yard, Port of Ngqura</b>
6.1	3	Special Marker buoy, Yellow, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
6.2	2	Additional yellow top marker to match and fit the buoy required as per item 6.1.
6.3	3	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
7		<b>Lateral Marker Buoy, Green, Conical shaped, 3.0m diameter, Focal height of about 6m, Buoy No.1 for main channel, Delivered fully assembled at the Ngqura Buoy Yard, Port of Ngqura.</b>

7.1	1	Lateral Marker Buoy, Green, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
7.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.
<b>8</b>		<b>Lateral Marker Buoy, Red, Conical shaped, 3.0m diameter, Focal height of about 6m, Buoy No.2, Buoy No.4 for main channel, Delivered fully assembled at the Ngqura Buoy Yard, Port of Ngqura.</b>
8.1	2	Lateral Marker Buoy, Red, conical shaped, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
8.3	2	Complete Traditional mooring system excluding sinker to accommodate a water depth of 17m. Synthetic Moorings are not desired for this application.
<b>9</b>		<b>Safe Water Mark Buoy, Red and White, appropriate top mark, 3.0m diameter, Focal height of about 6m for the port, Delivered fully assembled at the Ngqura Buoy Yard, Port of Ngqura.</b>
9.1	1	Safe Water Mark Buoy, Red and white, complete with daymarkers and top markers as per Specification No. SOW-LNS-011. The buoy must have the necessary brackets for the secure mounting of a RACON.
9.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 20m. Synthetic Moorings are not desired for this application.

PORT OF SALDANHA		
10		<b>South Cardinal Marker Buoy, Black and yellow, appropriate top mark, 3.0m diameter, Focal height between 4m and 5m for whale rock, Delivered fully assembled at LNS Saldanha Workshop, Small Craft Harbour, Port of Saldanha.</b>
101	1	South Cardinal Buoy, Yellow and Black, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
10.2	1	Additional top marker to match and fit the buoy required as per item 10.1.
10.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 22,5m. Synthetic Moorings are not desired for this application.
11		<b>Isolated Danger Marker Buoy, Black and red, black top markers, 2.6m diameter, Focal height between 3.5m and 4m for Port of Cape Town, Delivered fully assembled at LNS Saldanha Workshop, Small Craft Harbour, Port of Saldanha.</b>
11.1	1	Isolated Danger Mark Buoy, Black and red, complete with daymarkers and top markers as per Specification No. SOW-LNS-011.
11.2	1	Additional top marker to match and fit the buoy required as per item 11.1.
11.3	1	Complete Traditional mooring system excluding sinker to accommodate a water depth of 14m. Synthetic Moorings are not desired for this application.

# **Annexure G3:**

## **Annexure G3 - Technical Evaluation Criteria - SOW- LNS-011**

### Technical Evaluation Criteria

**SUPPLY, DELIVERY AND ASSEMBLY OF POLYETHYLENE BUOYS WITH DAYMARKERS AND TOP MARKERS, COMPLETE WITH TRADITIONAL MOORING SYSTEM FOR TNPA PORTS, ON A ONCE OFF BASIS FOR TRANSNET SOC LTD (Reg. NO 1990/000900/30) OPERATING AS TRANSNET NATIONAL PORTS AUTHORITY (HEREINAFTER REFERRED TO AS “TNPA”).**

**In the event that a tenderer proposes an alternative to the required specification, and if the alternate specification is deemed to be technically acceptable, it will still be evaluated in accordance with the criteria below.**

Evaluation Criteria	Description	Scoring principal			Supporting Evidence	Weight
The Bidder is the approved or accredited Supplier	The Bidder is an authorised agent in Southern Africa, accredited by the Manufacturer of the Aid to Navigation (AtoN) proposed.	Submission of appointment letter = Yes			Letter of appointment or memorandum of understanding signed by all parties	QUALIFYING CRITERIA
		Submission of appointment letter = No				
The Bidder is an Industrial Member of IALA	The Bidder, Bidder's representative or Bidder's supplier are Industrial Members of IALA (International Association of Marine Aids to Navigation and Lighthouse Authority)	Submission of valid certificate = Yes			Valid certificate of membership	QUALIFYING CRITERIA
		Submission of valid certificate = No				
The proposed solution meets the technical requirements set out in the technical specification document	The proposed solution meets or exceeds the technical requirements.	Meets all technical requirements = Yes			Technical Specification	QUALIFYING CRITERIA
		Meets all technical requirements = No				

<b>Tenderer's experience</b>	Tenderer's or OEM's experience with respect to the proposed Aids to Navigation	No experience = 0			Proof of previous experience (similar projects successfully completed with Client/s contact details)	100
		Poor (experience of between 1 to 3 years in similar previous projects) = 1				
		Satisfactory (experience of between 4 and 6 years in similar previous projects) = 2				
		Good (experience of 7 years and more in similar previous projects) = 3				
<b>Sub total</b>	<b>Sub total</b>					<b>100</b>
<b>TOTAL RATING</b>	<b>MINIMUM QUALIFYING SCORE</b>					<b>66.67</b>
<b>Technical Qualification Threshold = 66.67'</b>						

**Annexure A to Technical Evaluations:**  
**Tenderer’s Experience**

	Project Description	Project Value (Rm)	Client	Contact details
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

SCHEDULE 3: SELF-CONTAINED LANTERNS - 012

# **Annexure H1:**

**SOW-LNS-012 - LNS Self  
Contained Lanterns**





**SPECIFICATION FOR SUPPLY AND DELIVERY OF  
SELF-CONTAINED MARINE LED LANTERNS,  
WITH RANGES BETWEEN 6 – 8 Nm AT  
T=0.74**

**SOW-LNS-012**

DATE	09/05/2024
AMENDMENT	0

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**TRANSNET NATIONAL PORTS AUTHORITY  
A DIVISION OF TRANSNET SOC LTD.**

**SPECIFICATION FOR THE SUPPLY AND DELIVERY OF  
SELF-CONTAINED MARINE LED LANTERNS WITH RANGES BETWEEN 6 – 8 NM AT T=0.74**

## **1. GENERAL**

### **1.1 Scope**

- 1.1.1 The specification describes the minimum requirements for a commercial off the shelf self-contained light emitting diode (LED) type buoy lantern for marine aids to navigation application, with a range of 6 – 8 Nm at T=0.74. The lantern shall require no external power source for it to operate.
- 1.1.2 It is required that the lantern shall be available in vertical divergence of 10 degrees.
- 1.1.3 The equipment for which tenders are invited is listed in the attached schedule of requirements.
- 1.1.4 It is essential that the equipment complies with the following requirements:
- (i) Maximum reliability;
  - (ii) Minimum maintenance attention;
  - (iii) Easy access for adjustment / programming;
  - (iv) Is in line with IALA recommendations;
  - (v) Energy efficient;
  - (vi) Designed to withstand the harshest of environmental conditions.

### **1.2 Standards**

- 1.2.1 Except where otherwise provided for in this specification, all the equipment offered must comply with the requirements of the relevant standard specifications of the South African National Standards, if published, otherwise with the relevant standard specifications of the British Standards Institution in force at the time of tendering, and the tenderers must state the specification for each item of equipment offered.

Where the equipment offered complies with the recognized standards of the country of manufacture and not specifically with the standards required by this specification, such equipment will be considered at the discretion of Transnet National Ports Authority, henceforth referred to as TNPA, in which case tenderers may be required to supply copies of such standards in English.

### **1.3 Submission of Tenders**

- 1.3.1 Tenderers must include the supply of all the equipment listed in the schedule of requirements.  
The equipment must be checked, operated and tested on the successful tender's premises prior to delivery.
- 1.3.2 Tenderers must state in detail (using the same numbered paragraph headings of this specification) in what respects their offers comply with or differ from the requirements of this specification. Failure to provide these may disqualify a tender.

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It is preferred that wherever possible, tenderers offer their standard equipment most closely complying with this specification, provided that the standard equipment provides better but NOT worse facilities, than required by this specification.

Where alternative offers are made, each offer must be complete in terms of this specification.

The submission of manufacturer's data sheets and advertising pamphlets without the necessary amplification will not be acceptable.

1.3.3 All tenderers and associated literature must be submitted in English.

## 1.4 Guarantees

1.4.1 The successful tenderer shall be required to guarantee the equipment for a period of not less than one year from the date of placing the equipment in service in South Africa. If during the first year that the equipment is in service, any inherent faults develop not due to fair wear and tear of which TNPA is not aware at the time of acceptance of the tender, TNPA reserves the right to return the supplier/s all or part of the complete equipment.

The supplier/s shall assume full liability for the cost of the equipment and such transport charges between the factory and the site as TNPA may have incurred. Under these circumstances, TNPA shall not be liable for any depreciation or wear and tear of the apparatus whilst it was in service.

1.4.2 TNPA will not consider tenders which do not include a guarantee for the full 12 months, commencing from the date the equipment is placed in service.

## 1.5 Delivery

Delivery will be an important consideration in the adjudication of this tender.

## 1.6 Reliability

Tenderers are requested to supply details, e.g. location, conditions of operation, type of equipment etc., of any similar equipment supplied by them to other Lighthouse Administrations.

## 1.7 Documentation

Each LED lantern shall be supplied with an instruction manual detailing the installation, operation and troubleshooting of the lantern.

## 1.8 Verification

Standard commercial literature shall be included in the bid package to verify compliance with Commercial Off-the-Shelf requirement. Test documents to show verification of the requirements may be included.

## 1.9 Installation

The installation of the equipment will be undertaken by Lighthouse & Navigational Systems of TNPA.

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## 2. REQUIREMENTS

### 2.1 General requirements

- 2.1.1 The lantern shall be completely self-contained and watertight and designed to operate reliably in the harshest of environmental conditions. The lantern shall require no external power source for it to operate.
- 2.1.2 The internal battery should be charged during the day, even under cloudy conditions. The light shall be switched on automatically during night time and off during daytime or as the ambient light levels dictate. It should contain sophisticated microprocessor intelligence that enables advanced light output control and battery power management, as well as ensures that the light emits precisely controlled flash rates.
- 2.1.3 The lantern shall have ability to program effective intensity options remotely.
- 2.1.4 The lantern's service life shall be greater than 10 years. As the battery life is usually shorter than that of the optics, it is a requirement that the internal battery shall be able to be replaced without any damage to the lantern.
- 2.1.5 Each lantern shall be delivered fully assembled and ready for operational purposes.

### 2.2 Optics

- 2.2.1 An array or multiple arrays of high-intensity LEDs shall be used to produce light.
- 2.2.2 The lifespan of the LEDs shall be >90,000 hours.
- 2.2.3 The colours of the lights shall be available in red, green, white, yellow and shall meet the IALA chromaticity recommendation. The required colour of the lights is indicated on the attached schedule of requirements.
- 2.2.4 An acrylic, UV-protected lens shall be used to maximise the light capture from the LEDs.
- 2.2.5 The LEDs are to be precisely graded and placed to produce a light beam with minimum variation in intensity.
- 2.2.6 All lanterns shall be tested prior to shipment to ensure the light output meets the required specification.
- 2.2.7 The rated intensity percentile shall be in accordance with IALA recommendations.
- 2.2.8 The lantern shall produce a uniform 360° horizontal fan beam.

#### 2.2.10 Degradation

Tenderers shall indicate the period of time (in years) the lantern shall maintain its effective intensity of operation when operated at night with a 30% duty cycle.

#### 2.2.11 Optical performance

- (a) Lanterns that use rapidly pulsed LEDs to provide the light signal shall operate at frequencies equal to or greater than 100 Hz.

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## 2.2.12 Characteristic control

- (a) Each lantern shall be capable of producing flash characters listed in the attached schedule of requirements, if supplied, in addition to standard pre-programmed flash characters. A list of preprogrammed flash characters is required to be furnished with the tender.
- (b) The required characters are to be able to be selected and/or adjusted by means of a remote control device ad manually.

## 2.3 Daylight control

- 2.3.1 The lantern shall be switched on automatically during night-time and off during daytime or as the ambient light levels dictate.
- 2.3.2 The lantern's internal photocell shall have selectable threshold levels.

## 2.4 Power supply requirements

- 2.4.1 When the internal battery power is applied, no other devices shall be necessary to produce a complete marine aid-to-navigation light signal.
- 2.4.2 The lantern shall operate with a nominal input voltage.
- 2.4.3 The lantern shall be powered by integrated solar photovoltaic modules, charging an internal, removable/replaceable battery, with the battery matching the capacity of the solar modules.
- 2.4.4 The lantern shall have built in transient protection.
- 2.4.5 A switch mode regulator shall maintain the light output of the LEDs independent of the input voltage and temperature.
- 2.4.6 The Lantern shall have a minimum autonomy of 6 days.  
(For the purposes of this bid, autonomy shall be calculated using Cape Town, South Africa as the location having a flash character of (F).

### 2.4.7 Power consumption - ON

With the LED module energized, the total power requirement of the lantern shall be kept to a minimum.

### 2.4.8 Power consumption – Off

With the LED module off, whether between flashes or during daytime hours, the total power requirement of the lantern shall be kept to a minimum. Relevant information is called for in the attached technical data sheet that needs to be completed by the Tenderer.

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#### 2.4.9 Low voltage

- (a) Should the voltage drop below the predetermined operating threshold and the cut-out feature is activated, the lantern shall resume proper operation as soon as the voltage rises above predetermined voltage value.
- (b) The lantern shall not be damaged if the input voltage drops below 12% of the nominal voltage.

#### 2.4.10 Solar Photovoltaic system

- (a) The solar modules shall be the integrated.
- (b) The solar charger shall be designed for sealed lead acid AGM (Absorbed Glass Mat) or Gel type batteries.
- (c) The solar charger shall monitor the temperature and the voltage and shall charge the battery when the voltage level at the solar panels exceeds the voltage of the battery.
- (d) The solar charger shall contain a microprocessor based charge controller to manage the charge rate to the battery, depending on the temperature and voltage and prevent the overcharging of the battery.

#### 2.4.11 Battery

- (a) The internal battery shall be able to be removed and replaced and the size shall match the capacity of the solar panels on each size type body.
- (b) Different battery sizes shall be able to fit in the body to enable the battery to match the capacity of the solar modules.
- (c) The battery shall preferably be of the sealed lead acid AGM (Absorbed Glass Mat) or Gel type batteries.
- (d) The battery shall be well secured, but easy to be replaced and re-secured.

### 2.5 Mechanical

2.5.1 All external materials shall be UV resistant.

2.5.2 The design of the lantern shall be such as to restrict the ability of birds to roost on the lantern or any of its components by means of stainless steel bird spikes.

#### 2.5.3 Mounting provisions

The base of the lantern shall be available in either a 3 or 4-hole base mounting. It shall have insulated bolt holes, minimum of Ø15mm, equally spaced on a 200 mm diameter bolt circle. The bottom of the lantern base shall be parallel to the focal plane of the lantern.

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#### 2.5.4 Enclosure & finish

- (a) Dimensions for the lantern are to be provided by the tenderer.
- (b) External components shall have a smooth finish, and shall be uniform in colour and appearance.
- (c) Coatings shall be selected to withstand the harshest of the marine environment.
- (d) The enclosure shall also act as a heat sink to protect the LEDs and circuitry from overheating.
- (e) The body and base accommodating the solar modules and battery shall be made of UV stabilized material.

#### 2.5.5 Polarity protection

The lantern shall not experience damage in the event that the battery is connected in reverse polarity. The lantern shall resume proper operation as soon as the correct polarity is provided.

#### 2.5.6 Short-circuit protection

The lantern shall have short-circuit protection so that connecting one of the power leads to the lantern housing while the other is attached to either the positive (+) or negative (-) terminal shall not result in damage to the lantern. The lantern shall resume proper operation as soon as the power leads are properly connected to the input terminals.

### 2.6 **Service Conditions / Environment**

2.6.1 The LED lantern and body shall be completely watertight and designed to operate reliably in harshest of environmental conditions.

2.6.2 The LED lantern, solar modules and battery shall operate under the environmental conditions outlined below and must be fully protected against failure and damage by these conditions.

#### 2.6.2.1 Extreme temperature

Exposure to temperatures from -30 to +50 degrees C.

#### 2.6.2.2 Wind speed

Exposure to wind speeds up to 160 km/hour.

#### 2.6.2.3 Sand, salt air and seawater spray

Continuous exposure to sand, salt air and seawater spray.

#### 2.6.2.4 Immersion

Immersion in seawater to a depth of 1 meter for a period of an hour.

#### 2.6.2.5 Ultraviolet exposure

Continuous exposure to ultraviolet light for the duration of the advertised service life of the lantern, as is typically encountered at sea level at between 27°S and 35°S latitudes.

#### 2.6.2.6 Shock and vibration

Continuous exposure to the shock and vibration experienced on marine aids-to-navigation, including buoys and metal pole structures.



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#### 2.6.2.7 Electromagnetic interference

The lantern shall not be susceptible to interference from radiating devices normally found in the marine environment. This includes signals from VHF radios and marine radars.

#### 2.6.2.8 Static discharge

The lantern shall incorporate protection from static discharges and induced, transient voltages as may occur due to nearby lightning strikes.

#### 2.6.2.9 Moisture Intrusion

(a) The lantern shall be sufficiently sealed to protect the LEDs from moisture ingress (moisture intrusion has been shown to cause premature failure of LED junctions), as well as the solar modules and battery.

(b) The lantern shall make provision for Pressure Equalisation.

#### 2.6.2.10 Cooling

Cooling shall be by natural radiation only without any mechanical or electrical intervention.

### 2.7 **Preventive maintenance requirements**

The lantern shall be maintenance-free, other than periodic cleaning of external surfaces.

### 2.8 **Synchronised flashing**

2.8.1 The lantern's programmed flash character shall be able to be synchronised through utilising the Universal Time Co-ordinated (UTC) generated by the Global Positioning System (GPS) satellite network.

### 2.9 **Programming / system checks**

2.9.1 The various features of the lantern shall be able to be programmed by means of a handled infra-red programmer.

2.9.2 The lantern shall allow the user to "read" any setting that is programmed in the lantern.

2.9.3 The requirement for a programmer will be indicated in the Request for Quotation.

### 2.10 **Monitoring**

The lantern should have Bluetooth capabilities. Various features of the lantern shall be able to be monitored remotely. Full detail of the features that is able to be monitored, as well as the monitoring options available shall be provided with the tender.

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# **Annexure H2:**

## **SOW-LNS-012 - Self Contained Lanterns\_Schedule of Requirements**

**LIGHTHOUSE AND NAVIGATIONAL SYSTEMS SELF-CONTAINED LED LANTERNS SCHEDULE OF REQUIREMENTS**

Location	Description of lights	Colour	Range	No. of Tiers	Divergence degree	GPS Synchronised	GSM Compatibility	Mounting arrangements 3 or 4 hole	Quantity
Port of Port Nolloth	Channel buoy	Green	6-8Nm	Multi LED	10°	Yes	Yes	Both	2
	Channel buoy	Red							2
	Turning buoy	Yellow							1
	Bell buoy	White							1
Port of Mossel Bay	Quayside	Green	6-8Nm	Multi LED	10°	Yes	Yes	Both	1
	Quayside	Red							1
	Special mark buoy	Yellow							2
Port of Saldanha	MPT channel buoys	Green	6-8Nm	Multi LED	10°	Yes	Yes	Both	5
	MPT channel buoys	Red							6
	GMQ channel buoys	Green							3
	GMQ channel buoys	Red							3
Port of Cape Town	Spoil ground	Yellow	6-8Nm	Multi LED	10°	Yes	Yes	Both	1
	Entrance channel	Red							3
	Ben Schoeman	Green							3
	Quay 705	Yellow							1

<b>Port of Richards Bay</b>	Main channel	Red	6-8Nm	Multi LED	10°	Yes	Yes	Both	5
	Main channel	Green							5
	Main channel	White	6-8Nm	Multi LED	10°	Yes	Yes	Both	2
	Main channel	Yellow	6-8Nm	Multi LED	10°	Yes	Yes	Both	4
<b>Port of Durban</b>	Maydon wharf	Red	6-8Nm	Multi LED	10°	Yes	Yes	Both	12
	Entrance channel	Yellow	6-8Nm	Multi LED	10°	Yes	Yes	Both	6

Delivery for Western Region:  
Acting Regional Manager – West  
Lighthouse and Navigational Systems  
01 Coode Crescent  
Cape Town, 8000

Delivery for Eastern Region:  
Acting Regional Manager – East  
Lighthouse and Navigational Systems  
4 Bayhead Road  
Kwa-Zulu Natal

# **Annexure H3:**

## **Technical Evaluation Criteria - SOW-LNS- 012\_SC Lantern**

## Technical Evaluation - ANNEXURE “D”

**SUPPLY AND DELIVERY OF SELF-CONTAINED MARINE LED LANTERNS FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS, ON A ONCE OFF BASIS FOR TRANSNET SOC LTD (Reg. NO 1990/000900/30) OPERATING AS TRANSNET NATIONAL PORTS AUTHORITY (HEREINAFTER REFERRED TO AS “TNPA”).**

**In the event that a tenderer proposes an alternative to the required specification, and if the alternate specification is deemed to be technically acceptable, it will still be evaluated in accordance with the criteria below.**

<u>Evaluation Criteria</u>	Description	Scoring principal			Supporting Evidence	Weight
The Bidder is the approved or accredited Supplier	The Bidder is an authorised agent in Southern Africa, accredited by the Manufacturer of the Aid to Navigation (AtoN) proposed.	No submission = Disqualification			Letter of appointment or memorandum of understanding signed by all parties	QUALIFYING CRITERIA
		Submission of appointment letter = 100%				
The Bidder is an Industrial Member of IALA	The Bidder, Bidder's representative or Bidder's supplier are Industrial Members of IALA (International Association of Marine Aids to Navigation and Lighthouse Authority)	No Submission = Disqualification			Valid certificate of membership	QUALIFYING CRITERIA
		Submission of valid certificate = 100%				
The proposed solution meets the technical requirements set out in the technical specification document	The proposed solution meets or exceeds the technical requirements.	Meets all technical requirements = Yes			Technical Specification	QUALIFYING CRITERIA
		Meets all technical requirements = No				

<b>Tenderer's experience</b>	Tenderer's experience with respect to Aids to Navigation	No experience = 0			Proof of previous experience (similar projects successfully completed with Client/s contact details)	100
		Poor (experience of between 1 to 3 years in similar previous projects) = 1				
		Satisfactory (experience of between 4 and 6 years in similar previous projects) = 2				
		Good (experience of 7 years and more in similar previous projects) = 3				
<b>Sub total</b>	<b>Sub total</b>					<b>100</b>
<b>TOTAL RATING</b>	<b>MINIMUM QUALIFYING SCORE</b>					<b>66.67</b>
<b>Technical Qualification Threshold = 66.67</b>						



**Annexure A to Technical Evaluations:**  
**Tenderer’s Experience**

	Project Description	Project Value (Rm)	Client	Contact details
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**Annexure I:**  
**Schedule 1 to Master**  
**Agreement**

## **SCHEDULE 1 – SCHEDULE OF REQUIREMENTS**

<b>DESCRIPTION</b>	<b>STANDARD TERMS AND CONDITIONS FOR THE APPOINTMENT FOR THE SUPPLY AND DELIVERY OF AIDS TO NAVIGATION FOR LIGHTHOUSE AND NAVIGATIONAL SYSTEMS (LNS) FOR PORT NOLLOTH, PORT OF MOSSEL BAY, PORT OF SALDANHA, PORT OF CAPE TOWN, PORT OF RICHARDS BAY AND PORT OF DURBAN AND PORT OF NGQURA FOR A ONCE-OFF PERIOD TO BE DELIVERED TO LNS CAPE TOWN AND DURBAN WORKSHOPS</b>
<b>SERVICE PROVIDER</b>	.....
<b>CONTRACT NUMBER</b>	<b>TNPA/2024/05/0008/65473/RFP</b>
<b>DURATION</b>	<b>ONCE-OFF PERIOD</b>
<b>COMMENCEMENT DATE</b>	<b>TBA</b>
<b>EXPIRY DATE</b>	<b>TBA</b>

With reference to the Standard Terms and Conditions of Contract, Reference Number **TNPA/2023/08/0011/40431/RFP** dated ....., ("Contract") between Transnet SOC Ltd ("Transnet") and ..... (the "Supplier") pursuant to which you have agreed to For The Manufacture, Supply And Delivery Of Roto-Moulded Polyethylene Marine Navigational Buoys, Port Of Richards Bay, Port Of Durban, Port Of Port Elizabeth For A Once-Off Period for and on behalf of Transnet subject to such Contract.

The defined terms in the Contract will, unless otherwise indicated, have the same meaning in this Schedule of Requirements. In consideration of the mutual covenant and agreements contained in the Contract and in this Schedule of Requirements, it is agreed as follows:

### 1. Description of the Goods

The scope of goods to be provided by the supplier is the supply of radar sensors for a of once-off period. The details for the goods to be provided are as stipulated in clause 2 below.

### 2. Scope of Goods

#### 2.1 Deliverables

The supplier shall deliver as per Schedule of Requirements to the Scope of Works:

- ANNEXURE F - SOW - LNS – 008 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS
- ANNEXURE G - SOW - LNS – 011 - ROTO - MOULDED POLYETHYLENE MARINE NAVIGATIONAL BUOYS
- ANNEXURE H - SOW - LNS - 012 - SELF-CONTAINED LED LANTERNS SCHEDULE OF REQUIREMENTS

### 3. Contract Manager/s & Personnel to provide the Goods

<b>Transnet Contract Manager</b>	Yolande Rasmeni
Designation	Technical Services Manager
Operating Division	TNPA – Lighthouse and Navigational Systems
Address	100 Beach Road, Mouille Point, Green Point, 8005
Telephone	021 449 5504
Email	Yolande.Rasmeni@transnet.net

<b>Service Provider's Account Manager</b>	
Designation	
Address	
Telephone	
Email	

#### **4. Performance Review Meetings**

Contract management and performance review meetings will be held as required by Transnet's Contract Manager.

#### **5. Fees & Disbursements**

5.1 In consideration of the supply of the supply and delivery of aids to navigation for a once off basis by the Supplier pursuant to this Work Order, Transnet will pay to it an amount not exceeding R 0 000 000.00 (excluding/including VAT) over the three (7) month period.

**IN WITNESS** of which this Schedule of Requirements has been duly executed by the parties.

**SIGNED** for and on behalf of

**SIGNED** for and on behalf of

**Transnet SOC Ltd**

Signature.....

Signature.....

Name.....

Name.....

Position.....

Position: Executive Manager - LNS

Date.....

Date.....

## APPENDIX 1

### Address for Notices

Any notice or communications between the parties to be given under this Agreement shall be deemed to have been received at the following times:

- i. by email transmission – when the sender receives confirmation of receipt;
- ii. by hand delivery - immediately upon receipt by the recipient.

Any notice or communications between the parties shall be delivered to the addresses set out below:

#### **The Service Provider**

Addressee:

Attention:

Physical Address:

Postal Address:

email:

[xxxxxxx@cccccccc](mailto:xxxxxxx@cccccccc)

#### **Transnet**

Addressee:

Transnet SOC Ltd

Attention : Group Legal Counsel

Physical Address:

100 Beach Road

Mouille Point

Green Point

8005

email:

[Yolande.Rasmeni@transnet.net](mailto:Yolande.Rasmeni@transnet.net)

Either party may, by a notice given in accordance with this Schedule 1, change its address or email address for the purpose of this Schedule 1.

## APPENDIX 2

### Non- Disclosure Agreement

Date: ..... 20--

I (*name*) .....

Of (*address*) .....  
.....  
.....

Undertake to Transnet SOC Ltd ("Transnet") that:

1. I shall keep confidential and not to disclose or make available to any third party, except with the express prior written consent of Transnet, any Confidential Information relating to Transnet business, assets, customers or staff which is disclosed to me or to which I may have access during the course of providing Goods to Transnet ("my assignment"); and
2. Upon termination of my assignment, I shall return to Transnet all documents, books, discs, tapes or other records (in whatever medium) which I may have in my possession, custody or control and which are the property of Transnet, its customers, staff or agents and any copies thereof.

For the purposes of this Confidentiality Agreement, "Confidential Information" shall mean any information in whatever form including, without limitation, any information relating to systems, operations, plans, intentions, market opportunities, know-how, trade secrets and business affairs of the Transnet Group or its customers, whether in writing, conveyed orally or by machine-readable medium.

I understand that this Confidentiality Agreement shall survive the termination of my assignment.

SIGNED at \_\_\_\_\_ on \_\_\_\_\_ 20--

(*Signature*) .....

in the presence of:-

Witness name: .....

Witness Signature: .....

Witness address: .....  
.....