

EAST LONDON MULTI-PURPOSE TERMINAL (EL MPT)

<u>Document Title:</u>
SCOPE OF WORK

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PROVISION OF TYRE MAINTENANCE SERVICES FOR INDUSTRIAL EQUIPMENT AT THE EAST LONDON MULTI-PURPOSE TERMINAL FOR TRANSNET SOC LIMITED [REGISTRATION NO.:1990/000900/30] OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED TO AS 'TPT') AS AND WHEN REQUIRED FOR A PERIOD OF TWELVE (12) MONTHS.

1. BACKGROUND

East London Multi- purpose Terminal (EL MPT) is based at the East London harbour. The terminal has container operations at the combi Terminal based on the east bank of the buffalo river. The stacking of containers is done by straddle carriers, and other operational activities are performed using forklifts. Due to wear and tear tyres must be maintained.

2. OBJECTIVE

The main aim of this scope is to get a contractor to provide tyre maintenance services as and when required for Transnet Port Terminals East London.

3. SCOPE OF WORK

- The service provider must be available to support Transnet Port Terminals (TPT) East London by providing tyre maintenance services for Straddle carriers.
- TPT will provide new tyres, however, the service provider must make sure there are at least four (4) spare wheels for the Straddle carriers available and ready to be fitted by TPT employees.
- If the puncture can be fixed, the service provider must communicate with the designated TPT representative such information, and a decision will be made.
- The service provider must have their vehicle come and collect the tyres from the terminal and bring them back. TPT will provide forklift and an operator to assist with the lifting of tyres within TPT premises.
- The service provider must also return the old tyres, for TPT reverse logistics purposes.
- The main tyres that we use on the straddle carriers are:
Sizes: 16.00-25" and 450/95R25.
Type: Pneumatic, Commercial, Tubeless
Application: Industrial- container handling.

NB: The business address must be within 20km radius from TPT.

4. RETURNABLE DOCUMENTS

- Retail Motor Industry (RMI) certificate (Eligibility)
- Curriculum vitae (CV) with certification (Scoring)
- Proof of business address (Scoring)
- Proof of vehicle (bakkie or mini truck) ownership or 12 months leave agreement (Scoring)

5. COMPLY WITH THE FOLLOWING LEGISLATION

Ensure that all work performed on site will follow Acts and any standard instructions of TPT but not limited:

- Occupation Health and safety Act, 85 of 1993
- Compensation for Occupational Injuries and Diseases Act, 130 of 1993
- Basic Conditions of Employment Act, 75 of 1997.
- Hazardous Substances Act, 15 of 1973
- Codes of Good Practice in the B-BBEE Act
- National Environmental Management: Waste Act 26 Amendment Act of 2014
- National Environmental Management: Air Quality Act Amendment Act 20 of 2014
- Conservation of Agricultural Resources Act, 1983 (Act No. 43 of 1983)
- National Water Act, 36 of 1998
- Environmental Conservation Act, 73 of 1989
- National Port Act, 12 of 2005

6. CONTRACTOR COMPLIANCE FILE REQUIREMENTS

- Contractor Company Profile
- Notification of Construction Work to DOL (if applicable)
- Application for a permit to do work (if applicable)
- Valid Letter of Good Standing with FEM/WCA
- SHEQ Plan
- Contractor Health and Safety policy
- Contractor Traffic Management plan (if applicable)
- Procedure for handling Hazardous Chemicals Substance's and applicable safety data Sheet (if applicable)
- Fully completed appointments.
- Elevated work training (Rescue/Safety harnesses) – accredited training (if applicable)

- Fall Protection Plan by competent person/ rescue plan (if applicable)
- Contractor/Project Specific Risk Assessment
- Risk Assessment (HIRA), Method Statement, Safe Work Procedure
- PPE Policy and most recent issue register
- Copy of ID Documents
- Proof of competency certificates
- Valid medical certificate of fitness done by an Occupational Health Practitioner (i.e. Annexure 3 for construction work)
- Registers e.g. Site visitors, excavation inspection, hand tools inspection, hand tools inspection, PPE inspection register etc.
- Incident /Accident Management Procedure
- Register of first aid injury
- Register of reportable injuries to Provincial Director
- Section 37(2) Mandatory Agreement
- Training Matrix
- Copy of OHS Act and its Regulations, COIDA Act Regulation
- Public Liability Insurance Cover
- Fatigue Management Procedure
- Business Continuity Plan

7. GENERAL

- Working hours will be allowed from 07h00 to 16h00 (Monday to Friday), the successful contractor based on the amount of work and resources must determine own working hours needed to ensure all work is completed.
- When vacating the area, the contractor will remove equipment and debris from site. Anything damaged by the contractor will be the responsibility of the contractor to repair that area at their own cost.
- East London MPT will provide toilet facilities.
- All work to be conducted must adhere to OHS Act.

- A safety site induction will be compulsory for service providers that are entering the terminal for the first time or with expired induction cards.
- The Contractor shall always ensure that all staff have been provided with uniforms/ PPE and will have visible identification.
- The supply of all tools, plant, equipment, and general materials necessary to conduct the work shall be the responsibility of the Contractor.
- Contractor shall practice good “housekeeping” and leave the site clean and tidy.
- The contractor shall then report, investigate, and present any (SHEQ) related incidents to TPT.

8. SCHEDULING OF THE WORKS:

- The Tenderer with his first-hand knowledge of contracts of this nature, his own capabilities and the current activity in the engineering is to give a schedule time for execution of the works.
- Tenderers must note that other parts of the terminal will be operational during the execution of the works.
- The successful contractor would be required to schedule his site work such that it does not interfere with the terminal’s operations or there is minimal disturbance to operation.

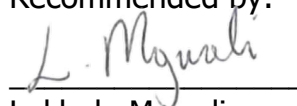
9. DOCUMENT SIGN-OFF

Compiled By:



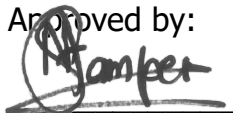
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