

**TRANSNET PORT TERMINALS, RICHARDS BAY****TENDER NUMBER:****CONTRACT TITLE: SUPPLY AND DELIVERY OF CONSUMABLES ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS FOR TRANSNET PORT TERMINALS RICHARDS BAY**

| CRITERIA | DOCUMENTATION REQUIRED | SCORING PRINCIPLE | | Returnable Documents |
|-----------------------------|---|-------------------|--|----------------------|
| 1. Prove of work completed | 1.1 The service provider is require to submit traceable references of work/project successfully completed in the past three (3) years (The period will be counted backwards from the closing date of this tender). The reference letters must be on client/s company letter head and it must be signed by the client. Due diligence may be conducted and non-compliance will lead to disqualification. | 55 | 1.1 Five (5) Reference Letter = 55 points 1.2 Four (4) Reference Letters = 45 points 1.3 Three (3) Reference Letters = 35 points 1.4 Two (2) Reference Letters = 25 points 1.5 One (1) Reference Letters = 15 points 1.6 Zero (0) Reference Letter = 0 point | T1 |
| 2. Business Continuity Plan | 2.1 Bidder must submit a comprehensive Business Continuity Plan. The plan must cover as minimum but not limited to the following topics, these topics must indicate a step-by-step system and mitigating factors that will prevent any disruption to the supply of general consumables. 2.1.1 Availability and attendance (Due to unrest or crisis) 2.1.2. Transport arrangements (Due to a civil or labour unrest or crisis) 2.1.3. Strike management 2.1.4 Communication protocol (Communication channels, including the company organogram) 2.1.5 Emergency planning (The bidder must submit an emergency procedure in case of emergency during operations) | 45 | The plan submitted covered all the five (5) requirements 45 Points The plan submitted covered four (4) requirements 35 Points The plan submitted covered three (3) requirements 25 Points The plan submitted covered two (2) requirements, no submission or all requirements do not speak to the subject category 15 Points | T2 |
| | | 100 | | |

Technical Qualification Threshold = 70 %. If no bidder meets the predetermine threshold they will be disqualified.