



**BRIEFING SESSION FOR THE APPOINTMENT OF
CONSTRUCTION HEALTH AND SAFETY AGENT/S AT THE
PORT OF EAST LONDON FOR A PERIOD OF 26 MONTHS**

Presented By: Sourcing Team



TRANSNET

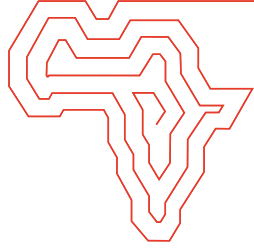


Welcome, Meeting Procedure & Housekeeping

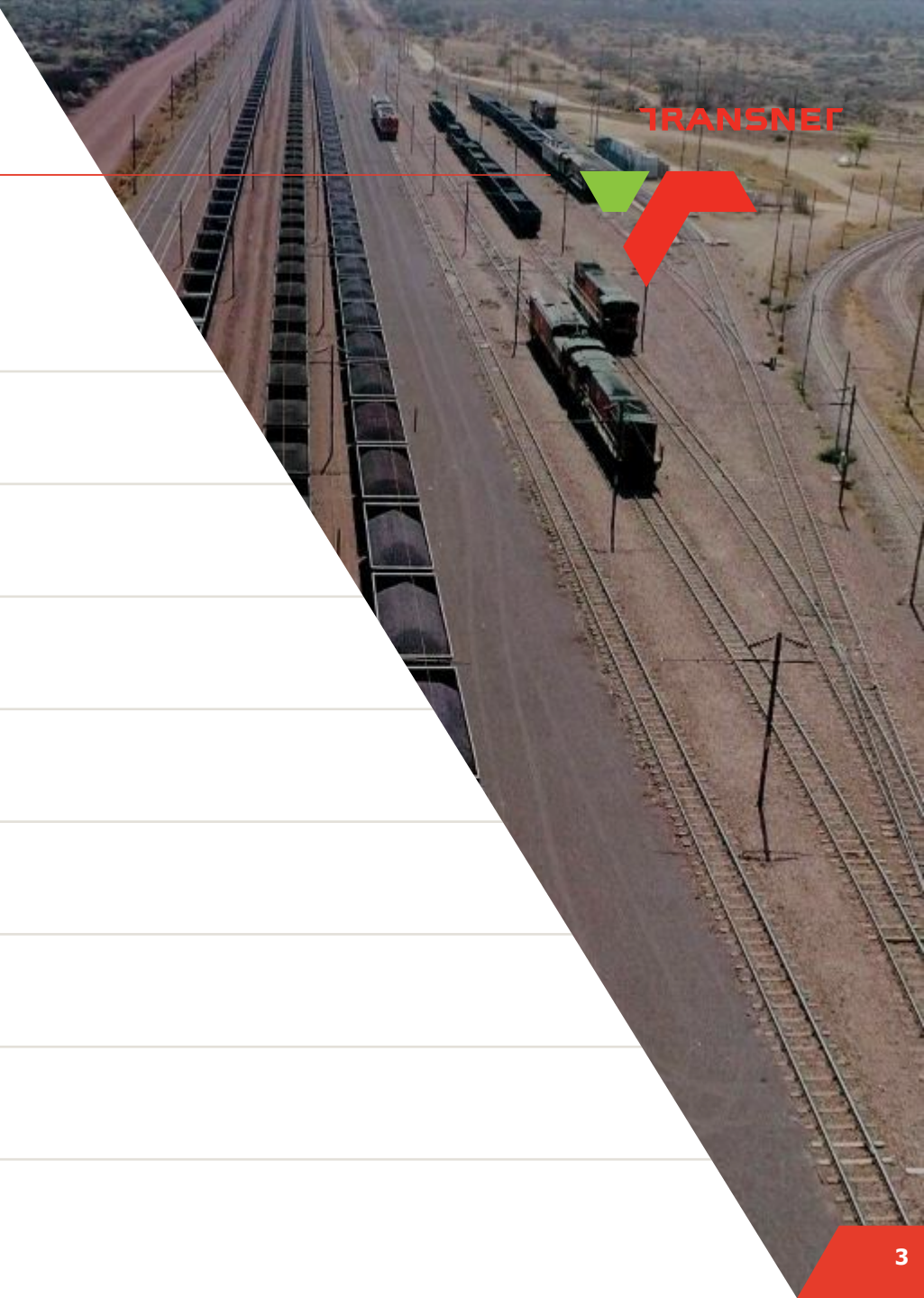
Supply Chain Management Team

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CONSTRUCTION HEALTH AND SAFETY AGENT/S



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Welcome, Meeting Procedure & Housekeeping

CONSTRUCTION HEALTH AND SAFETY AGENT/S – **Follow through with the RFP page numbers**

1. Welcome Note
2. Meeting Procedure
 - 2.1 Presentations First
 - 2.2 Questions & Answers Session
3. Housekeeping
 - 3.1 All Muted
 - 3.2 Note questions during presentation
 - 3.3 Listen attentively
 - 3.4 Sign attendance register



Presentation, Meeting Minutes and Questions & Answers will be published on the advert websites



CONSTRUCTION HEALTH AND SAFETY AGENT/S – **Follow through with the RFP page numbers**

SECTION 1 – RFP with Annexure B to G

SECTION 2 – Annexure A Scope of Services with its Annexures (Health & Safety Specifications and Baseline Risk Assessment)



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Background of the Scope of Services

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Scope of Services

Technical Team



6 ANNEXURES TO THE SCOPE OF SERVICES

1 of 4

The Employer's objective is to enter into a professional services contract to acquire services in the Construction Health and Safety Management discipline, specifically services of **one (1) or more professionally registered Health and Safety Agent/s (Pr. CHSA)** for the Port of East London in the Central Region to serve Transnet National Port Authority's (TNPA) emerging needs and requirements of construction projects.

THESE ANNEXURES ARE NOT TO BE RESUBMITTED AT
TENDER CLOSING DATE AND TIME BUT FOR
INFORMATION



RESPONSIBILITIES OF THE AGENT

2 of 4

Execution

- Align with Contractor on Client health and safety requirements and documentation during the execution of the project.
- Review and approval of contractor(s) health and safety documentation before work commences.
- Ensure required documentation is submitted to the relevant authorities.
- Attend the contractors site handover meeting, site meetings, progress meetings, risk workshops and technical meetings (not limited to).
- Facilitate site health and safety meetings.
- Identification of the hazards and risks relevant to the construction project through regular coordinated site inspections.
- Establish and maintain health and safety communication structures and systems.
- Conduct site health and safety inductions.
- Evaluate the levels of compliance of subcontractors to the project specific health and safety plan and client specifications through inspections and audits.
- Oversee the reporting and investigation of project related incidents.
- Oversee the maintenance of all records.
- Participation in management reviews of the health and safety systems.
- Use of trends analysis to identify system deficiencies and incident trends, outline relevant improvements.



RESPONSIBILITIES OF THE AGENT

3 of 4

Close Out

- Review, discuss and approve the contractor(s) close out health and safety documents.
- Manage the health and safety during the defect's liability period.
- Cancel all construction project health and safety legal appointments.
- Prepare the consolidated construction project health and safety close-out report.
- Record of audits during the defect's liability period.
- Record of construction health and safety risk communication.
- Submit consolidated construction project health and safety close-out report

N.B. The appointed Health and Safety Agent/s (Pr. CHSA) will be expected to mentor TNPA Health and Safety Team during all phases of the projects as per requirements outlined on schedule 10 of the Request for Proposal.



SECTION 10: MENTORING AND SKILLS DEVELOPMENT SCHEDULE

1. The bidder's Construction Health and Safety Agent/s will be expected to mentor the TNPA Health and Safety resource/s on the outlined deliverables as part of skills development.

2. The deliverables will lead to the Construction Health and Safety (Pr. CHSA) sharing his/her knowledge and experience so that TNPA Health and Safety resource/s can successfully become Agents as well.

No.	Activities	Deliverables
1.	Align with Contractor on Client Health and Safety requirements and documentation during execution	Advise the TNPA resource of any gaps identified in Client requirements compared to legislation. Advise the TNPA resource on any best practices which could be implemented.
2.	Ensure required documentation is submitted to the relevant authorities	Review documentation with TNPA resource before submission to Authorities.
3.	Attend the contractors site handover meeting, site meetings, progress meetings, risk workshops and technical meetings (not limited to)	Assist the TNPA resource to understand the type of information disseminated through these various platforms
4.	Evaluate the levels of compliance of principal contractor and subcontractors to their project specific health and safety plans and client specifications through inspections and audits	Inform and go along with TNPA resource about scheduled visits to the projects so that the TNPA resource can accompany Agent on these visits in order to gain knowledge and skills transfer where the TNPA resource has gaps.
5.	Oversee the reporting and investigation of project related incidents	Advise and share with TNPA resource the process and procedure regarding incident investigation and inform the TNPA resource in advance of incident investigations to take place.



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Price Activity Schedule

Technical Team

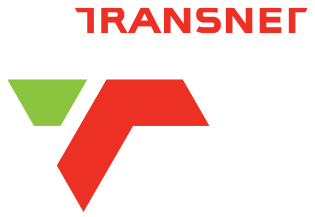
SECTION 4: PRICE ACTIVITY SCHEDULES

The pricing activity schedules are attached as **Annexure C**. The price activity schedules are three (3) for each project where the Construction Health and Safety Agent services are offered. Bidders must complete the price activity schedule for the Construction Health and Safety Agent services bidding for as selected on page 2 of this RFP document.

The projects have different durations and will be executed parallel.

- Refurbishment of Latimer's Landing will take 24 months hence the 26 months project duration. It is anticipated to start in July 2024.
- Deepening and Strengthening of N-Berth (N-Berth) will take 12 months and it has already contracted some of the activities which are no longer required hence the zeroes on the quantity of the pricing activity schedule. The Construction Health and Safety Agent/s will take over and finish the remaining period in parallel with other projects. N-Berth started on the 01st of November 2023 with a completion date of the 13 November 2024.

PRICE ACTIVITY SCHEDULE: HEALTH & SAFETY AGENT/S (MANDATORY) 2 of 7



- Security Fence Upgrade has already been awarded with a scheduled completion date of 30 October 2024, it is anticipated to be delayed due to a late sourcing of the Safety Agent, it will also be executed in parallel with these other 2 projects.
- The Construction Health and Safety Agent/s being procured will be facilitating different projects, each project will be facilitated independently.
- The zero (0) quantities on the price activity schedule indicates that the activity has been completed and the Construction Health and Safety Agent is not required to provide services on those activities.
- The award of this tender is per price activity schedule as would have been selected by bidders on the number of project/s the Construction Health and Safety Agent services bidding for on page 2 of this RFP document.

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.



Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
 - (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFP;
 - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFP;
 - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFP.

If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFP.

- b) Prices must be quoted in South African Rand inclusive of VAT.
- c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.
- d) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this pricing schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.

- e) Rates proposed must be aligned with the Guide on professional rates by SACPCMP;
- f) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.
- g) Respondents, if awarded the contract, are required to note that their prices quoted would be kept firm and fixed for the contract duration. [Not to be confused with bid validity period Section 2]

PRICE ACTIVITY SCHEDULE: HEALTH & SAFETY AGENT/S (MANDATORY)

5 of 7

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Price Activity Schedule 1: Deepening and Strengthening of N-Berth for a period of 9 months

Item	Ref	Description	Unit	Qty	Rate	Amount
1		Project Execution				
1.1	Scope of Services	Construction Kick-off Meeting	No	0		
1.2		Review and approval of Health and Safety File	No	0		
1.3		Application and Obtaining of Construction Work Permit	No	0		
1.4		Extension of Construction Work Permit (As and when required)	No	1		
1.5		Ensure Health and Safety compliance on site during construction.	Months	9		
1.6		Attendance and input into Construction Progress Meetings, Risk workshops, any other sessions/meetings as deemed required.	No	18		
2		Close out Requirements				
2.1	Scope of Services	Health and Safety close-out report	Item	1		
2.2		Final Health and Safety project register and documentation approval	Item	1		
3		Mentorship for all health & safety resource/s as per Section 10 of RFP (per project)	Months	9		
4		Provisional allowance for disbursements (flights, accommodation, car hire etc.). Claims will based on proven costs	Provisional Sum		R 200,000.00	R 200,000.00
Total Price for Deepening and Strengthening of N-Berth (Excluding VAT)						
Add 15% VAT						
Total Price for Deepening and Strengthening of N-Berth (Including VAT)						

PRICE ACTIVITY SCHEDULE: HEALTH & SAFETY AGENT/S (MANDATORY) 6 of 7



Price Activity Schedule 2: Security Fence Upgrade for a period of 12 months

Item No	Ref	Description	Unit	Qty	Rate	Amount
1		Project Execution				
1.1	Scope of Services	Construction Kick-off Meeting	No	0		
1.2		Review and approval of Health and Safety File	No	1		
1.3		Application and Obtaining of Construction Work Permit	No	1		
1.4		Extension of Construction Work Permit (As and when required)	No	1		
1.5		Ensure Health and Safety compliance on site during construction.	Months	12		
1.6		Attendance and input into Construction Progress Meetings, Risk workshops, any other sessions/meetings as deemed required.	No	24		
2		Close out Requirements				
2.1	Scope of Services	Health and Safety close-out report	Item	1		
2.2		Final Health and Safety project register and documentation approval	Item	1		
3		Mentorship (per project)	Months	12		
4		Provisional allowance for disbursements (flights, accommodation, car hire etc.). Claims will based on proven costs	Provisional Sum		R 220,000.00	R 220,000.00
Total Price for Security Fence Upgrade (Excluding VAT)						
Add 15% VAT						
Total Price for Security Fence Upgrade (Including VAT)						

Price Activity Schedule 3: Refurbishment of Latimer's Landing for a period of 24 months

Item No	Ref	Description	Unit	Qty	Rate	Amount
1		Project Execution				
1.1	Scope of Services	Construction Kick-off Meeting	No	1		
1.2		Review and approval of Health and Safety File	No	1		
1.3		Application and Obtaining of Construction Work Permit	No	1		
1.4		Extension of Construction Work Permit (As and when required)	No	1		
1.5		Ensure Health and Safety compliance on site during construction.	Months	24		
1.6		Attendance and input into Construction Progress Meetings, Risk workshops, any other sessions/meetings as deemed required.	No	48		
2		Close out Requirements				
2.1	Scope of Services	Health and Safety close-out report	Item	1		
2.2		Final Health and Safety project register and documentation approval	Item	1		
3		Mentorship (per project)	Months	24		
4		Provisional allowance for disbursements (flights, accommodation, car hire etc.). Claims will based on proven costs	Provisional Sum		R 440,000.00	R 440,000.00
Total Price for Refurbishment of Latimer's Landing (Excluding VAT)						
Add 15% VAT						
Total Price for Refurbishment of Latimer's Landing (Including VAT)						
Total Price Activity Schedule 1 (including VAT)						
Total Price Activity Schedule 2 (including VAT)						
Total Price Activity Schedule 3 (including VAT)						
Total Price for all projects bidding for carried to form of Offer and Acceptance (Including VAT)						

Note to Bidders!
Add total number of projects bidding for to the form of offer and acceptance (Professional Services Contact) as that will be the final Total price that



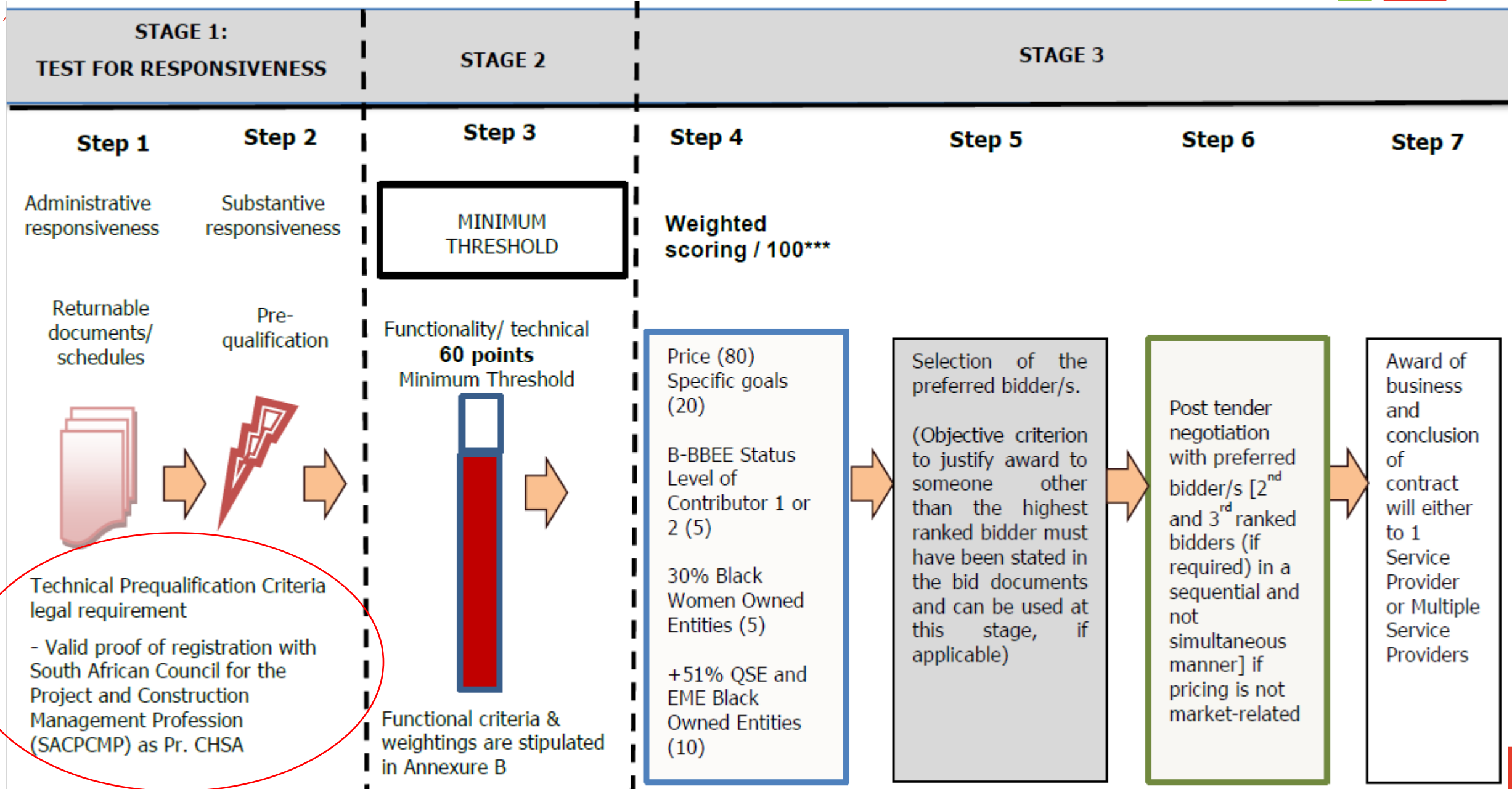
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Evaluation Criteria

Technical and Supply Chain Management Team

EVALUATION METHODOLOGY



STAGE 2 STEP 3 OF EVALUATION: FUNCTIONALITY



STAGE TWO STEP THREE: Minimum Threshold is 60 points for Functionality Evaluation Criteria

The test for the Functional threshold **will be for all bidders** and will include the following elements with a scoring guideline of 0 to 100:

Technical Evaluation Criteria	Points Weightings
Bidder's completed projects	25.00
Experience of Health and Safety Agent (Pr. CHSA)	25.00
Qualifications of Health and Safety Agent (Pr. CHSA)	25.00
Experience of Health and Safety Agent (Pr. CHSA) in acquiring construction work permit	25.00
Total Weighting:	100.00
Minimum qualifying score required:	60.00

Minimum threshold is 60 points to be evaluated further

STAGE 2 STEP 3 OF EVALUATION: FUNCTIONALITY ELEMENT 1

3 of 9



Nr	Category	Total Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
1	Bidder's Completed Projects	25	<p>Bidder to submit a list of at least 3 previously completed similar projects. The submitted list must at least outline the five (5) minimum elements as below to be considered valid:</p> <ul style="list-style-type: none"> (1) project value, (2) project duration, (3) number of incidents during project duration, (4) Name of client , responsible person(s) and contactable number(s). (5) Permit application date and permit received date from Department of Employment and Labour 	List of previously completed projects	<p>100 = 3 projects with all 5 elements provided 80 = 3 projects with 4 of the 5 elements provided 60 = 3 projects submitted with 3 of the five 5 elements provided 40 = 3 projects with 2 of the 5 elements provided 20 = 3 projects with 1 of the 5 elements provided 0 = No information provided</p>

STAGE 2 STEP 3 OF EVALUATION: FUNCTIONALITY ELEMENT 2

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Nr	Category	Total Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
2	Experience of Health and Safety Agent (Pr. CHSA)	25	A bidder should have an experienced Health and Safety Agent (Pr. CHSA) in managing Construction projects during all phases of the project. The minimum number of year's required in experience is 10 years	The bidder should submit a Curriculum Vitae of the Health and Safety Agent (Pr. CHSA) outlining the required experience	<p>100 = The experience of the Construction Health & Safety Agent is more than 13 years of construction health and safety experience.</p> <p>80 = The experience of the Construction Health & Safety Agent is more than 10 but less than 13 years of construction health and safety experience.</p> <p>60 = The experience of the Construction Health & Safety Agent is 10 years of construction health and safety experience.</p> <p>40 = The experience of the Construction Health & Safety Agent is from 7 up to and including 9 years of construction health and safety experience.</p> <p>20 = The experience of the Construction Health & Safety Agent is less than 7 years construction health and safety experience.</p> <p>0 = No submission of experience</p>

STAGE 2 STEP 3 OF EVALUATION: FUNCTIONALITY ELEMENT 3



Nr	Category	Total Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
3	Qualification of Health and Safety Agent (Pr. CHSA)	25	The bidder should have a Health and Safety Agent (Pr.CHSA) that is competent by being qualified in either Safety Management or Environmental Health or equivalent. A minimum qualification of a National Diploma (NQF Level 6) in Safety Management or Environmental Health or equivalent is required.	The bidder should submit proof of a certified qualification not older than 3months	<p>100 = Bachelor Honours Degree or higher in Safety Management or Environmental Health (NQF Level 8) or equivalent</p> <p>80 = Degree / B-Tech in Safety Management or Environmental Health (NQF Level 7) or equivalent</p> <p>60 = National Diploma in Safety Management or Environmental Health (NQF Level 6) or equivalent</p> <p>40 = Higher Certificate in Safety Management or Environmental Health (NQF Level 5) or equivalent</p> <p>20 = Programmes in Safety Management or Environmental Health or equivalent (<NQF Level 5)</p> <p>0 = The bidder has submitted no information, or the bidder does not possess the required qualification</p>

STAGE 2 STEP 3 OF EVALUATION: FUNCTIONALITY ELEMENT 4

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Nr	Category	Total Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer
4	Construction Work Permit	25	Health and Safety Agent (Pr.CHSA) must demonstrate experience in acquiring Construction Work Permits previously acquired. At least a minimum of 3 Construction Work Permits is required.	Copies of Construction Work Permits acquired previously as a Health and Safety Agent (Pr.CHSA)	100 = 5 or more Construction Work Permits per Health and Safety Agent (Pr.CHSA) 80 = 4 Construction Work Permits per Health and Safety Agent (Pr.CHSA) 60 = 3 Construction Work Permits per Health and Safety Agent (Pr.CHSA) 40 = 2 Construction Work Permits per Health and Safety Agent (Pr.CHSA) 20 = 1 Construction Work Permit per Health and Safety Agent (Pr.CHSA) 0 = No response



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Evaluation Criteria: Specific Goals

Supplier Development Team

STAGE 3 OF EVALUATION: PREFERENCE POINT SYSTEM (SPECIFIC GOALS)



Specific Goals	Number of points allocated (80/20)
Price	80,00
B-BBEE Status Level of Contributor 1 or 2	5,00
30% Black Women Owned Entities	5,00
+51% QSE and EME Black Owned Entities	10,00
Non-Compliant and/or B-BBEE level 3-8 Contributors	0,00
Total Price for Specific Goals must not Exceed	100,00

STAGE 3 OF EVALUATION: SPECIFIC GOALS (ACCEPTABLE EVIDENCE)

Specific Goals	Evidence Required
B-BBEE Status Level of Contributor 1 or 2	B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines
30% Black Women Owned entities	<ul style="list-style-type: none"> ➤ B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines ➤ Certified copies of ID Documents of the Owners
+51% QSE and EME Black Owned Entities	<ul style="list-style-type: none"> ➤ Certified copies of ID documents of the Owners and ➤ B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines

Should the evidence required for any of the Specific Goals applicable in this tender not to be provided, a tenderer will score zero (0) preference points for that particular "Specific Goal"

KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management account.
- Financial year end as per the enterprise's registration documents, which was used to determine the total revenue.
- B-BBEE Status level. An enterprise can only have one status level.
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Valid B-BBEE certificate from SANAS accredited verification agency, CIPC B-BBEE certificate or BBEE sworn affidavit complying with the following requirements.
- In case of Joint Ventures, a Venture Agreement SANAS approved B-BBEE certificate must be submitted. The individual company sworn Affidavits/certificates will not be considered for JV's.
- Letters from the verification agency stating that the bidder is on the process of being verified will not be acceptable.
- The B-BBEE certificate/affidavit must be submitted on the date and time of closing of tender.

Key Pointers determining the validity of Sworn – Affidavit:

**Example:
VALID
SWORN
AFFIDAVIT**

Name of deponent & ID Number

Indicate designation

Enterprise details

Indicate BO & BWO
Tick or underlined Mngt Acc or AFS

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based on Black Ownership

Commissioner of Oath signature and date

Deponent signature and date

Commissioner of Oath Certification Stamp

SWORN A **IE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO
 Identity number: 7400105131089

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.

2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	<u>IO S W PLANT AND CIVILS CC</u>
Trading Name	<u>SK PLANT AND CONSTRUCTION</u>
Registration Number	<u>2006/037956/23</u>
Enterprise Address	<u>32 PARAGON PLACE INDUSTRIAL PARK PHOENIX 1909</u>

3. I hereby declare under oath that:

- The enterprise is 100 % black owned;
- The enterprise is 0 % black woman owned;
- Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rands);
- Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (100% B-BBEE procurement recognition)	<input checked="" type="checkbox"/>
More than 51% black owned	Level Two (120% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. The entity is an empowering supplier in terms of the dtf Codes of Good Practice.

5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: [Signature]
 Date: 16 August 2016

Commissioner of Oaths Signature & stamp: [Signature]
 SOUTH AFRICAN POLICE SERVICE
 COMMUNITY SERVICE CENTRE



Key Pointers determining the validity of CIPC B-BBEE Certificate:


dtic logo

Bar code with tracking number


Certificate number

% of BO, BWO & TWO

Date of issue & expiry date



the dti
Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA




CIPC logo
Companies and Intellectual
Property Commission
a member of the dti group


**B-BBEE CERTIFICATE
FOR
EXEMPTED MICRO ENTERPRISES**

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Code 2013.



Tracking Number: 9367024328



Enterprise Number: K2017267673

B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION

B-BBEE INFORMATION	
Certificate Number	9367024328
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION
Date of Issue	01-June-2022
Expiry Date	31-May-2023

- Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: 0%
- Black people who are youth as defined in the National Youth Commission Act of 1996: 100%
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: 0%
- Black people living in rural and under developed areas: 0%
- Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: 0%

ENTERPRISE INFORMATION	
Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	15-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address
the dti Campus - Block F
77 Meritjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Doceex: 256
Web: www.cipc.co.za
Contact Centre: 086 100 2472(CIPC)
Contact Centre (international): +27 12 394 9500

**Example:
VALID CIPC B-BBEE**

Bar code with enterprise number

CIPC Watermark

B-BBEE Status & Proc Recog Level

Reg. Number & Enterprise Name

Key Pointers determining the validity of B-BBEE Certificate:

Valid B-BBEE Certificate



VA Name → S.A.B.E.R.A.

Enterprise Name (Cross referenced to Tax Clearance Certificate & Enterprise Registration No.) → COMPANY NAME
AQUA TRANSPORT AND PLANT HIRE (PTY) LTD

B-BBEE Status, Generic Codes, & Procurement Recog level → LEVEL 2 CONTRIBUTOR
GENERIC ENTERPRISE
AND HAS A RECOGNITION LEVEL OF 125%

Elements verified →

B-BBEE STATUS	POINTS		STATUS
Ownership Equity	20.00	Black Ownership	100%
Management Control	14.27	Black Female Ownership	20%
Skills Development	16.00	ED Beneficiary	No
Supplier & Enterprise Development	42.00	Designated Supplier	No
Socio-Economic Development	05.00	Certificate Number	Gen 001/2017
Prior Elements achieved	Yes	Date Issued	06/02/2017
Level discounted	No	Expiry Date	05/02/2018
Final Level	2		

Certificate Number & Validity Period → Gen 001/2017
06/02/2017
05/02/2018

Technical Signatory → TECHNICAL SIGNATORY

SANAS logo & BVA Number → sanas BVA 105

**Example:
VALID B-BBEE**



6.8.5. The award options are as follows:

6.8.5.1 **OPTION 1 FOR AWARDING:** the award of business to one (1) bidder who will provide the Construction Health and Safety Agent Services for all three (3) projects, or

6.8.5.2 **OPTION 2 FOR AWARDING:** the award of business to multiple bidders based on the projects they will provide the Construction Health and Safety Agent "Agent" services to, further as detailed:

- a) One (1) Agent for 1 project AND another one (1) Agent for 2 projects equating to two (2) Agents, or
- b) one (1) Agent for each project equating to three (3) Agents.



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Contracting

Technical Team

CONTRACTING: CONSTRUCTION HEALTH AND SAFETY AGENT/S (KEY CLAUSES)



A: Priced contract with activity schedules

W1: Dispute resolution procedure

X1: Price adjustment for inflation

X2 Changes in the law

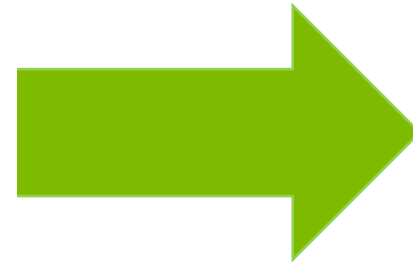
X7: Delay damages

X9: Transfer of rights

X10 *Employer's Agent*

X18: Limitation of liability

Z: *Additional conditions of contract*



**26 Months
Contract
period**



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Returnable Documents

Supply Chain Management Team



MANDATORY

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
SECTION 4: Pricing Activity Schedule/s	
Valid proof of registration with South African Council for the Project and Construction Management Profession (SACPCMP) as Pr. CHSA	

RETURNABLES: CONSTRUCTION HEALTH AND SAFETY AGENT/S (FOR SCORING)



<u>RETURNABLE DOCUMENTS USED FOR SCORING</u>	SUBMITTED [Yes or No]
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in Section 9 of this RFP as follows:	
<u>RETURNABLE DOCUMENTS USED FOR SCORING</u>	SUBMITTED [Yes or No]
B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated B-BBEE scorecard will be accepted) as per DTIC guidelines	
Certified copy of ID Documents of the Owners	
Doctor's note and /or EEA1 form confirming the disability	
List of completed projects	
Curriculum Vitae with required experience of the Construction Health and Safety Agent	
Proof of certified qualification	
Copies of Construction Work Permit/s	

RETURNABLES: CONSTRUCTION HEALTH AND SAFETY AGENT/S(ESSENTIAL)



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ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
Section 1: SBD1 Form	
Section 5: Proposal Form and List of Returnable documents	
Section 6: Certificate Of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
Section 7: RFP Declaration and Breach of Law Form	
Section 9: Specific Goals Points Claim Form	
Section 10: Mentoring and Skills Development Schedule	
Section 11: Protection of Personal Information	
Letter of Good Standing with the Workmen's compensation fund by the bidding entity or separate Letters of Good Standing from all members of a newly constituted JV	
Authority to complete and sign bid documents	



TRANSNET



Tendering Procedure

Supply Chain Management Team

TENDERING PROCEDURE: CONSTRUCTION HEALTH AND SAFETY AGENT/S



▪ RFP Information

- Description: FOR THE APPOINTMENT OF CONSTRUCTION HEALTH AND SAFETY AGENT/S AT THE PORT OF EAST LONDON FOR A PERIOD OF 26 MONTHS
- RFP Number: TNPA/2024/02/0029/57859/RFP
- Issue Date: 27 March 2024
- Non-Compulsory Briefing: 04 April 2024 at 11h00
- Closing of queries: 11 April 2024 at 15h00
- Closing Date: 12 April 2024 at 16h00 (Unfortunately it cannot be extended)
- Tender Validity Period: 180 business days from closing date
- Email address: TNPAPOELABOVE@transnet.net



BIDDING OPTIONS

Bidder's Name:		
Project Description		Are you bidding to provide Construction Health and Safety Agent services for which project? Respond with either: Yes or No
1	Deepening and Strengthening of N-Berth	
2	Security Fence Upgrade	
3	Refurbishment of Latimer's Landing	



RFP ANNEXURES:

ANNEXURE A	:	SCOPE OF SERVICES (PART 2)
ANNEXURE B	:	FUNCTIONALITY EVALUATION CRITERIA
ANNEXURE C	:	PRICE ACTIVITY SCHEDULES
ANNEXURE D	:	PROFESSIONAL SERVICES CONTRACT
ANNEXURE E	:	TRANSNET'S GENERAL BID CONDITIONS
ANNEXURE F	:	TRANSNET'S SUPPLIER INTEGRITY PACT
ANNEXURE G	:	NON-DISCLOSURE AGREEMENT

Annexures A & B: For your information and not to be resubmitted

TENDERING PROCEDURE: CONSTRUCTION HEALTH AND SAFETY AGENT/S



- Section 1 SBD 1 : Page 4 to 5 of 91
- Section 2 Notice to Bidders : Page 6 to 11
- Section 3: Background, Overview
and Scope of Requirements (includes evaluation) : Page 12 to 18
- Section 4 Price Activity Report : Page 19 to 22
- Section 5 Proposal Form and List
of Returnable Documents : Page 23 to 27
- Section 6 RFQ Declaration and breach of
law form : Page 28
- Section 7 RFP Declaration and Breach
of Law Form : Page 29 to 33
- Section 8 RFP Clarification Request Form : Page 34
- Section 9 Specific Goals Points Claim Form : Page 35 to 40
- Section 10 Mentorship and Skills Development : Page 41
- Section 11 Protection Of Personal Information : Page 42 to 43
- Annexure B to Annexure G : Page 44 to 91

TENDERING PROCEDURE: CONSTRUCTION HEALTH AND SAFETY AGENT/S



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- Late Tenders : Not Accepted
- Number of contracts to be signed : One (1) even if for all 3 projects
- Central Supplier Database
- Employer's Agent and email address : TNPAPOELABOVE@transnet.net
- Tender Number : TNPA/2023/10/0005/44110/RFP
- List of Returnables : For all evaluation stages
- Details of List of Returnables : To be fully completed



TRANSNET



Questions and Answers Session

All Teams



Question
&
Answer



PRESENTATION AND MEETING MINUTES WILL BE PUBLISHED ON THE ADVERT WEBSITES



Thank you

We looking forward to receiving
your tender responses

