



Document Title:

SCOPE OF WORK

Project Title:

Maintenance of Transnet Pipelines Safety, Health and Environmental Compliance Obligations Register

REVISION 00: FOR QUOTATION

1. INTRODUCTION

Transnet Pipelines (TPL) handles and stores a number of different petrochemical commodities across a +/- 3114km pipeline network spanning five provinces of the country via nineteen (19) manned depots, eighteen (18) unmanned facilities, serviced by three (3) technical workshop clusters. These facilities are key linkages responsible for conveying various grades of petrol and diesel as well as crude oil and aviation fuel (AVTUR) from the east coast of South Africa to the northern market as far-reaching as the North West Province of South Africa.

In addition to the above, there are a number of activities conducted on site which necessitates that an effective SHEQ management system be in place to mitigate against the negative safety, health and environmental impacts the facilities have and/or could have and to effectively manage all identified SHEQ risks the operations of the facilities pose.

The various facilities have developed comprehensive Safety, Health and Environmental (SHE) risk assessments and all legal requirements related to these risks have been identified to form TPL's site specific Compliance Obligations Register for all facilities.

2. SCOPE OF WORK

Transnet Pipelines wishes to secure the services of a competent legal service provider registered actively with the South African Legal Practice Council to update and maintain the existing SHE Compliance Obligations Register that is customised to the organisations' operations, activities and site-specific requirements for a period of two (2) years.

The facilities as set out in Table 1 (Annexure 1) have been included in this register (separated by province, district and local municipality where appropriate)

2.1 The following has informed the basis of the legal register:

- Current risk registers to ascertain the various activities per site for context on the application of the legal and other obligations. contained within compliance register.

2.2 It is expected that the maintenance of the Compliance Obligations Register will include updates and/or amendments to the following:

- All pertinent safety, health and environmental legislative requirements, including:

TRANSNET PIPELINES					COMPLIANCE OBLIGATIONS REGISTER
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- District and/or local bylaws per municipality,
 - provincial and national legislative requirements,
 - Codes of practice and national and international standards e.g., ISO requirements,
 - internal policies or guidelines that Transnet Pipelines follows.
 - Any other legal requirements.
- Only those sections of the relevant legislation that are pertinent to TPL are required to be reviewed and updated. Each section must be accompanied by an easy to understand “Layman’s Interpretation” as well as a description of what TPL is required to do to ensure compliance with the identified legislation.
- Where permits/licenses/authorisations related to the identified legislation are in place, references to these should be highlighted.
- Updated Compliance Obligations Registers must be published in Word and PDF format and remain editable.
- Initial review and update of the register if there have been any relevant changes to SHE legislation or promulgation of new legislation.
- The initial update must include any updated/new permits, licenses, or authorizations.
- Consideration of current/new TPL projects/developments and associated compliance requirements.
- The register should provide up-to-date and precise information, reviewed and validated on a monthly basis for the duration of the contract.
- An annual update of the register is required during the course of the contract term with a final update required before the end of the contract duration, each instance taking into account updates that have occurred during the preceding twelve (12) months.
- It should reference the specific sources of legal requirements for verification and cross-referencing.
- The register should align with the Transnet Integrated Management System (TIMS) components for consistent compliance and implementation.

3. OUTPUTS:

- The start date is expected TBA.
- Provide a programme overview showing proposed timeframes for required updates including scheduled progress engagements to gauge review status. A final review meeting will be scheduled upon review completion to align and ensure that the scope of work has been executed as required.

The successful service provider will develop a comprehensive proposal, detailing how the above outputs will be achieved including timeframes and dedication of resources to the project.

4. COMPANY PROFILE.

- Provide a company profile.
- Provide a list of clients and the services performed at the service providers facilities.
- Provide CV's of project team.
- Provide a programme overview showing proposed timeframes.
- Composition of the professional team

{The list of professionals we expect the entity to have/compose specifically for carrying out this assignment e.g., one professional overseeing junior legal advisors and/or paralegals}

5. TRANSNET PIPELINES OBLIGATIONS

- TPL will ensure relevant personnel are available to assist the service provider where required and as applicable.
- TPL will provide all available information related to the current Compliance Obligations Register, Regulatory Universe; Critical Licences/Permits Register and existing risk registers to assist the consultant in executing their work where applicable.

Annexure 1: Table 1

Province	District Municipality	Local Municipality	Facility
Gauteng	City of Johannesburg	N/A	Langlaagte
	Ekurhuleni	N/A	Airport
			Alrode
			Alrode Workshop
	City of Tshwane	N/A	Waltloo
	Sedibeng	Lesedi	Jameson Park
			TM2
	West Rand	Midvaal	Meyerton
		Mogale	Tarleton
North West	Bojanala Platinum	Rustenburg	Rustenburg
	Dr Kenneth Kaunda	City of Matlosana	Klerksdorp
		Tlokwe City Council	
Free State	Thabo Mofutsanyana	Phumelela	Vrede
		Dihlabeng	Bethlehem
	Fezile Dabi	Metsimaholo	Sasolburg
			Coalbrook
		Mafube	Wilge
		Moqhaka	Kroonstad
			Magdala
Mpumalanga	Gert Sibande	Govan Beki	Secunda
		Lekwa	Standerton Workshop
		Dr Pixley Ka Isaka Seme	Volkstrust
	Nkangala	Emalahleni	Witbank
			Kendal
KwaZulu/Natal	Ethekwini	N/A	Durban
			TM1
			Twini
			Hilltop
			Hillcrest
			Mngeni
			PS1
			Head Office
			Pinetown

SCOPE OF WORK

Province	District Municipality	Local Municipality	Facility
			Workshop
	Umgungundlovu	Msunduzi	Duzi
		Umgeni	Howick
		Mooi Mpofana	Mooi River
	Uthukela	Emnambithi/ Ladysmith	Ladysmith
			Mnambithi
			Ladysmith Workshop
		Okhahlamba	Van Reenen
	Amajuba	Newcastle	Newcastle
			Quagga
		Emadlangeni	Scheepersnek
	Umzinyathi	Endumeni	Fort Mistake
	Uthungulu	City of Umhlatuze	Empangeni Workshop
	Ilembe	Mandeni	Tugela
	Zululand	Ulundi	Mahlabatini