

Transnet Property

Description of Services: **for the supply and delivery of branded material and hiring, installation and removal of festive season decoration at Carlton Centre precinct for a period of twelve (12) months on an as and when required basis**

Qualifying Quality criteria	Sub-Criteria	Sub-Criteria Points Allocation	Maximum number of points
Risk Assessment Plan <i>(Specific to the works)</i> <i>(Detailed Risk Assessment (RA) addressing the following key elements)</i> 1. Tasks Identification, 2. Hazards, Risks 3. Identification, Risk 4. Rating, Control 5. Measures/Treatment, Residual risk and Treatment)	The Bidder failed to provide information or only provided One (1) of the key elements	0	40
	The Bidder has submitted risk assessment, encompassing any Two (2) elements with adequate detail and is relevant to the scope.	10	
	The Bidder has submitted risk assessment, encompassing any Three (3) elements with adequate detail and is relevant to the scope.	20	
	The Bidder has submitted risk assessment, encompassing any Four (4) elements with adequate detail and is relevant to the scope.	30	
	The Bidder has submitted risk assessment, encompassing of all Five (5) elements with adequate detail and is relevant to the scope.	40	
Company Previous Experience: Bidders experience in providing Christmas centre decorations and production of Marketing and branding promotional items.	Proof of experience attached in client letter head in the form of an award letter or reference letter, or purchase order accompanied by completion certificates or contract with the client contact details, project title and description of works.		30
	No evidence provided	0	
	Bidder has successfully completed 1 to 3 projects in providing festive season centre decorations and/or major events. Production of Marketing and branding material experience.	10	
	Bidder has successfully completed 4 to 6 projects in providing festive season centre decorations and/or major events. Production of Marketing and branding material experience.	20	
	Bidder has successfully completed >6 projects in providing festive season centre decorations and/or major events. Production of Marketing and branding material experience.	30	
Method Statement the provision of Christmas centre decorations and production of Marketing and branding promotional items: <i>Key elements</i> 1. Health and Safety management plan 2. Cleaning and Hygiene method statement	No submission or method statement does not refer to the provision of Christmas centre decorations and production of Marketing and branding promotional items.	0	30
	Method statement only covers 1 to 2 of the key elements on how the contractor will execute the provision of festive season centre decorations and production of Marketing and branding material.	10	
	Method statement only covers 1 to 4 of the key elements on how the contractor will execute the provision of festive season centre decorations and production of Marketing and branding material.	20	

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3. <i>Task descriptions and how such tasks will be performed on daily basis;</i> 4. <i>Proposed work schedule / work plan</i> 5. <i>Equipment and products to be utilized.</i> 6. <i>Resources to be utilized including organogram</i>	Method statement covers all 6 of the key elements on how the contractor will execute the provision of festive season centre decorations and production of Marketing and branding material.	30	
Maximum possible score			100

Maximum score for technical evaluation is **70/100**