

Technical evaluation score sheet for the SAP technical upgrade and data base preparation project

REF	EVALUATION CRITERIA	MAXIMUM POINTS	SCORING METHODOLOGY		EVIDENCE
1	BIDDER'S SAP ACCREDITATION				
1.1	Bidder's SAP accreditation	15	15	Platinum SAP accredited implementation partner status	SAP partner accreditation status and any other relevant SAP related partner status. SAP certificate to be included. OEM does not need to submit the certificate.
			10	Gold SAP accredited implementation partner status	
			5	Silver SAP accredited implementation partner status	
			0	Non SAP accredited implementation partner	
2	BIDDER'S EXPERIENCE				
2.1	Bidder's experience in converting the SAP data base to Unicode	20	20	Have performed more that 5 successful conversions in the last 10 years	References listed with a high-level overview of the project. Reference letter attached. References might be contacted by Transnet Engineering (REFERENCE LETTERS SHOULD CONTAIN LETTER HEAD, CONTACT DETAILS AND STAMP).
			15	Have performed 3 - 5 successful conversions in the last 10 years	
			10	Have performed 1 - 2 successful conversions in the last 10 years	
			0	No conversions	
2.2	Bidder's experience in implementing SAP Database Archiving	20	20	Have performed more that 5 successful implementations in the last 10 years	References listed with a high-level overview of the project. Reference letter attached. References might be contacted by Transnet Engineering (REFERENCE LETTERS SHOULD CONTAIN LETTER HEAD, CONTACT DETAILS AND STAMP).
			15	Have performed 3 - 5 successful implementations in the last 10 years	
			10	Have performed 1 - 2 successful implementations in the last 10 years	
			0	No implementations	
3	BIDDER'S METHODOLOGY				
3.1	With reference to the scope the Bidder must provide the technical methodology of the implementation approach. Provide any reference to tools that will assist the implementation. Reference to quality assurance and risk plan should be added	15	15	Methodology and approach were provided in extensive detail	Methodology details. • Extensive Details - Provided clear methodology or steps, linking it with the assigned resources and elaborated how will the steps be achieved.
			10	Methodology and approach were provided with basic detail	
			5	Methodology and approach were provided but lack detail	
			0	No methodology was provided	

					• Basic Details – Provided the methodology or steps. • Lack Details- No methodology or incomplete methodology provided
4	BIDDER'S PROJECT MANAGEMENT AND RESOURCE EXPERIENCE				
4.1	High level project plan which includes project phases, deliverables, milestones, dependencies and durations assumptions.	10	10	A high level project plan with all the required project artefacts supplied	These artefacts constitute a full Project Management Plan: • Detailed Project Schedule (Gantt Chart) including the Cutover Plan • Work breakdown structure (WBS) • Resource Allocation (list of people and resources for each task) • Budget Estimation • Communication Plan • Change Management Plan • Risk Management Plan • Archiving Strategy • Testing and QA Plan • Training and Knowledge Transfer Strategy
			5	A project plan supplied with insufficient detail	
			0	No project plan supplied	
4.2	Provide a summary of resources in the team planned for the execution of the project, supported by the detail including verifiable references, qualifications and experience.	15	15	A detail resource list with experienced personnel supplied. Averaged related experience of the team more than 10 years	Summary of resource planning schedule supported by the detail
			10	A resource list with not experienced personnel supplied. Averaged related experience of the team between 5 and 10 years	
			5	A resource list with not experienced personnel supplied. Averaged related experience of the team less than 5 years	
			0	No list provided.	
4.3	Bidder confirms commitment to commence with the project immediately after the bid was awarded, with resources available	5	5	Bidder can start immediately with the project after the Bid was awarded with resources available	Bidder's commitment
			0	Bidder can't start immediately with the project after the Bid was awarded	
5	TOTAL POINTS	100			
6	MINIMUM THRESHOLD	80	The minimum threshold for the technical/functionality must be met or exceeded for a Respondent's Proposal to progress to the step for final evaluation		

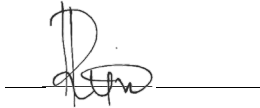
APPROVAL

The Transnet Engineering SAP technical upgrade and data base preparation technical evaluation criteria was approved by:

Reviewed and supported by:

Name and Surname: Zinhle Nchoba

Job title: Acting Chief Information Officer

Signature  Date 20/02/2024

Approved by:

Name and Surname: Themba Mlotsa

Job title: General Manager Facilities and Infra Structure Management

Signature  Date 20/02/2024