


DCT PIER 2 TERMINAL

SCOPE OF WORK: TERMINAL BRAAI – DECEMBER 2025

DESCRIPTION	<p>This serves to request approval and support for catering services to host an employee recognition braai for all DCT Pier 2 employees.</p> <p>Despite operating under challenging conditions, including limited and unreliable equipment as well as reduced resources, Pier 2 has consistently demonstrated exceptional performance during the first quarter of the year. A standout achievement includes surpassing the TEUs target in Week 12, where the terminal handled a total of 42 466 TEUs against a weekly target of 36 459 TEUs. The planned target was 38 083 TEUs from HQ level.</p> <p>This performance is a clear reflection of the team’s resilience, commitment, and ability to maintain high operational standards under pressure.</p> <p>As a gesture of appreciation and to boost employee morale, the Terminal Manager proposes hosting a terminal-wide braai to:</p> <ul style="list-style-type: none"> • Recognize and reward the outstanding efforts of Pier 2 staff, • Reinforce a culture of high performance and accountability, • Encourage continued focus on meeting and exceeding set targets safely and efficiently. <p>The proposed braai will serve not only as recognition, but also as a motivational platform to strengthen team spirit as we continue through the remainder of the operational year.</p>
4 x Dates of Braai	<ul style="list-style-type: none"> • 01 December 2025 D (05h00) & C (17h00) • 02 December 2025 A (05h00) • 03 December 2025 TECH &SUPP (09h00) • 04 December 2025 B (05h00) <p>(Date is subject to change within reasonable timeframes)</p>
Delivery time of braai packs	<ul style="list-style-type: none"> • 05h00 • Employees will braai on their own during their break • Braai packs must be pre-packed per department/shift, with exact quantities per shift breakdown. On arrival, it will be counted, signed for, and taken away by the respective shift manager. • Breakdown will be provided prior to delivery
Delivery Sites	<ol style="list-style-type: none"> 1. Building 31
Number of Braai packs to be delivered per date	<ul style="list-style-type: none"> • 01 December 2025 D (05h00) & C (17h00) • 02 December 2025 A (05h00) • 03 December 2025 TECH &SUPP (09h00) • 04 December 2025 B (05h00)

<p>Individually packed Braai Packs requirements for 2450 employees + 50 Special Dietary Requirements = 2500</p>	<ol style="list-style-type: none"> 1. 2500 x Braai pack: Thick piece of Beef Wors, Thick piece of Beef T-bone Steak 500g and Chicken drumstick piece with a sachet of seasoning 2. 10 x Halaal certified braai pack: Wors, T-bone steak 500g, and chicken with a sachet of seasoning 3. 30 x Hindu braai pack: Mutton Sausage, Large Mutton Chop 300g, and chicken breast with a sachet of seasoning 4. 10 x Vegetarian pack: Veg burger with fried chips + individual veg creamy mushroom pasta. 5. 2500 x 500ml buddy cold drink (Assorted Flavors) 6. 2500 Individually packed Chakalaka, green salad and x2 Bread rolls 7. 2500 x Plastic Cutlery + Serviettes
<p>Braai Items</p>	<ol style="list-style-type: none"> 1. 64 x 10 kg bags of charcoal (16 bags per day) 2. 64 x Box Matches (16 boxes per day) <div style="text-align: center;">  </div> <ol style="list-style-type: none"> 3. 64x Firelighter box (16 boxes per day)
<p>Cost Centers to be used</p>	<p>DCT Pier 2: 1101</p>
<p>Special Notes</p>	<p>Site Meeting to be held on site before Braai with Corporate Affairs & OPS Teams</p>