

TRANSNET PORT TERMINALS

an Operating Division of **TRANSNET SOC LTD**

[hereinafter referred to as **Transnet**]

Registration Number 1990/000900/30

REQUEST FOR QUOTATION [RFQ] No 11484321

PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.

ISSUE DATE: 13 OCTOBER 2025

CLOSING DATE: 15 OCTOBER 2025

CLOSING TIME: 16:00 PM

Note to the bidders:

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.

SECTION 1: SBD1 FORM

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF TRANSNET PORT TERMINALS, A DIVISION TRANSNET SOC LTD							
BID NUMBER:	11484321	ISSUE DATE:	13/10/2025	CLOSING DATE:	15/10/2025	CLOSING TIME:	16:00 PM
DESCRIPTION	PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.						
BID RESPONSE DOCUMENTS SUBMISSION							
Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system. RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER/RFQ SELECTED. The Transnet e-Tender Submission Portal can be accessed as follows: ▪ Log on to the Transnet eTenders management platform website/Portal (transnetetenders.azurewebsites.net) (please use Google Chrome to access Transnet link/site free of charge); ▪ Click on "ADVERTISED TENDERS" to view advertised tenders; ▪ Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information); ▪ Click on "SIGN IN/REGISTER" - to sign in if already registered; ▪ Toggle (click to switch) the "Log an Intent" button to submit a bid; ▪ Submit bid documents by uploading them into the system against each tender selected. ▪ No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Ndumiso Dlamini			CONTACT PERSON	Ndumiso Dlamini		
TELEPHONE NUMBER	035 905 2092			TELEPHONE NUMBER	035 905 2092		
FACSIMILE NUMBER	N/A			FACSIMILE NUMBER	N/A		
E-MAIL ADDRESS	Ndumiso.Dlamini@transnet.net			E-MAIL ADDRESS	Ndumiso.Dlamini@transnet.net		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE		NUMBER				
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE		NUMBER				
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA		

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]			
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.			

PART B TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

SECTION 2: NOTICE TO BIDDERS

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Formal Briefing

NOT APPLICABLE

3 Communication

3.1 Specific queries relating to this RFQ before the closing date of the RFQ should be submitted onto the system and to **Ndumiso.Dlamini@transnet.net** before **15:00 pm on 14/10/2025**. In the interest of fairness and transparency Transnet's response to such a query will then be made available to other bidders.

3.2 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

3.3 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.

3.4 Respondents may also, at any time after the closing date of the RFQ, communicate with **Ndumiso Dlamini** any matter relating to its RFQ response:

Telephone **035 905 2092**

Email: **Ndumiso.Dlamini@transnet.net**

3.5 All unsuccessful bidders have a right to request Transnet to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form

4 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 Employment Equity Act

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

6 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

7 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 Disclaimers

8.1 Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;

- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / services which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- cancel the quotation process;
- validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- request audited financial statements or other documentation for the purposes of a due diligence exercise;
- not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it;
- to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were notified of their bid being unsuccessful. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price.
- Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.

9 Specification/Scope of Work

Kindly refer to Annexure: A Scope of work

10 Legal review

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business.

11 Security clearance

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

12 National Treasury's Central Supplier Database

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of

certain key supplier information. Transnet is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

For this purpose, the attached SBD 1 Form must be completed and submitted as a mandatory returnable document by the closing date and time of the bid.

13 Tax Compliance

Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS:


Ethics Helpdesk (Pty) LTD.
Ethics Management System™

You can choose to be **Anonymous** or **Non-Anonymous** on **ANY** of the platforms
PLEASE RETAIN YOUR REFERENCE NUMBER

				
	AI Voice Bot "Jack" Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.	What's App Speak to an Agent via What's App.	Speak to an Agent Speak to an Agent via the platform with no call or data charge	Telegram Speak to an Agent via Telegram

 **0800 003 056**

 **086 551 4153**

 **reportit@ethicshelpdesk.com**

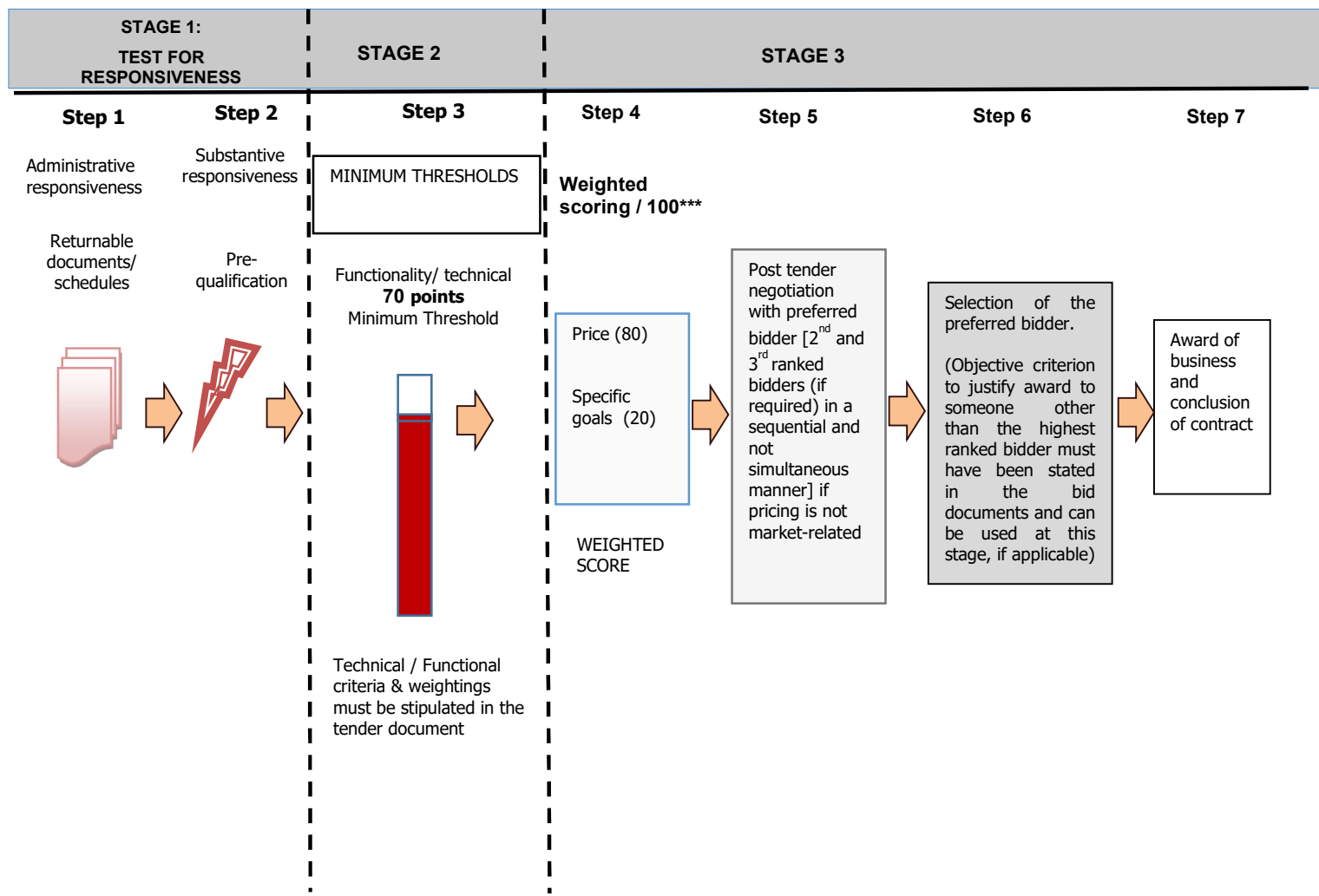
 ***120*0785980808#**

SECTION 3

EVALUATION METHODOLOGY, CRITERIA AND RETURNABLE DOCUMENTS

1 Evaluation Criteria

Transnet will utilise the following methodology and criteria in selecting a preferred Supplier/Service provider:



1.1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFQ Reference
• Whether the Bid has been lodged on time	
• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	<i>Section 3</i>
• Verify the validity of all returnable documents	<i>Section 3</i>
• Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>

The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification

1.2 STEP TWO: Test for Substantive Responsiveness to RFQ

The test for substantive responsiveness to this RFQ will include the following:

Check for substantive responsiveness	RFQ Reference
Whether any general and legislation qualification criteria set by Transnet, have been met	<i>All sections</i>
Whether the Bid contains a priced offer	<i>Section 4 - Quotation Form</i>
Whether the Bid materially complies with the scope and/or specification given	<i>All Sections</i>
Whether any Technical Pre-qualification Criteria/minimum requirements/legal requirements have been met as follows:	

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

1.3 STEP THREE: Minimum Threshold 80 points for Technical Criteria

The test for the Technical and Functional threshold will include the following:

Technical Evaluation Criteria	Points Weightings	Scoring guideline
Management and CV Respondent must provide number of suitable qualified personnel with their qualification attached: Evidence in the form of: 1.1 Copies of Valid driver's license 1.2 Copies of valid PDP and 1.3 Health Professions Council of South Africa practicing license	40	- Eight (8) or more qualified personnel with valid driver's license; valid PDP and Health professions Council of South Africa practicing license= 40 Points - Six (6) to seven (7) qualified personnel with valid driver's license; valid PDP and Health Professions Council of South Africa practicing license = 20 Points - Less than six (6) qualified personnel with valid driver's license; valid PDP and Health Professions Council of South Africa practicing license = 0 points
Equipment Availability Respondent must have a fleet of three (3) or more specialized vehicles (ambulances): Evidence = copies of vehicle registration certificates.	20	- Three (3) or more copies of vehicle registration certificates submitted= 20 Points - Two (2) copies of vehicle registration certificates submitted = 10 Points - One (1) or no copies of vehicle registration certificates submitted=

Technical Evaluation Criteria	Points Weightings	Scoring guideline
		0 Point
Previous Work Experience 3. Provide three (3) traceable references as per provided scope of work. The traceable references must be in a form of testimonial letters within the past 5 years. Testimonial letters must be in the referee's letterhead with: 3.1. Nature of Services Provided 3.2. Start and end date of contract 3.3. Contact Person and Details 3.4. Signature 3.5. Date	40	- Three (3) or more reference letters provided as per criteria = 40 Points - Two (2) reference letters provided as per criteria = 20 Points - One (1) or no reference letter provided as per criteria = 0 Point
Total Weighting:	100	
Minimum	70	

Respondents are to note that Transnet will round off final technical scores to the nearest 2 (two) decimal places for the purposes of determining whether the technical threshold has been met.

The minimum threshold for technical/functionality [Step Three] must be met or exceeded for a Respondent's Proposal to progress to Step Four for final evaluation

1.4 STEP FOUR: Evaluation and Final Weighted Scoring

a) **Price Criteria** [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
• Commercial offer	<i>Section 4</i>

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

- Ps = Score for the Bid under consideration
 Pt = Price of Bid under consideration
 $Pmin$ = Price of lowest acceptable Bid

b) **Specific Goals** [Weighted score 20 point]

- Specific goals preference points claim form
- Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 4.1 of the specific goals Claim Form.

1.5 STEP FIVE: Post Tender Negotiations (if applicable)

- Respondents are to note that Transnet may not award a contract if the price offered is not market-related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
 - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
 - negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

1.6 STEP SIX: Objective Criteria (if applicable)

Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet may apply in this bid process include:

- Skills Transfer and Capacity Building for Transnet;
- Impact on Transnet's Return On Investment;
- Rotation of Suppliers to promote opportunities for other suppliers, by overlooking a supplier that has been awarded business repeatedly overtime in order to benefit other suppliers in the market;
- the tenderer:
 - is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,
 - is not undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of,
 - can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
 - has the legal capacity to enter into the contract

- is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- complies with the legal requirements, if any, stated in the tender data and
- is able, in the option of the employer to perform the contract free of conflicts of interest.
- all Risks identified during a risk assessment exercise/probity check (which may be conducted by an authorised third party) that would be done to assess all risks, including but not limited to:
 - the financial stability of the bidder based on key ratio analysis, which would include, but not be limited to Efficiency, Profitability, Financial Risk, Liquidity, Acid Test, and Solvency;
 - a due diligence to assess functional capability and capacity. This could include a site visit;
 - A commercial relationship with a Domestic Prominent Influential Person (DPIP) or Foreign Prominent Public Official (FPPO) or an entity of which such person or official is the beneficial owner; and
 - Reputational and Brand risks

1.7 STEP SEVEN: Award of business and conclusion of contract

- Immediately after approval to award the contract has been received, the successful or preferred bidder(s) will be informed of the acceptance of his/their Quotation by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- Otherwise, a final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

2 Validity Period

Transnet requires a validity period of 180 [one hundred and eighty] from the closing date of this RFQ, excluding the first day and including the last day.

Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

3 Disclosure of contract information

Johannesburg Stock Exchange Debt Listing Requirements

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and

- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIP/FPPO		Closely Related to a DPIP/FPPO		Closely Associated to a DPIP/FPPO		
List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.

4 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	<i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ <u>will</u> result in a Respondent's disqualification.</i>
Returnable Documents Used for Scoring	<i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i>
Essential Returnable Documents	<i>Failure to provide essential Returnable Documents <u>will</u> result</i>

	<i>in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i>
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All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Documents**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or No]
SECTION 4 : Quotation Form	

b) Returnable Documents Used for Scoring

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or No]
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 7 of this RFP (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)	
ANNEXURE : Technical Submission/Questionnaire	
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in Section 7 of this RFP	
Management and CV	
Equipment Availability	
Previous Work Experience	

c) Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
SECTION 1: SBD1 Form	
SECTION 5: Certificate of Acquaintance with RFQ Documents	
SECTION 6: RFQ Declaration and Breach of Law Form	
SECTION 7: SPECIFIC GOALS POINTS CLAIM FORM	

5 CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

Respondent's Signature

Date & Company Stamp

SECTION 4

QUOTATION FORM

I/We _____

hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us. I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods/services required, on a "delivered nominated destination" basis, including VAT:

Item No	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
1	11484321 ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SEE ATTACHED PRICING SCHEDULE ON THE SOW	AU	2 Months		
TOTAL PRICE, exclusive of VAT:					
VAT 15% (if applicable)					
Unconditional Discount(s)					
Total Inclusive of VAT (where applicable)					

Delivery Lead-Time from date of purchase order: _____ [days/weeks]

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.

Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
 - (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ;

PRICING SCHEDULE

Document reference	PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.
	Pricing Schedule

Tender Number:

Description of the Service: PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.

Price List

The following items will form part of the provision of on-site medical emergency services contract cost for a period of two (2) months

Item	Description	Frequency/Months	Monthly Rate	Total
Month 1	Medical Emergency Vehicle (Ambulance) inclusive of consumables from clause 1.4.1 to 1.4.5.1	2	R	R
Month 2	Medical Emergency Vehicle (Ambulance) inclusive of consumables from clause 1.4.1 to 1.4.5.1	2	R	R
	SUB-TOTAL	R		

The following items will form part of the provision of on-site medical emergency services contract cost for a period of two (2) months

Item	Description	Rate per Resource/Month	Quantity	Frequency/Months	Monthly Rate	Total
Month 1	Basic Life Support	R	4	2	R	R
Month 2	Basic Life Support	R	4	2	R	R
	SUBTOTAL			R		

Description of the Service PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.

Item	Description	Rate per Resource/Month	Quantity	Frequency/Months	Monthly Rate	Total
Month 1	Intermediate Life Support	R	4	2	R	R
Month 2	Intermediate Life Support	R	4	2	R	R
	SUBTOTAL			R		

Item	Description	Rate per X-Ray	Quantity	Total
1	Chest X-Ray	R	2000	R
2	Radiology Report	R	2000	R
	SUBTOTAL			

	TWO (2) MONTHS Total Excl Vat	R
	15% Vat	R
	TWO (2) MONTHS Total Inc Vat	R

- (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFQ;
- (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFQ.

If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFQ.

b) All Prices must be quoted in South African Rand, inclusive of VAT

c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.

- d) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- e) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

SECTION 5

CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFQ. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account in calculating tendered prices or any other purpose:

1. Transnet's General Bid Conditions
2. Standard RFQ Terms and Conditions for the supply of Goods or Services to Transnet
3. Transnet's Supplier Integrity Pact
4. Non-disclosure Agreement

Note: Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFQ unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFQ was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFQ documents included in the RFQ as a returnable document, is found not to be true and/ or complete in every respect.

SIGNED at _____ on this ____ day of _____ 20__

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

SECTION 6
RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Quotation [**RFQ**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity Pact which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
6. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of Transnet including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFQ; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided.

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

13.2.1. If so, furnish particulars:

.....
.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

13.3.1. If so, furnish particulars:

.....
.....

14 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

12. We further hereby certify that *I/we **have/have not been*** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20____

For and on behalf of _____	AS WITNESS:
duly authorised hereto	
Name:	Name:

Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

Respondent's Signature_____
Date & Company Stamp

SECTION 7: SPECIFIC GOALS POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for specific goals Contribution. Transnet will award preference points to companies who provide valid proof of evidence of as per the table below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 80/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.
- 1.3 Either the 80/20 preference point system will be applicable to this tender.
- 1.4 Preference points for this bid shall be awarded for:
- (a) Price;
 - (b) B-BBEE Status Level of Contribution.
 - (c) Any other specific goal determined in Transnet preferential procurement policy.
- 1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
+50% Black Youth Owned Entities	10
Total points for Price and Specific Goals must not exceed	100

- 1.6 Failure on the part of a bidder to submit proof of specific goals together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- (h) **"Price"** includes all applicable taxes less all unconditional discounts.
- (i) **"Proof of B-BBEE Status Level of Contributor"** means:
 - 1) B-BBEE status level certificate issued by an unauthorised body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small Enterprise in terms of a Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (l) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s	=	Points scored for comparative price of bid under consideration
P_t	=	Comparative price of bid under consideration
$P_{\min}$	=	Comparative price of lowest acceptable bid

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

Selected Specific Goal	Number of points allocated (80/20)
B-BBEE Level of contributor (1 or 2)	10
+50% Black Youth owned Entities	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

- 4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
30% Black Women Owned Entities	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
+50% Black Youth Owned Entities	Certified copy of ID Documents of the Owners and B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn-Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn- affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp .]
EME³	Sworn-Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.

- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 6.1 B-BBEE Status Level of Contribution: . =(maximum of 20 points)
(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with any of the enterprises below:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 **TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

.....

8.6 **COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraphs 4.1 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 4.1 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have-
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

Resp

1.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

Respondent's Signature

Date & Company Stamp

SECTION 8**PROTECTION OF PERSONAL INFORMATION**

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFQ, the Responsible party is “Transnet” and the Data subject is the “Respondent”. Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFQ and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFQ, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFQ (physically, through a computer or any other form of electronic communication).

9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
-----	--	----	--

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFQ is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/infoereg/>, click on contact us, click on complaints.IR@justice.gov.za

ANNEXURE: A SCOPE OF WORK & EVALUATION CRITERIA

Respondent's Signature

Date & Company Stamp

Enquiry Number:

Document reference	PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS.	No of pages
	Total number of pages	09

1 Description of the service and executive overview

The objective is to source services for the provision of an On-Site Medical Response and Radiology Services through preferred and suitably qualified service provider(s) capable of providing a legally compliant Basic, Intermediate Life Support and Chest X-Ray Services for a period of two (2) months, at the Richards Bay Terminals. In terms of the Occupational Health and Safety Act (OSHA) 85 of 1993, its Regulations and other legislative prescripts, the terminal is expected to conduct and maintain Occupational Health Risk Exposure Monitoring of employees. The OHSA aims to prevent work-related injuries, diseases, and fatalities by establishing clear standards and procedures for hazard identification, risk assessment, and control.

1.1 Employers Objective

Provision of On-Site Medical Emergency Services, which includes eight (8) Paramedics which will attend to injured and physically ill employees and conduct mobile chest x-rays for mobile chest X-rays for employees, to comply with occupational health and safety standards, including early detection of occupational lung diseases and as part of periodic medical assessments at Richards Bay Transnet Port Terminals

1.2 Provisions

The service provider shall be required to provide a 24/7 Medical Emergency and X-Ray Services that is compliant with the minimum standards as per the laws and regulations governing ambulance and radiology services within South Africa.

1.2.1 X-Ray Services

The appointed service provider will be responsible for the following:

- 1.2.1.1 Offering onsite mobile X-ray services
- 1.2.1.2 Providing posterior-anterior (PA) chest X-rays.
- 1.2.1.3 Mobile services should comply with all radiation safety regulations and have appropriate shielding and certification
- 1.2.1.4 Providing lateral chest X-rays when indicated by the company doctor (OMP).
- 1.2.1.5 Ensuring all images are digital and of high diagnostic quality.
- 1.2.1.6 Providing summary reports of findings (non-identifiable data) for statistical tracking and compliance.
- 1.2.1.7 Individual radiology reports with clear classification per employee

- 1.2.1.8 Ensuring all images are digital and of high diagnostic quality.
- 1.2.1.9 Findings must include classification according to ILO standards (for pneumoconiosis) if applicable
- 1.2.1.10 Interpretation and reporting by a certified radiologist.
- 1.2.1.11 Provide qualified technicians and radiologists
- 1.2.1.12 Radiology reports must be returned within (1–3 working days) of imaging.
- 1.2.1.13 Provide qualified technicians and radiologists
- 1.2.1.14 Abnormal Results should be flagged and referred to the site Occupational Medical Practitioner (OMP).
- 1.2.1.15 Records Retention of Minimum 40 years as per OHSA & HCSR
- 1.2.1.16 Secure storage and sharing per POPIA and the National Health Act.

1.2.2 **Emergency Services**

The appointed service provider will be responsible for the following:

- 1.2.2.1 Transfer of patients to the hospital and inclusive of transfers from the hospital from the onsite clinic.
- 1.2.2.2 The service provider will be responsible for all onsite emergencies,
- 1.2.2.3 All offsite transportation and care at no cost to the patient.
- 1.2.2.4 Ensure safe and effective emergency care on site.
- 1.2.2.5 Transportation of the injured/ sick from the site to hospital.
- 1.2.2.6 Supply fully equipped ambulances, service provider will Ensure that ambulances are maintained and replenished to the applicable standards
- 1.2.2.7 Shall be liable for all costs relating to telephones, cell phones, radio licensing and or closed-circuit television (if required) and/or any other communication devices as stipulated in this tender.
- 1.2.2.8 Takes responsibility for staffing and providing medical supplies for the ambulance services as required by legislation, including inter-alia licensing Service Provider to conduct first aid and basic life support awareness to be provided to all employees.
- 1.2.2.9 Inspection of all first aid boxes as per requirements of the Richards Terminal. Basic health care tests e.g. Blood Pressure (BP) testing to be conducted at the onsite clinic as required by the Richards Bay Terminal.
- 1.2.2.10 In the event of multiple simultaneous onsite emergencies, the service provider will be responsible for the coordination of additional medical response services.

1.2.2.11 No patients will be held onsite; the service provider shall expedite the coordinate the transportation to an offsite emergency department where definitive care can be administered.

1.2.2.12 Provide and manage all the required resources including medical response personnel registered with the Health Professions Council of South Africa, medical response equipment and fully kitted ambulance/s (as per legislative requirements and all subsequent amendments), rapid response unit Personal Protective Equipment, consumables for the ambulance and jump bags, etc. to enable service provider to respond to all types of medical emergencies.

1.2.2.13 Day Shift (06:00am to 18:00pm)

One (1)x Basic Life Support

One (1) x Intermediate Life Support

One (1) x Ambulance

1.2.2.14 Night Shift (18:00pm to 06:00am)

One (1) x Basic Life Support

One (1) x ILS

One (1) x Ambulance

1.2.3 Health and Wellness Manager

The service provider shall provide the Health and Wellness Manager with the following minimum requirements during the operation:

1.2.3.1 Incident report forms that will, at a minimum, identify: the details of the patient; location at which the service was provided; response time; diagnoses. The service provider should have access to an Advanced Life Support (ALS) or emergency critical care.

1.2.3.2 The ALS would not be stationed at the Richards Bay Terminal but would be expected to respond from the service providers base premises in under 10 minutes.

1.2.4 Collection and disposal of medical waste

The service provider shall make provision to collect and dispose of medical waste generated during a medical incident occurring by an accredited medical hazardous waste company. The staff operating the ambulance must be qualified for basic and intermediate life support and are to be based on site 24 hours a day, 7 days a week.

1.2.5 Vehicle requirements

- 1.2.5.1 Service provider vehicles must be compliant with the Road Traffic Act and the Transnet policies and procedures. It should be noted that vehicles older than five (5) years are not permitted to operate.
- 1.2.5.2 Vehicle shall be modified, adapted, and configured as an ambulance, enabling accommodation for at least one (1) stretcher patient.
- 1.2.5.3 The vehicle shall be registered as an "Ambulance" with the relevant authorities according to existing Acts, ordinances and/or regulations.
- 1.2.5.4 The vehicle shall be clearly marked as an "Ambulance" on the front, sides, and rear. Red warning lights and sirens must be fitted to the registered ambulance.
- 1.2.5.5 The vehicle shall be fitted with a radio or telephonic communications to provide continuous communication with the ambulance control station.

1.2.6 Inspections

The Service Provider will be expected to perform weekly inspections to ensure that the ambulances are:

- 1.2.6.1 All automated external defibrillator devices
- 1.2.6.2 Fire and Rescue Jump Bags
- 1.2.6.3 Fire and Rescue First Aid boxes

1.3 Technical Specification

A self-propelled diesel engine motor vehicle must be stationed at TPT Richards Bay 24hrs a day. Service and maintenance will be at a cost of the service provider. A replacement ambulance is required when the vehicle is taken for service and maintenance. Diesel will be provided inhouse in our facility. The service provider will operate in accordance with its license, and its infrastructure shall be capable of supporting it over the period of its intended operation. The service provider to be registered to provide a service within the following basic life support and intermediate life support. Where such service requires in addition to provide medical rescue services it shall ensure that it has personnel trained in accordance with courses approved by the Professional Board and be in possession of the appropriate specialized rescue equipment.

The Service Provider shall, during the term of the Agreement and at its own expense, effect and keep current policies of insurance as follows:

Medical Malpractice cover for a limit not less than **R50 million (fifty million rands) per incident.**

- 1.3.1 The Richards Bay Terminal must be named as the additional insured in all the policy listed above.
- 1.3.2 The Service Provider shall submit proof of insurance at the commencement of the contract, and thereafter annually at the renewal of the policies, for the duration of the agreement.
- 1.3.3 Any payments received from insurers shall be used for the compensation of any loss, damage, and medico legal hazards.
- 1.3.4 The Service Provider shall not make any alteration to the terms of any insurance policy without the prior approval from the Richards Bay Terminal.
- 1.3.5 Nothing in this clause limits the obligations, liabilities, or responsibilities of the service provider under the agreement or otherwise. Any amount not insured or not recovered from the insurers, or any deductible payable shall be borne by the service provider in accordance with these obligations, liabilities, or responsibilities.

1.4 Equipment

1.4.1 Airway and breathing

- 1.4.1.1 Four (4) Adult Oxygen masks providing at least 40% inhaled oxygen and tubing.
- 1.4.1.2 Bag-Valve-Mask Reservoir Resuscitator (Adult) with the range of transparent masks.
- 1.4.1.3 Oxygen supply, providing thirty (30) minutes of oxygen at the fifteen (15) liters per minute minimum, i.e. one (1) fixed ten (10) liter, O₂ cylinder and gauge minimum.
- 1.4.1.4 Four (4) Adult Oxygen Masks provide at least 40% inhaled oxygen and tubing.
- 1.4.1.5 Bag-Valve-Mask Reservoir Resuscitator (Adult) with the ran
- 1.4.1.6 One (1) x Nitrous oxide 50% / oxygen 50% premix apparatus complete with delivery device.
- 1.4.1.7 Two (2) x Oropharyngeal airway No.00
- 1.4.1.8 Two (2) x Oropharyngeal airway No.0
- 1.4.1.9 Two (2) x Oropharyngeal airway No.1
- 1.4.1.10 Two (2) x Oropharyngeal airway No.2
- 1.4.1.11 Two (2) x Oropharyngeal airway No.3
- 1.4.1.12 Two (2) x Paediatric oxygen masks providing at least 40% inhaled oxygen and tubing.
- 1.4.1.13 One (1) x suction apparatus (hand, foot or battery operated)
- 1.4.1.14 Range of hard and soft suction catheters
- 1.4.1.15 Two (2) x masks + nebulizer type
- 1.4.1.16 Two (2) x neonatal suction catheters No.5

1.4.1.17 Two (2) x Neonatal suction catheters No.8

1.4.1.18 One (1) x cricothyroidotomy equipment

1.4.1.19 Magill's forceps – adult

1.4.2 Circulation

1.4.2.1 Six (6) x Balanced Salt Solution E.g. Ringers lactate

1.4.2.2 Intravenous fluids: 2 x Normal Saline 200ml

1.4.2.3 Synthetic colloid 2 x units e.g. Haemocoel/HAES-sterile

1.4.2.4 Range of administration sets and cannula

1.4.2.5 Two (2) x 60 micro drips/ml

1.4.2.6 Four (4) x 15 drops/ml

1.4.2.7 Four (4) x 14G cannula/needle

1.4.2.8 Four (4) x 16G cannula/needle

1.4.2.9 Four 4 x 18G cannula/needle

1.4.2.10 Four 4 x 20G cannula/needle

1.4.2.11 Blood glucose monitoring strips

1.4.2.12 Drugs according to SAMDC Scope of practice for AEA

1.4.2.13 Range of syringes and needles

1.4.2.14 Sphygmomanometer with adult and pediatric cuffs

1.4.2.15 One (1) x Stethoscope

1.4.2.16 Monitor/defibrillator

1.4.2.17 Defibrillation type gel or pads

1.4.2.18 ECG electrodes

1.4.2.19 ECG Paper for monitor/defibrillator

1.4.2.20 Two (2) x 18cm Spencer Wells (straight)

1.4.3 Dressings

1.4.3.1 Two (2) Rolls adhesive tape

1.4.3.2 Three (3) x 75mm bandages elasticized.

1.4.3.3 Two (2) x 100mm bandages elasticized

1.4.3.4 One (1) x wound dressing – extra large

1.4.3.5 Five (5) x wound dressing – 100mm x 100mm

1.4.3.6 Five (5) x wound dressing – 100mm x 200mm

1.4.3.7 Two (2) x packets of 10 gauze swabs

1.4.3.8 Gloves (disposable), various sizes

1.4.4 Disability

- 1.4.4.1 Ambulance stretcher with straps and mattresses with “body elevation” facility with an appropriate fixation device
- 1.4.4.2 One (1) x Blanket and/ or sheet
- 1.4.4.3 One (1) x Space blanket
- 1.4.4.4 Full set of cervical collars
- 1.4.4.5 Two (2) Long Spine Board or equivalent with straps
- 1.4.4.6 Short Spine Board or equivalent with straps (if vehicle involved in patient extrications)
- 1.4.4.7 Six (6) x Splints – long (leg) i.e. Rigid support material e.g. Cardboard, metal, vacuum, wood
- 1.4.4.8 Four (4) x splints – short (arm) plastic, etc.
- 1.4.4.9 One (1) x lower extremity traction splint (e.g. Trac 3/Thomas tarangua etc.)
- 1.4.5 Others**
 - 1.4.5.1 Antiseptic solution – 100ml equivalent
 - 1.4.5.2 One (1) x Fire Extinguisher
 - 1.4.5.3 Glucose powder or gel, 25gm minimum
 - 1.4.5.4 One (1) x pair of scissors
 - 1.4.5.5 Regurgitation bags or receiver
 - 1.4.5.6 One (1) x Torch
 - 1.4.5.7 Waste Disposal facility and Sharps Container
 - 1.4.5.8 Maternity pack
 - 1.4.5.9 One (1) x Water Bottle
 - 1.4.5.10 Case book or patient record sheet
 - 1.4.5.11 Two (2) x Urine drainage bag
 - 1.4.5.12 Scoop stretcher with straps
 - 1.4.5.13 PASG/MAST
 - 1.4.5.14 Pulse oximeter

2. SERVICES/DUTIES

	SERVICE / DUTIES	FREQUENCY
1.	Safety File (file to be updated yearly) permits	Yearly
2.	Provide professional On-Site Medical Emergency Services	Daily

3.	Qualified personal: All Onsite Medical Emergency Services shall be carried out by paramedics fully competent and qualified (Basic Life Support and Intermediate Life Support); the appointed Service Provider shall always have competent and qualified staff on site. The Service Provider is to appoint a competent and qualified (Advanced Life Support) practitioner in the medical field to be the sole point of contact for all matters in relation to this contract. The sole point of contact shall be referred to as the Operations Manager. The Operations Manager to control, supervise and manage all his medical emergency personnel on Site, Ambulance and any related resources and all contractual obligations. The supervisor shall be vested with suitable powers to receive instructions from the Transnet Port Terminals Health and Wellness Manager. The Operations Manager is to attend miscellaneous and ad hoc meetings as may arise throughout the contract as required by the Transnet Port Terminals Health and Wellness Manager.	
4.	Response time: Transnet Port Terminals operates 24/7, the Service provider will be required to respond to any medical emergency within five (5) minutes of receiving the notification from emergency line. The service provider shall ensure at any time during the contract, be it day or night including weekends and public holidays that the appropriate staff are available to respond to any medical emergencies within five (5) minutes. The response team shall be made up of one Intermediate Life Support and one Basic Life Support personnel.	Daily
5.	Professional Body Registrations: The service provider to ensure that all medical personnel are registered with the Health Professions Council of South Africa as a Statutory Body, Established in Terms of The Health Professions Act, committed to protecting the Public and guiding the Professions.	Yearly

3. Management and Meetings

It is Transnet Port Terminals intention that the Parties use the techniques of partnering to manage the contract by holding meetings designed to manage the administration of the contract proactively and jointly with the objective of minimising the adverse effects of risks and surprises for both Parties.

Title and purpose	Approximate time & interval	Location	Attendees
Kick-off meeting	Once off at beginning of contract	New Ark Road, Transnet Port Terminal, Umkhombe	Health and Wellness Manager, SCM Representatives, (appropriate key persons) and Service Provider
Overall contract progress and feedback	Monthly	New Ark Road, Transnet Port Terminal, Umkhombe	Health and Wellness Manager, SCM Representatives, (appropriate key persons) and Service Provider
Ad Hoc	As an when necessary	New Ark Road, Transnet Port Terminal, Umkhombe	Health and Wellness Manager, SCM Representatives, (appropriate key persons) and Service Provider

4. Health and Safety Information

The Service Provider must comply with the following Safety Management Plan (SMP): All health and safety matters associated with the works will be dealt with in accordance with Occupational Health & Safety Act, 1993 (Act No. 85 of 1993) and the Transnet integrated Management System.

The service provider shall prepare, implement, and administer the Health and Safety Management Plan (CHSMP). The Health and Safety Management Plan must provide a systematic method of managing hazards and implementing control measures.

The service provider must prepare and submit the Occupational Health & Safety file to the SHEQ Department for acceptance before start of the works. SHE File is to be always kept on site. The file as to contain amongst others, if applicable:

- 4.1 Principal Contractors Organogram
- 4.2 Letter Of Good Standing with Compensation Fund
- 4.3 Appointments
- 4.4 Induction: Employees and Visitors: Staff Medical Certificates
- 4.5 Principal service provider SHEQ Policy

- 4.6 Health & Safety Plan, Integrated Legal Register, Client Specification
- 4.7 Fall Protection Plan (If Applicable)
- 4.8 Risk Assessments: Method Statements: Safe Operating Procedures
- 4.9 Incidents / Accidents Register and Investigation Reports
- 4.10 Health And Safety Training Records - Induction Records and Toolbox Talks
- 4.11 Emergency Contact Telephone Numbers
- 4.12 Business Continuity Plan Including Emergency Plan
- 4.13 Documented Proof of Daily Toolbox Safety Talks/ DSTI
- 4.14 All Registers
- 4.15 Welfare Facilities
- 4.16 Mandatary Agreement
- 4.17 Communication Plan
- 4.18 Qualification, Professional Body Registrations and Training Records
- 4.19 General (Section 37(2), Site Access Certificate)

5. The Contractor's Invoices

The invoice must correspond with the monthly cost amount due to the service provider as stated in the letter of award or signed agreement. The invoice states the following:

- 5.1 Invoice addressed to Transnet SOC Ltd;
- 5.2 Transnet SOC Limited's VAT No: 4720103177;
- 5.3 Invoice number
- 5.4 The Service Provider VAT Number
- 5.5 The Vendor number
- 5.6 Invoices submitted presented for the attention of the Health and Wellness Manager

	PROVISION OF ON-SITE MEDICAL EMERGENCY AND RADIOLOGY SERVICES AT TRANSNET PORT TERMINALS (TPT), RICHARDS BAY TERMINAL FOR A PERIOD OF TWO (2) MONTHS			
EVALUATION CRITERIA				
CRITERIA	DESCRIPTION	WEIGHT (Points) %	SCORING PRINCIPAL	
Management and CV	1. Respondent must provide number of suitable qualified personnel with their qualification attached: Evidence in the form of: 1.1 Copies of Valid driver's license 1.2 Copies of valid PDP and 1.3 Health Professions Council of South Africa practicing license	40	Eight (8) or more qualified personnel with valid driver's license; valid PDP and Health professions Council of South Africa practicing license	40 Points
			Six (6) to seven (7) qualified personnel with valid driver's license; valid PDP and Health Professions Council of South Africa practicing license	20 Points
			Less than six (6) qualified personnel with valid driver's license; valid PDP and Health Professions Council of South Africa practicing license	0 Points
Equipment Availability	2. Respondent must have a fleet of three (3) or more specialized vehicles (ambulances): Evidence = copies of vehicle registration certificates.	20	Three (3) or more copies of vehicle registration certificates submitted	20 Points
			Two (2) copies of vehicle registration certificates submitted	10 Points
			One (1) or no copies of vehicle registration certificates submitted	0 Points
Previous Work Experience	3. Provide three (3) traceable references as per provided scope of work. The traceable references must be in a form of testimonial letters within the past 5 years. Testimonial letters must be in the referee's letterhead with: 3.1. Nature of Services Provided 3.2. Start and end date of contract 3.3. Contact Person and Details 3.4. Signature 3.5. Date	40	Three (3) or more reference letters provided as per criteria	40 Points
			Two (2) reference letters provided as per criteria	20 Points
			One (1) or no reference letter provided as per criteria	0 Points
		100		
Technical Qualification Threshold = 70%. The bidders who fail to score the minimum threshold of 70% will be disqualified.				
Compiled By:		Approved By:		