

Technical Evaluation Sheet

Date: _____

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer	Score	Weighted Average Score	Weighted Total Score	
	Scope of Work: EvaluationCriteria					3 - The bidder fully meets requirements and value adding is extensive 2 - Meets critical requirements 1 - Partially meets requirements 0 - Company can not meet requirements, high risk				
1	Experience	50				Model Answer	NAME	NAME	NAME	
1.1	Previous Experience		35.00	Service Provider to submit signed reference letter(s) from clients / entities whose such relevant / related activity / service was rendered.	The signed reference letters shall indicate the duration for which similar services were rendered to that entity/ client.	0 = No Response / Submitted reference letter(s) but not signed./Letter(s) have no duration indication 1 = Signed reference letter(s) indicate(s) less than 2 years relevant experience 2 = Signed reference letter(s) indicate(s) 2 to 3 years relevant experience 3 = Signed reference letter(s) indicate(s) more than 3 years relevant experience				
1.2	Company Profile		15.00	The Service Provider must provide a detailed Company Profile with a letterhead, in a table format listing the work performed with specific reference to the projects completed; name of clients serviced,description of the scope of work, and involvement of the Company on the projects stated.	The list of completed projects must have the name of the Client's Project Manager with contact information including but not limited to Contact Number and Email address	0= No Company Profile submitted by the bidder/ No previous Similar Projects completed 1= 1 to 2 previous similar projects 2= 3 to 4 previous similar projects 3= More than 4 similar projects				
2	Technical Capability	60				Model Answer	Score			
2.1	Technical Method Statement		30	Develop Technical Method Statement	Service Provider must submit a detailed and structured technical method statement specific to the scope of works and must include and not limiting the following: 1. Monitoring and control of rodent population in the Port 2. Control of wild and feral animals in the Port 3. Plague monitoring 4. Rescuing and translocation of indigenous fauna 5. Introduction and control of natures and other indigenous species in the Port. 6. Conduct awareness programme and training 7. Monitoring of the Gerbillurus pascua (the hairy-footed gerbil) 8. Proposed Project Programme.	0= No submission 1= Technical Method Statement covers/includes 1,2,3 & 4 subcategories from column F 2= Technical Method Statement covers/includes 1,2,3,4,5 & 6 subcategories from column F 3= Technical Method Statement covers/includes 1,2,3,4,5,6,7 & 8 subcategories from column F				
2.2	Lead Time		15	Signed Letter on a company letter head.	Signed Letter on a company letter head with a commitment to respond to call outs within 1 hour from requests.	0= No submission 1= Signed Letter on a company letter head stipulating a commitment to respond to call outs in more than One (1) Hour. 2= Signed Letter on a company letterhead stipulating a commitment to respond to call outs in more than thirty (30) minutes to One (1) Hour. 3= Signed Letter on a company letterhead stipulating a commitment to respond to call outs in thirty (30) minutes or less.				
2.3	Health, Safety and Environmental Plan		5	Develop SHE Plan	SHE Plan indicating, but not limited to the following: 1. How SHE requirements will be met. 2. What health and safety measures are put in place for the work and personnel working onsite. 3. Implementing site safety, health and environmental regulations relevant to this contract. 4. Clearly define roles and responsibilities pertaining to daily HSE management on site	0 = No submission 1 = Health, Safety and Environmental plan meets at least 2 of the listed requirements in column F. 2 = Health, Safety and Environmental plan meets at least 3 of the listed requirements in column F 3 = Health, Safety and Environmental plan meets all 4 of the requirements listed in Column F				
		100.00	100.00							