

**PURCHASE, DELIVERY AND ASSEMBLING OF FURNITURE FOR 111 MAHATMA GHANDI BUILDING POINT
MULTI-PURPOSE TERMINAL , AT TRANSNET SOC LTD (REG.NO.1990/000900/30) OPERATING AS
TRANSNET PORT TERMINAL (hereinafter referred to as "TPT") PORT OF DURBAN POINT MULTI-PURPOSE
TERMINAL**



TRANSNET PORT TERMINALS DURBAN MPT








DOCUMENT TITLE:

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Scope of Work

REVISION 01
17/07/2025

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	Name	Title	Signature	Date
Compiled by	Asha Thakor	Project Manager		17/07/2025
Requested by	Zandise Dweba	Snr. Planning and Execution Manager		17/07/2025
Reviewed by	Darren Chetty	Technical Manager		18/07/2025
Reviewed by	Linamandla Busakwe	Engineering Manager		21.07.2025
Reviewed by	Sithembiso Nxasana	Snr. Engineering Manager	p.p. 	21.07.2025
Recommended by	Daisy Mpanza	Finance Manager Financial Accountant: BBC Durban		21-07-2025
Approved by	Prince Manganyi	Terminal Manager: Point and Auto		22/07/2025

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1. BACKGROUND

Transnet Port Terminals is an Operating Division of Transnet SOC Limited with their Head Office situated on Anton Lembede Street. Point Multi-Purpose Terminal, 111 Mahatma Gandhi Building is undergoing renovations and will be restored to its former glory by mid November 2024. The new office layout cannot accommodate the current furniture, hence the need to purchase new furniture. Transnet is looking to purchase furniture as per specs provided. Transnet is seeking a qualified service provider to provide, deliver and assemble all furniture purchased as per below list.

Quantity	Description
	<u>Bill of Quantities for Proposed Offices at</u>
	<u>TPT - 111 Point Road (Mahatma Gandhi)</u>
	<u>Proposed offices – Esperanza Oak</u>
L-1 49 x	L-Shape Desk with mobile 3 drawer pedestal in Esperanza Oak wood with 2mm Self-Edge
	<u>Dimensions</u>
	1600mm (L) x 750mm/ 1600mm x 600mm x 32mm Core Tops
L-2 49 x	Mobile Desk Height Pedestals with 3 draws, 1 x Pen/Pencil tray, 2 x draws x deep filer, central locking with 2 sets of keys and 4 wheels.
	Modesty Panel to be included
L-3 40 x	Acoustic screens for 20 of the desk Office desk screens with aluminium and upholstered in red fabric Dimensions: 1600mm(l) x 16mm depth x 500mm (H)
L-4 50 x	Roller Shutter Door Cabinets in Esperanza wood with
	Rehau Black Roller Doors, 3 x Metal Epoxy Coated
	Adjustable Shelves with Twin Point Locking System with 2 sets of keys
	<u>Dimensions: 1500mm (H) x 1200mm (W) x 540mm (D)</u>
	<u>Proposed offices:</u>
	<u>Open Plan – Planning, fleet, MIS and HR etc</u>
L-5 6 x	4 way Cluster Desk
	1600 x 750 / 1600 x 600 x 32mm Core Top with fixed side drawers (4 drawers) and acoustic screens to divide. Drawers to have 2 sets of keys.
	Clusters in Esperanza wood.
	Modesty Panel to be included
	The workstations can be separated by screens and pedestals which
	Will suite our customization

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L-6	24 x	Acoustic screens for 6 cluster desks Office desk screens with aluminium and upholstered in red fabric Dimensions: 1600mm(l) x 16mm depth x 500mm (H)
L-7	6 x	2 Door Cupboard with 4 shelves. Doors to be lockable with 2 sets of Keys. Dimensions 900cm x 45cm x 1800cm (h). Cupboard to be in Esperanza wood.
L-8	3 x	Sturdy metal Coat racks with multiple hooks. Base to be 30cm wide, core to be 5cm circumference and length to be 180cm with a minimum of 4 hooks
Board Rooms –All boardroom tables to be in Mahogany Veneer Range		
L-9	1 x	12 x Seater Bow Shaped Boardroom Table with 32mm Top, 32mm Panel Ends & Centre Modesty Panel with 2 cut outs as per dimensions below <u>Dimensions: 4.200mm (L) x 1200mm (W) x 32mm</u>
L-10	1 x	10 x Seater Bow Shaped Boardroom Table with 32mm Top, 32mm Panel Ends & Centre Modesty Panel with 2 cut outs as per dimensions below <u>Dimensions: 3.200mm (L) x 1200mm (W) x 32mm</u>
L-11	1 x	8 x Seater Boardroom Table with 32mm Top, 32mm Panel Ends & Centre Modesty Panel with 2 cut outs as per dimensions below <u>Dimensions: 2.700mm (L) x 120mm (W) x 32mm</u>
All boardroom tables to have 2 x (135x355) cut out in the centre on either side of each table		
L-12	4 x	Mobile Server Unit that is to be used as a coffee station. 22mm Sliding door credenza Includes 2 shelves – in Mahogany Veneer. Locking mechanism with 2 sets of keys. Add clear glass top (3.5mm thick) for all 4 units. 1,200mm(L) x 600mm(W) x 722mm(H)
Executive Office Furniture		
L-13	1 x	Executive Mahogany Veneer Range Desk (RS 2000) L-Combination Desk with Sliding Door Credenza and Fitted Desk Height Pedestal, 1 x Pen/Pencil Tray + 3x Draws, Central Locking +Upholstered Desk Inlay, with 2 sets of keys <u>Dimensions: 2000mm x 1020mm</u>
L-14	1 x	Executive Mahogany Veneer Wall Unit - Top Unit Cabinet with 2 x Glass Hinged Doors. <u>Dimensions: 1200mm (H) x 1200mm (W) x 400mm (D)</u>

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L-15	1 x	Executive Mahogany Veneer Bottom Unit Cabinet, lockable with 2 sets of keys
		<u>Dimensions: 750mm (H) x 1200mm (W) x 600mm (D)</u>
L-16	80 x 31873	Monaco Polyurethane High Back Chair, Swivel and Tilt Mechanism, 640 Black Nylon Base with 5 star base with casters , upholstered in Weavers World Vulcan Black fabric. Arm rest is epoxy coated black radial arm with polyurethane arm pad, or similar.
L-17	49 x	Monaco Visitors Armchairs with Epoxy Coated Black Integral Frame or similar with black arm caping in Weavers World Vulcan Black Fabric Upholstery.
L-18	2 x	1200mm Diameter Conference Table in 32mm
40220		Esperanza Oak with 2mm Self-Edge + Hex Base.
L-19	14 x 54006336	Ergotherapy Ergonomic High Back Chair, with 3D Adjustable Armrest, Adjustable Seat Pan, Adjustable Lumber Support, Height-adjustable headrest, Multi-position lock (3-position), Weight capacity 120kg . Mesh Back (Breathable material))
		Certified by the Chiropractic Association of South Africa
L-20	14 x	Sangria aluminum tables to be delivered, assembled and installed at the mess rooms
		Tabletop stainless steel.
		Dimensions of tabletop to be 800mm x 800mm
		The foot and tube are to be aluminum
L-21	50 x	Apollo plastic Chairs without arms. 25 x Lime green and 25 red in line with Transnet Corporate Colours.
		Dimensions: 43 x 42 x 85cm
		Polypropylene Frame with Aluminium Legs
L-22	2 x	Durban Double Seater, fully upholstered couch. Standard HL-02 Legs (Chrome) Weavers World Vulcan Red Fabric (Transnet Red Single Colour) Dimensions: 1720mm (W) x 820mm (D) x 760mm (H) Seat Width - Between Armrests: 1250mm Seat Depth - Front to Back (After Foaming) 600mm (D)
L-23	1 x	Sit-to-Stand Height Adjustable Workstation Weighted Base: 70.1cm (W) x 36.8cm (D) Extension Height: 50.5cm (Footprint Surface) & 38.5cm (Keyboard Tray) Top Work Surface: 71.8cm (W) x 30cm (D)

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	Keyboard Tray: 71.8cm (W) x 30.7cm (D in the middle) & 19.8cm (D at both wings)
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L shape Tables to be left or right side will be determined after award and site meeting of each office.



L Shape desk with mobile pedestal in Esperanza Oak

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4 way cluster desk

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Conference table for 4 chairs



Roller shutter door cupboard with Rehau Black Roller Door

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2 Door Cupboard 900cm x 45cm x 1800cm (h) with 4 shelves



Free standing Coat Rack

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All boardroom tables to have 2 x (135x355) holes in the centre on either side of each table as depicted in the above picture.

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Serving Table with 2 sliding doors and lock for boardrooms – Esperanza Oak



Executive L Shape combined desk with side credenza

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Wall unit with glass cabinet on top and below cabinet to accommodate a bar fridge



Monaco P/U High Back Chair with Epoxy Coated Black Integral Frame, Swivel and Tilt Mechanism,

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Ergo Office Compact Sit-to-Stand Height Adjustable Workstation



Monaco Visitors Armchairs with Epoxy Coated Black Integral Frame or similar.

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Ergonomics Chair



Canteen Tables

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Plastic canteen chairs in lime green and red



Durban Double Seater, fully upholstered couch in Transnet Red Corporate Colour.

6 Quality of workmanship and materials.

The awarded Service provider is to adhere to the below Employer Specifications where applicable.

5.1 EEAM-Q-009 - Quality Management

5.2 EEAM-Q-013 - Commissioning and hand over Rev1

7 Disputes

In a situation where, a contractual dispute with the service provided or the terms and conditions in the Agreement, the Technical Manager or Transnet Engineer or their representative will negotiate a binding decision.

8 Warranty

The supplier must give warranty of workmanship and material for 24-month period.

9 Deliverables and Quantity

A qualified contractor should conduct any installation required and disposal of waste material.

10 Bills of Materials

All material to be used shall be SABS approved. Only materials of first class shall be utilized and all materials shall be subject for approval by the Technical Manager.

11 Pricing Considerations

The service provider must quote as follows.

- 10.1. All costs relating to the Safety File are to be included in the bidder's quotation.
- 10.2. The Service provider will quote per item as listed in Section 2.
- 10.3. All costs relating to equipment hiring, machinery etc. are to be included in the bidder's quotation for the entire success of this project.

12 Safety

The following safety procedures together with the terminal standard operating conditions are to be adhered to at all times. No exceptions will be tolerated.

- 11.1. All personnel reporting to terminal must come in full Personal Protective Equipment gear (Safety Vest, hard hat and safety shoes).
- 11.2. Vehicles used to be fitted with rotating flashing light and proper company signage when accessing the terminal.
- 11.3. Only certified or competent technical personnel are required to operate electrical machinery.
- 11.4. All TPT owned equipment or property needs to be signed off by TPT representatives before exiting the terminal.
- 11.5. Terminal provides mess and ablution facilities and must always be kept clean.
- 11.6. No discipline irregularities will be condoned. Offenders will be requested to leave the terminal immediately pending a full investigation.
- 11.7. Notification of arrival will be mandatory.

13 Operating Hours

The Durban BBC Terminals operate 24 hours a day. The infrastructure maintenance team mainly works a day shift (07h00 – 15h30) and all work should be done during this period. Any work requiring irregular hours should be communicated timeously to a TPT representative and required approvals obtained.

14 Access Permit

Mandatory Site Meeting to be advise as per eTender Portal.

15 Conducting the work

In order to acquire access permits for conducting work, external contractors will need to attend safety induction (valid for a year). Safety would also advise the need for submitting a safety file. Thereafter application for permits from security can be

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submitted. For vehicles access, all vehicles are required to have a company sign and are evolving light and access will be obtained at the security office.

16 Site Facilities

No provisions have been made for the site facilities. Security of the Service Provider's tools, material and machinery remain his responsibility of the Service Provider to provide his own scaffolding, ladders etc. wherever necessary and/or required for the completion of the work.