

RFP FOR THE PROVISION OF GARDENING AND HOUSEKEEPING SERVICES AT THE PORT OF PORT ELIZABETH AND NGQURA CONTAINER TERMINAL INCLUDING LANDSCAPING MAINTENANCE FOR THE REHABILITATION OF THE BERM AND WETLAND AREA AT THE BULK TERMINAL (PORT OF PORT ELIZABETH) FOR TRANSNET SOC LTD OPERATING AS TRANSNET PORT TERMINALS (TPT) FOR A PERIOD OF FOUR (4) YEARS.

BACKGROUND AND SCOPE OF REQUIREMENTS

1 BACKGROUND

Transnet Port Terminals require a suitable and qualified Service Provider(s) for the provision of Gardening and Housekeeping Services at the Port of Port Elizabeth, Ngqura Container Terminal, as well as Landscaping Maintenance for the Rehabilitation of the Berm and Wetland area at the Bulk Terminal (Port of Port Elizabeth).

2 SCOPE OF REQUIREMENTS

2.1 Outputs

- i. Removal of invasive alien plant species as per requirements of Conservation of Agricultural Resources Act, 1983 (Act No. 43 of 1983)
- i. Removal of weeds in and around the boundary of the Terminals manually (by hand) and application for using herbicides should be submitted for approval.
- ii. Mow lawns and trim lawn edges - monthly
- iii. Maintain landscaping of the Terminals and maintain plants and trees.
- iv. Plant indigenous plants and maintain flower beds.
- v. General upkeep of gardens and premises, including collection of the following daily, in and around the boundary of the terminals:
 - o Windblown Waste
 - o General Litter
 - o Garden waste
- vi. Emptying of all waste bins and transportation thereof to waste skips for disposal - daily
- vii. Ensure all gardening refuse to be collected and removed from the premises when waste skips are full.
- viii. Clean and remove dirt from storm water drains.
- ix. Segregate recyclable waste for collection.

- x. Sweep pavements and walkways - daily.
- xi. Monthly reports for work conducted.
- xii. Fertilizer Provision: Application of Fertilizer on all Palm Trees every 2 weeks.

2.2 Outputs specific to the Berm and Wetland area at Bulk Terminal

- i. Exclude mowing lawn and trimming of grass.
- ii. Plant Indigenous trees and flowers
- iii. Remove alien vegetation/weeds (Manual and chemical)
- iv. Grading (Removal of excessive waste, soil and rocks)
- v. Watering of plants along the berm

2.3 Areas to be covered (refer Annexure A)

- PE Container Terminal
- PE Multi-Purpose Terminal (Bulk, Finger Jetty, Breakbulk & Car Terminal)
 - Bulk Terminal: Landscaped Berm and Wetland Embankment Area, including 80 Palm Trees along the berm
- Ngqura Container Terminal

2.4 Minimum Requirements

- i. Minimum of 6 employees (including supervisor) working at NCT daily (excluding weekends and public holidays)
- ii. Minimum of 13 employees (including supervisor) working at PE Container Terminal and PE Multi-Purpose Terminal daily (excluding weekends and public holidays)
- iii. Employees should have valid South African identity documents.
- iv. Employees should have undergone training on the following:
 - Management, identification and removal of invasive alien plant species
 - Management and use of herbicides
 - Waste management (identification of waste streams and recyclable waste)
 - Duties of the employees as per section 14 of Occupational Health and Safety Act 85 of 1993
- v. Comply with PE and NCT SHE Contractor Specification
- vi. SHE file with the following information:
 - Safety, Health and Environmental Organogram
 - Legislated appointments (roles and responsibilities)
 - Company SHE Policy
 - Risk Assessments of activities to be conducted.

- Procedures of activities to be conducted.
 - Valid medical certificates of employees
 - Valid Letter of Goodstanding from Compensation commissioner
 - List of equipment/tools to be used.
 - Personal Protective Equipment issue register
 - List of herbicides to be used (together with Material Safety Data Sheets)
- vii. Vehicle(s) used on this contract to be licensed, registered and roadworthy.
- vii. Daily supervision will be provided by the Service Provider
- viii. The Respondent has submitted an organisational structure indicating management, supervision and proposed personnel.
- ix. ix. Garden waste will be removed by the Service Provider and disposal certificates will have to be submitted to the SHEQ department.
- x. Registration with Department of Agriculture as per requirements of Fertilizers, Farm Feeds Agricultural Remedies and Stock Remedies Act, 1947 (Act No 36 of 1947)
- xi. Herbicides should be registered with the Department of Agriculture
- xii. Have suitable industrial grass-cutting and tree-pruning equipment.